



# Helpful Hints

Issue: 10

Month: May

Year: 2013

## PeopleSoft Financials

Researchers and support personnel are often required to provide financial data on university forms.

The attached document provides a general overview of common financials data that will be useful when monitoring sponsored funding. It is in sections so it can be printed and placed in a binder with the sections as tabs for easy reference.

**Speedkey lookup**— If you do not know the speedkey but part of the chartfield is known, then you can look up the speedkey in PeopleSoft. All general fund and grant accounts are assigned a 5 digit speedkey and it is a required field on many forms.

**Speedkey search** —If you have the speedkey, but you need to find the rest of the chartfield such as the fund code for 101's. The fund code, project ID number, program number and a description can be found using this search option.

**Fund codes**—These are part of the chartfield for all accounts on campus and may be required on certain forms, such as the 101. Tables of fund codes, a description, and if they are related to grants or the general fund are provided.

**Budget categories**—Budgets are entered in PeopleSoft in broad categories such as domestic travel. These categories are used to develop proposal budgets or to amend existing budgets. The budget categories are provided and divided into common grant budget items and all others.

**Expense accounts**—All expenses fall into a budget category. A table listing the budget categories and their corresponding expense account numbers is provided to assist in setting up proposal budgets, or amending existing budgets.

**Department ID numbers**—The first 2 digits of the department ID tell you the college or office the department is setup under. A table of the departments and their ID numbers is provided for your convenience.

**Program Codes**—These codes are used to segregate accounts by their purpose and aids in proper financial reporting.

The attachment is posted in our FAQ's <http://www.uno.edu/orsp/FAQs/>. If you would like ORSP to provide a training session on this or other items please contact Carol Lunn (clunn1@uno.edu).



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**NEW ORLEANS**

PEOPLESOFT FINANCIALS 9.0



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## **Section 2      Introduction**

This document is meant to provide an overview of the chartfield data most commonly used by departments: speed key, fund code, budget categories, expense accounts, department ID numbers and program codes.

The Office of Research and Sponsored Programs queried PeopleSoft Financials to create this training document, but does not own or manage the tables which were used. The underlying tables are managed by Financial Services and/or the University Computing Center.

### Section 3 Speedkey Lookup (do not know speedkey)

All grants and general fund accounts are assigned a five digit speedkey. This speedkey is used to populate the Chartfield combination for the correct posting of an expenditure or receipt.

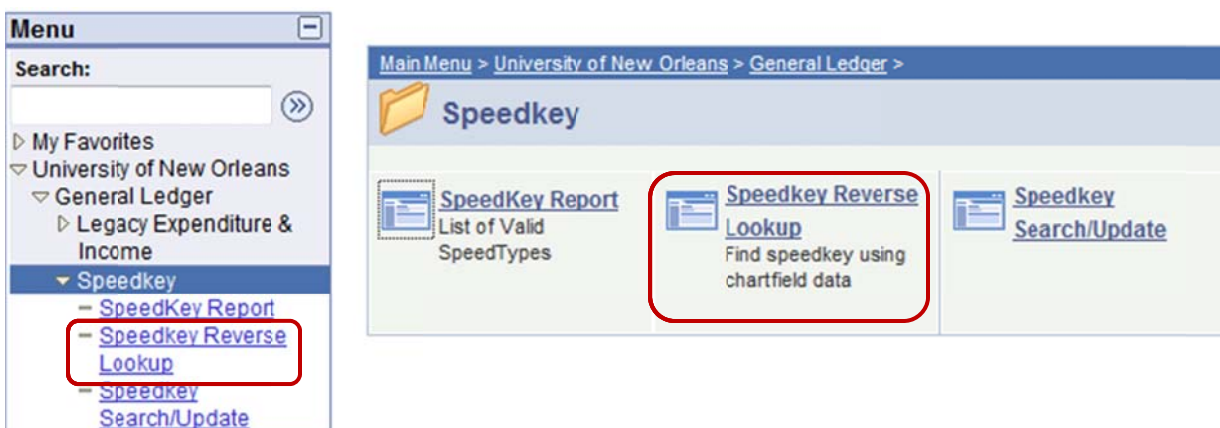
For all transactions, revenue and expenditures, in PeopleSoft, various accounting fields need to be populated for a journal to post correctly; these fields are called the chartfield string. To assist with accuracy in posting, UNO uses a five-digit speed key to populate the different required fields. When the speedkey is assigned, values for the required accounting fields are defined. This is done for both grants/contracts and general fund accounts. This section will describe the process to find the speedkey based on some known chartfield string values.

**Navigation:** University of New Orleans | General Ledger | Speedkey



You can either use the left or right side menus. If you use the left, you will need to click on General Ledger in order to then be able to select Speedkey.

Once you get to the Speedkey menu, select Speedkey Reverse Lookup.



The system will return with a search screen.

### Find Speed Key

Enter any information you have and click Search. Leave fields blank for a list of all values.

**Find an Existing Value**

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Fund Code:

Program Code:

Department:

Project:


Account:

[Basic Search](#)  [Save Search Criteria](#)

Since UNO has more than 300 speedkeys (300 is the maximum number of values provided in a search), you will need to narrow your search by entering a value(s) in any of the provided fields. If you only know a partial value, you can use the drop-down menu to select a search parameter (click the arrow next to the field name, see below for a list of values and definitions):

Project:

Account:

[Basic Search](#)  [Save Search Criteria](#)

**Drop Down Menu Value**

- begins with
- contains
- =
- not =
- ^
- <=
- >
- >=
- between
- in

Drop Down Menu Value	Data Entry
Begins with	Enter a partial value. You do not use the wildcard symbol (%) in the number. For example enter 57 in the department field to get a list of speedkeys for the College of Science.
Contains	Enter a partial value – such as the last few digits. You do not have to use the wildcard symbol (%) in the number. For example if you know your project number ends in 24, enter 24 and you will get a list of all projects with that number.



Drop Down Menu Value	Data Entry
=	Enter the complete value. Note: You can enter the complete value and leave the default of “begins with” to get your speedkey data.
Not =	Enter a number that you do not want in the list of values; this is not useful in this situation since there are more than 300 speedkeys.
<	Use this value if you want to see a speedkey list that have a value less than the value you enter in the field. You can enter the entire value or enter a partial value. For example if you want to see the list of speedkeys that have a department value less than the Biology department, enter 570010.
<=	Use this value if you want to see a speedkey list that have a value less than or equal to the value you enter in the field. You can enter the entire value or enter a partial value.
>	Use this value if you want to see a speedkey list that have a value greater than the value you enter in the field. You can enter the entire value or enter a partial value. For example if you want to see the list of speedkeys that have a department value greater than the Biology department, enter 570010.
>=	Use this value if you want to see a speedkey list that have a value greater than or equal to the value you enter in the field. You can enter the entire value or enter a partial value.
Between	Use this value if you want to see a speedkey list that has a value between two values. You can enter the entire award ID or enter a partial number. For example if you want to see the list of speedkeys for a series of project IDS, enter the lowest and highest value after prompted (you will be given two fields to complete).
In	Not useful for this application.

You can also use the wildcard (%) before and/or after the partial value in any of the search criteria fields to get a list that contains that value.

The following table defines the different search options and possible values for some.

Search Fields	Definition
Fund Code	Five digit value – first three digits are numeric and last two are XX. The common values are: 101XX – General Fund 103XX – General Fund Cost Share 115XX – Federal Grants/Contracts 120XX – State Grants/Contracts 125XX – Local Grants/Contracts 130XX – Private Grants/Contracts 142XX – Office of Research Cost Share and General Operation
Program Code	Five digit number that defines the purpose of the project or fund. The

Search Fields	Definition
	common values are: 00000 – Instruction 10000 – Research 20000 – Public Service 30000 – Academic Support
Department	Ten digit number that identifies the college and/or department of the project or fund. The first two digits identify the college or non-academic departments; the fifth and sixth digits identify the department within the college and the office within the non-academic department. See a later section for a complete list of the department numbers.
Project	Only used for sponsored funding and cost share; not used for general fund accounts. The value will either be a 15 digit number (grants started since the new PeopleSoft in 2009), a nine digit number (grants started before July 2000), or a 13 digit alphanumeric value (starts with either C, F, L, P, or U).
Account	No value assigned to a speedkey. Do not use.

After the search criteria is entered, click the [Search](#) button. The system will display a search result list.

[Find an Existing Value](#)

---

**Fund Code:**    
**Program Code:**    
**Department:**    
**Project:**    
**Account:**

[Search](#) [Clear](#) [Basic Search](#) [Save Search Criteria](#)

### Search Results

Only the first 300 results can be displayed. Enter more information above and search again to reduce the number of search results.

[View All](#) First  [Last](#)

Fund Code	Program Code	Department	Project	Account
<a href="#">142XX</a>	<a href="#">00000</a>	<a href="#">1800300200</a>	<a href="#">318209050</a>	(blank)
<a href="#">142XX</a>	<a href="#">00000</a>	<a href="#">2400300000</a>	<a href="#">324309151</a>	(blank)
<a href="#">142XX</a>	<a href="#">00000</a>	<a href="#">2400500000</a>	<a href="#">324509055</a>	(blank)
<a href="#">142XX</a>	<a href="#">00000</a>	<a href="#">2700000000</a>	<a href="#">327019000</a>	(blank)
<a href="#">142XX</a>	<a href="#">00000</a>	<a href="#">2700000000</a>	<a href="#">327019004</a>	(blank)

Locate the correct project or general fund row and click anywhere on the row to open it. You can click on the column headings to sort the list by the column. For example, click on [Project](#) to sort the list by project ID number.



After you click on a value, you will get a screen that has the speedkey as well as the other chartfield values.

Find Speedtype Key \_\_\_\_\_

Fund Code: 142XX

Department: 1800300200

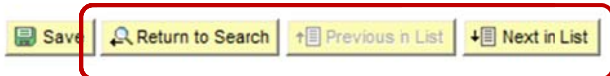
Program Code: 00000

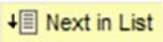

Project: 000010000000026

Account: \_\_\_\_\_

SpeedKey: 57XXX

Description: Title of Project \_\_\_\_\_



If you would like to scroll through the entire search result list, click the  button. If you want to modify the search criteria to look up another speedkey, click the  button.

## Section 4 Speedkey Search (know the speedkey)

There may be times when you have the speedkey but you need to find out the rest of the chartfield such as the fund code to be used on a Personnel Action Form (101). The fund code, project ID number, program number, and a description can be found by looking up the speedkey in PeopleSoft. This section will describe the process to find the information based on the speedkey.

**Navigation:** University of New Orleans | General Ledger | Speedkey



You can either use the left or right side menus. If you use the left, you will need to click on General Ledger in order to then be able to select Speedkey.

Once you get to the Speedkey menu, select Speedkey Search/Update.



The system will return with a search screen. The SetID needs to be UNOLF; if not already populated, type the value or use the magnify glass to select it from the list. Enter the speedkey in the field labeled SpeedChart Key. Then click the **Search** button.

### SpeedKey Table

Enter any information you have and click Search. Leave fields blank for a list of all values.

**Find an Existing Value**

SetID: = UNOLF

SpeedChart Key: begins with 57XXX

User ID: begins with

Primary Permission List: begins with

Effective Date: =

Include History  Case Sensitive

**Search** **Clear** [Basic Search](#) [Save Search Criteria](#)

The system will display the information for the speedkey.

**Update Speedchart Tbl**

SetID: UNOLF **SpeedChart: 57XXX** Eff Date: 07/01/2009 Status: Active

Description: LUMCON-NA06NOS4630016 Total Percent: 100.00

**Security Option** **Definition**

Universal (All Users)  Enter Percentages


Enter Weights UOM:

Description: LUMCON: "Development of New Geospatial Technology/Traditional Ecological Knowledge-Derived Information Tools for the Enhancement of Current Coastal Restoration Decision Support"

**Speed Charts**

Percent	Weight	GL Unit	Account	Fund	Dept	Program	PC Bus Unit	Project	Affiliat
1	100.00	0.00000	UNOLF	120XX	5700502000	10000	UNOSP	000010000000076	

**Save** **Return to Search** **Previous in List** **Next in List**

The fund code, department, program and project numbers are identified at the bottom of the screen. You are also given a description (which is the title of the project) to confirm the record. If the description is not what you expected, check to make sure the correct speedkey was entered (it is listed on the top of the screen under SpeedChart). If the number is not correct, click the  button to try again. You will need to remove the effective date from the selection screen prior to performing the search.

Fund codes, department, and program numbers are listed in other sections in this document. Please check those sections if you have questions about the values.



## Section 5 Fund Codes

Certain forms, such as personnel action forms, will require you to fill out the fund code. You can use the speedkey search information in the previous section to find the fund code for your speedkey.

The following are the fund codes related to Grants. Grants with cost share will have multiple speedkeys and fund codes. For instance a state grant (120xx) with general fund cost share (103xx) will have two speedkeys.

Fund	Descr	Note
103XX	Unrestricted Fund Cost Sharing	General Fund cost share used for grants
115XX	Federal Grants & Contracts	
120XX	State Grants & Contracts	
125XX	Local Grants & Contracts	
130XX	Private Grants & Contracts	
142XX	Indirect Cost-Restricted Projs	Used for cost share or internal accounts

*This information is available in PeopleSoft table "FUND\_TBL".*

There are many other funds codes managed by Financial Services, which are not related to grants. The most commonly used fund code for most departments is their "general fund" or 101xx fund code. Below is a table of fund codes not related to grants.

Fund	Descr
100UA	Any Current Unallocatable Fund
101UA	Unrestricted Unallocatable
101XX	Unrestricted "general fund"
102XX	Unrestricted Projects
109UA	Restricted Unallocatable
110XX	Restricted Tuition & Fees
112XX	Restr Tuition & Fees Projects
12SNL	State & Local G & C Combined
131XX	Gifts
135XX	Endowment Fund - Restricted
140XX	Indirect Costs - Restricted
150UA	Auxiliary Unallocatable
150XX	Auxiliary
152XX	Auxiliary Projects
200UA	Student Loan Unallocatable
201XX	Perkins Loan
205XX	Other Student Loan
210XX	CPA Wives Club
215XX	NAA Ladies Club
220XX	Cartee - Liberal Arts
225XX	Cartee - Education
230XX	Thomas F. Harwood Memorial
235XX	Lillian M. Frehling Memorial
240XX	Auxiliary Enterprise Emergency



<b>Fund</b>	<b>Descr</b>
300UA	Endowments Unallocatable
301XX	Term Endowments
305XX	Quasi Endowments
310XX	Permanent Endowments
400UA	Plant Unallocatable
420UA	Unexpended Plant Unallocatable
421XX	Unexpended Plant - Current
430UA	Renewal & Replacement Unalloca
430XX	Renewal & Replacement
440UA	Retire. of Indebted Unallocata
440XX	Retirement of Indebtedness
450UA	Net Investment in Plant Unallo
450XX	Net Investment in Plant-Curren
451XX	Net Investment in Plant- Plant
452XX	Net Investment in Plant- Gifts
500XX	Agency

*This information is available in PeopleSoft table "FUND\_TBL".*

## Section 6 Budget Categories

Budgets are entered into PeopleSoft under broad categories such as domestic travel. The categories are used to develop a proposal budget; they are also used in the Financial System (PeopleSoft) as the main categories under which your expenses will post.

The following budget categories are most commonly used for grants:

Account	Descr
601000	Salaried Employees Regular Pay
604000	Grad Student Empl Regular Pay
606000	Student Employees Regular Pay
619000	Employee Benefits Recovered
620100	Domestic Travel - Pooled Budg
627000	International Travel-Pooled Bd
630100	Operating Services Pooled Bud
640100	Supplies - Pooled Budget
650100	Professional Services - Budget
650200	Subcon > 25K Pooled Budget
660100	Other Charges - Pooled Budget
668010	Graduate Assistants Fees
670100	Capital Outlay - Pooled Budget
690100	Indirect Cost Recovd -Pool Bud

There are numerous other budget categories which are more commonly used in general fund budgets:

Account	Descr
601100	Salaried Employees Adjuncts
601300	Salaried Employees Added Comp
601700	Salaried Employees Termination
601701	Salaried Empl Term Sick Leave
601702	Salaried Tenure Sep Incent Pln
602000	Wage Employees Regular Pay
602100	Wage Employees Special Pay
602500	Wage Employees Overtime
602505	Wage Employees OT - Beeper Pay
602700	Wage Employees Termination
602702	Classified Empl Sep Incent Pln
603000	Transient Employees Reg Pay
603500	Transient Employees Overtime
607000	Student Employee - Work Study
610100	Employee Benefit Pooled Budget
645200	Inven for Resale Pooled Budget
660800	Athletic Guarantees
664100	Perkins Loan Pooled Budget



<b>Account</b>	<b>Descr</b>
668000	Scholarships & Awards - Stu Aid
668700	Pell Grants Pooled Budgets
675100	Major Repairs - Pooled Budget
680100	Debt Service - Pooled Budget
800000	Transfers Pooled Budget





## Section 7 Expense Accounts

Whether preparing a budget for a grant proposal or monitoring your accounts in PeopleSoft, it is helpful to know how to properly categorize expenses. All the expenses will fall under a broad budget category. For instance Domestic Travel is the broad budget category under which domestic conferences, field work, and car rental expenses would belong. Listed below are the budget categories with their corresponding expense account numbers (note salary budget numbers are also their expense number):

Account	Budget Account Description	Exp Acc	Expense Account Description
601000	Salaried Employees Regular Pay	601000	Salaried Employees Regular Pay
601100	Salaried Employees Adjuncts	601100	Salaried Employees Adjuncts
601300	Salaried Employees Added Comp	601300	Salaried Employees Added Comp
601700	Salaried Employees Termination	601700	Salaried Employees Termination
601701	Salaried Empl Term Sick Leave	601701	Salaried Empl Term Sick Leave
601702	Salaried Tenure Sep Incent Pln	601702	Salaried Tenure Sep Incent Pln
602000	Wage Employees Regular Pay	602000	Wage Employees Regular Pay
602100	Wage Employees Special Pay	602100	Wage Employees Special Pay
602500	Wage Employees Overtime	602500	Wage Employees Overtime
602505	Wage Employees OT - Beeper Pay	602505	Wage Employees OT - Beeper Pay
602700	Wage Employees Termination	602700	Wage Employees Termination
602702	Classified Empl Sep Incent Pln	602702	Classified Empl Sep Incent Pln
603000	Transient Employees Reg Pay	603000	Transient Employees Reg Pay
603500	Transient Employees Overtime	603500	Transient Employees Overtime
604000	Grad Student Empl Regular Pay	604000	Grad Student Empl Regular Pay
606000	Student Employees Regular Pay	606000	Student Employees Regular Pay
607000	Student Employee - Work Study	607000	Student Employee - Work Study
610100	Employee Benefit Pooled Budget	610100	Employee Benefit Pooled Budget
		611099	Retire-St Empl-Restr Alloc
		611100	Retirement - Teachers
		611199	Retire-Teachers-Restr Alloc
		611200	Retirement - Optional Ret Plan
		611299	Retire-Optional-Restr Alloc
		611300	Retirement - Money Purchase Pl
		611399	Retire-Money Purc-Restr Alloc
		611400	Retirement - Federal Civil Ser
		611500	LA Public Employ Deferred Comp
		611599	LA Pub Emp Def Comp-Restr Allo
		611600	Retirement-TRSL PENDING
		611700	Retirement-LA_School_Employees
		611799	Retire-LaSchool Em Restr A
		612000	Medicare FICA Tax
		612099	Medicare FICA Tax Restr Alloc
		613000	FICA Tax
		613099	FICA Tax-Restr Alloc
		614000	Unemployment Compensation



Account	Budget Account Description	Exp Acc	Expense Account Description
		614099	Unemployment Comp-Restr Alloc
		615000	Group Hosp Insurance Univ Cont
		615001	Group Life Insur Univ Contrib
		615050	Hosp Insur Univ Cont PriorPrAd
		615051	Life Insur Univ Cont PriorPrAd
		615098	Grp Life Ins-Univ-Restr Alloc
		615099	Grp Hosp Ins Univ-Restr Alloc
		615100	State_Group-TRICARE
		615199	State_Grp_Tricare_Restr_AI
<b>619000</b>	<b>Employee Benefits Recovered</b>	619000	Employee Benefits Recovered
		619901	Staff Benefits YrEnd Allocatio
		619902	Start Benefits-GF Costsharing
<b>620100</b>	<b>Domestic Travel - Pooled Budg</b>	621000	Travel in State-Administrative
		621100	Travel - In State Conf & Conv
		621200	Travel - In State - Field
		621300	Travel - In State Interviewee
		622000	Travel Domestic-Out of St Admi
		622100	Travel Dmst-Out of StCnf & Cov
		622200	Travel Domesti Out of St Field
		622300	Travel Do-Out of St-Interviewv
		624000	Rentals & Leases Of Auto/Truck
		624999	Travel Athletics
		625000	Motor Pool Charge-Outs
		626000	Travel-Out of State-Athletics
		626100	Travel-O/S Athletic Staff-Recr
		626300	Travel O/S Athletic Prosp Recr
<b>627000</b>	<b>International Travel-Pooled Bd</b>	627100	Intl Travel- Administrative
		627200	Intl Travel - Field
		627300	Intl Travel - Conf & Conv
		627400	Intl Travel - Auto Rental
<b>630100</b>	<b>Operating Services Pooled Bud</b>	630200	Advertising
		630300	Catering
		630400	Conference Services
		630600	Charge Outs - Intern Serv Ctrs
		631200	Computer Services- Off Campus
		632401	Insurance - Automotive
		632402	Insurance-Worker's Compensatio
		632403	Insurance-Fire & Extend Cover
		632404	Insurance-Malpractice
		632405	Insurance-Other
		633400	Laundry
		633410	Linen Services
		634201	Leases - Duplicating Equipment
		634300	Contract Parking



Account	Budget Account Description	Exp Acc	Expense Account Description
		634500	Garbage and Waste Disposal
		634510	Document Destruction
		634601	Maint of Prop & Eqpt Auto Rep
		634602	Maintenance of Buildings
		634603	Maintenance of Equipment
		634604	Maintenance Janitorial/Custodi
		634605	Maintenance DP Eqpt & Software
		634606	Maintenance Prop & Eqpt Other
		634607	Pest Control
		635000	Membership Dues to Prof Organ
		635100	Educ_&_Research_Services
		635400	Miscellaneous Expense
		635401	Staff Benefits Recovered
		635410	Training
		635800	Postage, Freight and Express
		635900	Mailing Services
		636200	Printing, Binding & Duplicate
		636300	Publication of Dissertations
		636600	Publication of Funded Findings
		637000	Relocation Exp of Employees
		637100	Moving Expenses-Departments
		637401	Rentals - Buildings
		637402	Rentals - Equipment
		637403	Rentals - D.P. Equipment
		637404	Rentals- Third Party Leases
		637405	Rentals - Other
		637406	Software Maintenance
		638200	Subscriptions
		638601	Basic Telephone Charges
		638602	Data Lines & Circuits
		638603	Network Installation
		638604	Other Communication Services
		638605	Telephone Clearing
		638606	Telephone Installation
		638900	Interdepartment Billings
		639000	Temporary Agency Employee Svs
		639010	Management Services
		639020	Security Services
		639030	Armored Car Services
		639401	Utilities - Gas
		639402	Utilities - Electric
		639403	Utilities - Water
		639404	Utilities - Other
<b>640100</b>	<b>Supplies - Pooled Budget</b>	640200	Agricultural Supplies



Account	Budget Account Description	Exp Acc	Expense Account Description
		640700	Automobile & Truck Supplies
		641700	Oper Supplies Clothing & Unifo
		642200	Software Purchase & Licensing
		642700	Computer Supplies
		643700	Food Supplies
		644700	Household Supplies
		645700	Opr Supplies Medical & Dental
		646200	Non-Automove Equipment Supply
		646700	Office Supplies
		647200	Other Supplies
		647700	Personal Supplies
		648200	Repair & Maintenance Supplies
		649200	Teaching & Research Supplies
		649300	Telephony
<b>645200</b>	<b>Inven for Resale Pooled Budget</b>	645201	Inventory- New Text
		645202	Inventory-Used Text
		645203	Inventory-Trade Book
		645204	Inventory-Supplies
		645205	Inventory-Insignia
		645206	Inventory-Cards
		645207	Inventory-Specials
		645208	Inventory-Miscellaneous
		645209	Inventory-Food
		645210	Inventory-Office Supplies resa
		645211	Inventory - Concessions
		645212	Inventory - Beer
		645213	Inventory - Liquor
		645214	Inventory - Novelties
		645215	Inventory-Chemistry Stockroom
<b>650100</b>	<b>Professional Services - Budget</b>	651000	Accounting & Auditing Services
		651001	Banking Services
		651002	Trustee Services
		651003	Bank Card Services
		651004	Collection Services
		651005	Perkins Adm Billings Services
		651006	Credit Reporting Services
		653000	Engineering & Architectural Se
		653500	Legal Services
		654000	Management Consulting Services
		654500	Medical & Dental Services
		655500	Professional-Personal Consult
		655501	Subcontracts 1st 25K
		655600	Information Technology Svs
		656000	Professional Travel-Campus Vis



Account	Budget Account Description	Exp Acc	Expense Account Description
		656500	Student Participant Stipend
		657500	Veterinary Services
		658000	State Civil Ser Employee Train
<b>650200</b>	<b>Subcon &gt; 25K Pooled Budget</b>	655502	Subcontracts-Over 1st 25K
<b>660100</b>	<b>Other Charges - Pooled Budget</b>	661400	Cash Over or Short
		661500	Foreign Currency Exchange Adj
		661700	Dependency & Housing Allowance
		661800	Vehicle Allowance
		662000	Depreciation
		662500	Other Charges Legal Expend
		663200	Fees to Other Schools
		663210	Accreditation Fees
		663500	Interagency Transfers
		663501	IAT-Ofc Risk Mgt Insuranc Prem
		663502	IAT-Insurance - Automotive
		663503	IAT-Insur - Worker's Compensat
		663504	IAT-Insur-Fire & Extend Coverg
		663505	IAT-Insurance-Malpractice
		663506	IAT-Insurance - Other
		663507	IAT-External Audit Expense
		663508	IAT-Univ LA System Allocation
		663509	IAT-St Grp Ins Adj Def Elimin
		663510	IAT-St Dir Exp-Civil Svs CPTP
		664700	Other Charges - Miscellaneous
		664701	State Grp Insur Adj-Deficit
		665300	Offical Functions - Entertain
		665900	Property Assessments & Taxes
		666200	Property Losses - Uninsured
		666560	Premiums, Prizes & Awards
		666800	Regist. Fees for Con/Sem
		667100	Royalties - Books
		667400	Royalties - Patents
		667700	Fellowship Stipends - Stu Aid
		668600	Dbtful Loans Exp-Other Stu In
		668800	Dept Allocations Pooled Budget
		668801	Allocation-Managerial Services
		668802	Allocation-Meal Plan
<b>660800</b>	<b>Athletic Guarantees</b>	660800	Athletic Guarantees
<b>664100</b>	<b>Perkins Loan Pooled Budget</b>	664102	Perk-Teach Can P&I 10&15% C-20
		664103	Perk-Military Can PI 12 1/2 C21
		664104	Perk-Teach Can P&I 15% C22
		664105	Perk-Death Can P&I Code24
		664106	Perk N/R Disability Can PI C25
		664107	Perk N/R Bankruptcy Can PI C26



Account	Budget Account Description	Exp Acc	Expense Account Description
		664108	Perk N/R Princ Assigned C27
		664109	Perk NR Peace/Vista Can PI C28
		664110	Pk Early Intrvnt Can PI 15%
		664111	Perk Law Enforce Can PI
		664112	Perk Loans SVCS High-Risk Can
		664113	Perk SVC High Risk PI Can 20%
		664114	Perk N/R Admin Allow C41
		664115	Perk N/R Collection Code 42
		664116	Perk N/R Collector 20%-Code 45
		664117	Perk N/R Telephone - Code 57
		664118	Perk NR Litigation Code 58
		664119	Perk NR Western Union Code 59
		664120	Perk NR Postage Code 60
		664121	Perk NR Other Code 61
		664122	Perk NR Minor WriteOff Code 62
		664123	Perk Cost Inc WriteOff Code 63
		664124	Perk Collector Sal/Fr Ben C64
		664125	Perk Pymt Assign Loans Code 65
		664126	Perk Cost Gov't Adj Code 67
		664127	Perk P/I Teach Short Can 15%
		664128	Perk Cost Heal Serv Can PI 15%
		664129	Perk-Teach Shrt P&I Can 20%
		664130	Perk Teacher P&I 30% Cancel
		664131	Prk Loan Hlth Svs 20% P&I Can
		664132	Pk Ln-Svs High Risk P&I Can30%
		664133	PkLn Early Intrvent Can P&I30%
		664134	PkLn Law Enforcemnt Can P&I20%
		664135	PkLn Early Intrvent Can P&I20%
		664136	Perk_Heal_Svs_Can_PI30%
		664201	Prk Other-Refund-Current FY
		664202	Prk Other Refund Prior FYf
		664203	Prk Other-Refund Dept Of Educ
		664400	Matching Perkins, NDEA
<b>668000</b>	<b>Scholarships &amp; Awards Stu Aid</b>	668000	Scholarships & Awards Stu Aid
<b>668010</b>	<b>Graduate Assistants Fees</b>	668010	Graduate Assistants Fees
<b>668700</b>	<b>Pell Grants Pooled Budgets</b>	668701	Pell Grants
<b>670100</b>	<b>Capital Outlay - Pooled Budget</b>	670200	Buildings - Acquisitions
		670202	Buildings - Acquisitions Cap
		670500	Land - Acquisitions
		670502	Land - Acquisitions Capitlze
		670800	Automotive Acquisitions
		670802	Automotive Acquisitions Captlz
		670900	Miscellaneous Equipment
		670902	Miscellaneous Equipment Captlz



Account	Budget Account Description	Exp Acc	Expense Account Description
		671000	Boats & Aircraft - Acquisition
		671002	Boats & Aircraft - Acqu Captl
		671300	Equipment for Bldg,Grnds & Gen
		671302	Equipment for Bldg,Grnds & Gen
		671600	Communications Eqpt-Acquisitio
		671602	Commnictins Eqpt-Acquisit Captl
		671900	Computer Hardware
		671902	Computer Hardware Captlze
		672200	Computer Software
		672202	Computer Software Captlze
		672500	Educ,Research & Lab Equip <\$5K
		672502	Educ,Research & Lab Equip Captl
		672800	Farm & Heavy Mov. Eqpt Acquis
		672802	Farm & Hvy Mov Eqpt Acquis Cap
		673100	Household Eqpt - Acquisitions
		673102	Household Eqpt - Acquis Captlz
		673400	Library Reference Material Aq
		673402	Library Reference Matr Acq Cap
		673499	Deletions-Library Ref Material
		673700	Medical Equipment - Acquisitio
		673702	Medical Equipment - Acq - Cap
		674000	Office Equipment - Acquisition
		674002	Office Equipment - Acq - Cap
		674399	Deletions-Other Equipment
		674600	Rec,Sports & Cultur Equip <\$5K
		674602	Rec,Sports& Cultur Equip Captl
		675100	Major Repairs - Pooled Budget
<b>675100</b>	<b>Major Repairs - Pooled Budget</b>	675101	Major Repairs
<b>680100</b>	<b>Debt Service - Pooled Budget</b>	680500	Debt Service Principal
		681000	Debt Service Interest
		682500	Bond Issuance Costs
		689910	Transf to Plt Debt Sv. Princip
		689920	Transf to Plt Debt Sv Interest
		689940	Intrafund Bond Transf Receipt
		689960	Intrafund Bond Tran Disbursemn
<b>690100</b>	<b>Indirect Cost Recovd -Pool Bud</b>	695000	Indirect Cost Recovered
		699998	Payroll Suspense Account

*This information is available in PeopleSoft Expense Accounts = Use trees to rollup to bud acct, from pstreenode & pstreeleaf for ranges of accounts.*

## Section 8 Department ID Numbers

The first 2 digits of the department ID tell you the college or office the department number is setup under. For instance, departments which start with 85 were set up under the Office of Research and Sponsored Programs.

The primary college or unit ID numbers are:

Department	College/Primary Unit
13	College of Business
18	Metropolitan College
24	College of Education
27	College of Engineering
37	Graduate School
43	College of Liberal Arts
57	College of Science
61	CUPA
75	Library
81	Office of the President
82	Office of Academic Affairs
83	Property & Facilities Dev
84	Business Affairs
85	Research & Sponsored Programs
86	Office of External Affairs
87	Student Affairs - Campus Svc
90	University Support
91	Summer Session
92	Univ Fee Supported Activities

*This information is available in PeopleSoft table "DEPT\_TBL".*

Below are all of the department ID's in People Soft:

Department	Description
1300000000	Coll of Business - Admin Offic
1300000100	Coll of Business-Salary Trn GC
1300000200	AT&T Center-Kirschman Hall
1300000300	Coll of Business - Instruction
1300001000	Small Business Development Ctr
1300002000	International Trade Center
1300004000	Bus Admin Bud Allocation
1300004100	Coll of Bus-New Faculty Hiring
1300100000	Accounting





Department	Description
1300200000	Business & Economic Research
1300200100	CBA-Faculty Support
1300250000	Ctr for Economic Development
1300400000	Economics & Finance
1300410000	Real Estate Market Center
1300450000	Hotel Restaurant & Tourism Adm
1300450010	HRT Interagency Agrmt LACRT
1300450020	Tourism and Hospitality Initia
1300450100	Food Lab (Rest Fee)
1300600000	Management
1300650000	Marketing
1300700000	MBA Program
1300750000	Exec MBA on Campus Admin
1300751000	EMBA - Jamaica Prog Admin
1300752000	EMBA Puerto Rico
1800000000	Metropolitan College
1800000001	Academic Extension-Admn
1800000002	Slidell Operations-Admn
1800000003	Acad Ext - College of Business
1800000004	Acad Ext -College of Education
1800000005	Acad Ext-College of Engineerng
1800000006	Acad Ext -Coll of Liberal Arts
1800000007	Acad Ext - College of Science
1800000100	Metro College-Salary Trn GC
1800001000	Srvce Lrng&Community Engagemnt
1800100000	Metro Downtown Center
1800100100	Metro - Tourism-Econ Dev
1800100110	Metro Non-Credit Tourism
1800101000	Metro - DTC Credit
1800101100	Paralegal studies - Credit
1800101200	Medical Coding
1800102000	Metro - DTC Non-Credit
1800102010	Metro Downtown Ctr-Non Credit
1800102100	Contract Training
1800102110	Metro Non Cr Customized Train
1800102200	Professional Continuing Ed
1800102300	Computer Tech Training Center
1800102400	Professional Practice
1800102500	Paralegal Studies - Non-Credit
1800103000	Metropolitan College Non-Credi
1800200000	Metro Academic Extension
1800200100	Lakefront Operations
1800200200	Jefferson Operations



Department	Description
1800200300	Slidell Operations
1800200400	Bachelor of General Studies
1800200500	Off Campus Centers
1800201000	Academic Extension - Credit
1800201001	Metro-Downtown Center-Credit
1800201002	Paralegal Studies-Credit
1800201100	Distance Education
1800201200	Contract Credit
1800201300	Institutes
1800201400	Credit Instruction
1800201500	Stennis
1800201600	Inbound
1800201700	Critical Language Program
1800202000	Academic Extention- Non-Credit
1800202100	Lifestyle-Leisure
1800202200	Career Services
1800202300	Center Society, Law & Justice
1800202400	Metro Non-Credit Navy Project
1800202500	INPL - Int'l Non-Profit Ldrshp
1800300000	International Education
1800300100	International
1800300200	Center Austria
1800300300	Int'l Students and Scholars
1800301000	International Ed - Credit
1800301100	Innsbruck Summer School
1800301200	European Center
1800301300	Costa Rica
1800301400	Glories of France
1800301500	Brunnenberg
1800301600	Prague summer Seminars
1800301700	Academic Year Abroad
1800301800	Critical Language Program
1800301900	Greece Honors Program
1800302000	International Ed - Non-Credit
1800302100	IELP
1800302200	Austrian Student Program
1800302300	Three Cities Music
1800302400	China
1800302500	Greek Vistas
1800302600	Madrid
1800302700	Rome
1800302800	Counselors
1800302900	Exchanges



Department	Description
1800303000	MAYAN
1800303100	Mexico
1800303200	UNO Japan
1800303300	Edinburgh
1800303400	Cork
1800400000	Metro Conference Services
1800400100	Department of Interior
1800400200	IPPPM
1800400300	INPL - Int'l Non-Profit Ldrshp
1800401000	Conference Svc - Non-Credit
1800500000	Eisenhower Center
1800600000	D-Day Museum
1800700000	Metro Technical Srvs Contract
1800800000	TRAC Non Credit
2400000000	Coll of Edu - Admin Office
2400000001	Teach Greater New Orleans Init
2400000100	Coll of Educatio-Salary Trn GC
2400000200	Coll of Educ -Laboratory Suppt
2400000300	Coll of Educ-Interdisciplinary
2400001000	Clinicl Practice- Teacher Educ
2400001010	Clinicl Practice- Counselor Ed
2400002000	Col of Ed - Organized Research
2400003000	Education Budget Allocation
2400003100	Education-New Faculty Hiring
2400100000	Curriculum & Instruction
2400200000	Human Perform & Health Promot
2400200100	HPHP Facility-Field Rentals
2400300000	Education Leadership & Found
2400500000	Spec Ed & Habilitative Svc
2400600000	Charter School
2400600100	Capdau Charter School
2400600200	Nelson Charter School
2400600300	Thurgood Marshall Early Col HS
2400650000	Recovery Schl Distr Ptnrships
2400650100	Gentilly Terrace Partnership
2700000000	Coll of Eng - Admin Office
2700000100	Coll of Engineer-Salary Trn GC
2700000200	Coll of Engr -Laboratory Suppt
2700001000	Col of Engr Org Research
2700002000	LEAP Program
2700003000	Strategic Fclty Init - Engrng
2700004000	Engineering Budget Allocation
2700004100	Coll of Eng-New Faculty Hiring



Department	Description
2700200000	Civil & Enviromental Engr
2700201000	Civil & Envir Engr-Orgnz Rsrch
2700300000	Electrical Engineering
2700301000	Information System Tec Res Ctr
2700301001	Electrical Engr-Organizd Rsrch
2700400000	Mechanical Engineering
2700401000	Energy Conversion&Conservation
2700401001	Mechanical Engr-Organizd Rsrch
2700500000	Naval Arch & Marine Engr
2700501000	NA&ME Tow Tank Internal Ops
2700502000	NA&ME Tow Tank External Ops
2700503000	NAME Engr - Organized Research
2700600000	Engineering Management
2700700000	GCRMTC
2700701000	GCRMTC - Houston
2700800000	Nat Bio-Dynamic Lab (NBDL)
2700900000	Natl Ctr-Advanced Manufacturin
3700000000	Graduate School
3700001000	Graduate Enhancement Program
3700001001	Grad Enhance 1 for 3 Acad Excl
3700002000	BOR Info Tech Initiative
4300000000	Coll of Lib Arts- Admin Office
4300000001	The Neighborhood Story Project
4300000100	LA Admn Int'l Student Recruti
4300000200	Lib Arts-Adjunct Faculty Suppo
4300000300	Coll of Lib Arts-Salary Trn GC
4300000400	Eisenhower Center
4300000500	National WWII Museum
4300000600	Center Austria
4300000700	Lib Arts -Laboratory Support
4300001000	Creative Writing Workshop
4300002000	Louisiana Poll
4300003000	Lib Arts Organized Research
4300004000	LA Undergrad Inst Sup #1
4300005000	LA Undergrad Inst Sup #2
4300005100	Liberal Arts-New Facilty Hiring
4300006000	LA Undergrad Inst sup #3
4300100000	Anthropology
4300150000	Arts Administration
4300200000	School-Urban Plng&Regnl Studie
4300200010	Transportation Studies Program
4300200011	UNO Transportation Institute
4300200015	Center-Urban & Public Affairs

<b>Department</b>	<b>Description</b>
4300200100	Planning and Urban Studies
4300250000	Film, Theater and Communi Arts
4300251000	Drama - Organized Research
4300253000	Drama & Comm - Org Research
4300300000	English
4300301000	Women's Studies
4300340000	Only for correction of 2001-02
4300350000	Fine Arts
4300351000	Fine Arts Studio Courses
4300352000	Electronic Imaging Lab
4300450000	Foreign Languages
4300500000	Geography
4300550000	History
4300551000	History - Organized Research
4300650000	Music
4300650010	New Orleans Jazz Institute
4300651000	Jazz Studies
4300700000	Philosophy
4300750000	Political Science
4300751000	Pol Sci - Organized Research
4300850000	Sociology
4300850100	UNO-CHART
4300900000	International Studies-Lib Art
4300950000	Military Science
5700000000	College of Science - Admin
5700000001	Radiological Assessment
5700000002	Chemistry (StockRoom) - G&C
5700000100	Coll of Sciences-Salary Trn GC
5700000300	Coll of Sci -Interdisciplinary
5700000400	Coll of Sci -Laboratory Suppor
5700001000	Master of Arts - Sci Teaching
5700002000	Col of Sci Budget Allocation
5700002100	Coll of Sci-New Faculty Hiring
5700003000	Environmental Program
5700003100	Coll of Sci-New Faculty Hiring
5700100000	Biological Science
5700101000	Biological Sci-Organized Rsrch
5700200000	Environmental Sciences &Policy
5700300000	Chemistry
5700301000	Chemistry - Organized Research
5700302000	Strategic Fclty Init - Science
5700303000	Advanced Materials Reseach Ins
5700400000	Computer Science

<b>Department</b>	<b>Description</b>
5700400100	Greater NO Ctr-Info Assurance
5700401000	Computer Sci-Organized Rsrch
5700500000	Geology & Geophysics
5700501000	Geo & Geoph - Organized Res
5700502000	Pontchartrain Institute
5700600000	Developmental Math
5700601000	Developmental Math - Counselor
5700602000	Developmental Math - Tutor Cen
5700700000	Mathematics
5700701000	Math Sec. College Funded
5700701001	Mathematics - Organized Rsrch
5700800000	Physics
5700801000	Physics - Virginia
5700801001	Physics - Organized Research
5700900000	Psychology
5700901000	Psychology -Organized Research
6100000000	CUPA - Administration
6100000100	CUPA-Salary Trn GC
6100001000	CUPA Budget Allocation
6100100000	CUPA - Instruction
6100100001	Transportation Studies
6100100100	CUPA - Organized Research
7500000000	Only for correction of 2001-02
7500000000	Library Administration
7500000100	Library-Salary Trn GC
8100000000	Office of the President
8100001000	Pres Official Allowances
8100002000	President's Lecture Series
8100003000	University Convocation
8100100000	Internal Audit
8100200000	EEO Office
8100300000	University Advancement
8100400000	Office of NCAA Compliance
8100500000	Office of the General Counsel
8200000000	Office of Academic Affairs
8200100000	Office of Associate Provost
8200101000	Honors Program
8200102000	General Studies Program
8200103000	Institution Effect-Accreditation
8200104000	Seraphia Leyda Fellowships
8200105000	Provost Budget Reserves
8200105001	Required Salry Savings Faculty
8200105010	Current Year Adjustments



Department	Description
8200105020	Provost Instructional Support
8200105021	Instructionl Supp-Intersession
8200105030	Provost Adjunct Faculty Sup
8200105040	Academic Excellence Planning
8200105050	Faculty Recruitmnt & Retention
8200105060	Provost Research Support
8200105070	Provost Laboratory Support
8200107000	Office of Freshman Affairs
8200107005	Retention-QE Program
8200108000	Excellence in Learning & Teach
8200109000	Acad Excellence Fee-Act 1132
8200200000	Office of Diversity Programs
8200201000	Women's Center
8200202000	Center for Pacific Rim
8200300000	Institutional Rsrch & Data Mgt
8200400000	Academic Services
8200401000	Registrar's Office
8200402000	Instructional Media & Technolg
8200403000	Testing Services
8200403100	Miscellaneous Services
8200500000	Financial Aid
8200501000	Student Loan Collection
8200600000	Enrollment Management
8200600050	Enrollment Services
8200600100	Enroll Mgt Mkt & Recruiting
8200600200	New Student Orientation
8200600300	Enrllmt Mgt & Student Tracking
8200601000	Office of Admissions
8200601005	Office of Admissions ADMIN 701
8200601100	Science Fair
8200602000	Off of Retention-Upward Bound
8200604000	Student Support Services
8200605000	Proj Pass, Access & Prestart
8200606000	College Life-New Vision Prog
8200607000	Developmental Education
8200607100	Development ED - Univ Success
8200700000	Univ Computing & Comm
8200700100	Student Tech Fee Control
8200700101	Student Technology Support
8200701000	Telecommunications & Elect Mgt
8200701100	Network Installations
8200701200	Telephone Installations
8200701300	Local Telephone Service



Department	Description
8200701400	Long Distance Service
8200701500	On Campus Residence Network
8200702000	Computer Svc Sys Dev
8200703000	PeopleSoft Implementation
8200800000	Human Resources
8200900000	Learning Resource Center
8300000000	Property & Facilities Dev
8300001000	Intellectual Property Mgt
8300100000	Research & Tech Facilities
8300101000	Technology Enterprise Cen
8300102000	Research & Tech Park
8300200000	Facility Planning & Construct
8400000000	Business Affairs
8400100000	Controller Functions
8400101000	Grants & Contracts
8400200000	Budget Office
8400300000	Office of Accounting Services
8400301000	Bursar Operations
8400302000	Accounts Payable
8400303000	Payroll
8400304000	General Accounting
8400304100	Accounts Receivable
8400304110	Student Loan Collection
8400400000	Purchasing
8400401000	Property Control
8400402000	University Office Supplies
8400402010	Univ Office Supplies-Resale
8400500000	Sponsored Programs Accounting
8500000000	Research & Sponsored Programs
8500100000	Post Awards Administration
8500200000	Center for Energy Res Man
8500300000	Public Service Training
8500400000	Intellectual Property Managmnt
8600000000	Office of External Affairs
8600100000	Dev & Capital Campaign
8600100100	Marketing and Public Relations
8600100110	Marketing - East Campus
8600200000	WWNO-KTLN
8600201000	Programing & Production
8600202000	Broadcasting
8600203000	Programing Inform & Promotion
8600204000	Fund Raising & Membership Dev
8600205000	Underwriting & Grants





Department	Description
8600300000	Ogden Museum of Southern Art
8600400000	Alumni Affairs
8600500000	Tourism and Hospitality Init.
8700000000	Student Affairs - Campus Svc
8700001000	Aux Svc Mgt Capital
8700100000	Univ Relations & Campus Svc
8700100005	Univ Relations Assoc VC
8700101000	Kiefer UNO Lakefront Arena
8700101100	Arena Facilities
8700101101	Arena Alterations & Repairs
8700101110	Arena Building Ops & Services
8700101120	Arena Special Acquistions
8700101200	Arena Aquatics
8700101300	Arena Concessions
8700101310	Arena Novelties
8700101400	Arena Box Office
8700101500	Arena Events
8700102000	University Center
8700102100	UC Adnistration
8700102200	UC Building Services
8700102299	Fac Svs Projects-UC Bldg Svs
8700102300	Candy Shop
8700102400	Miscellaneous Activities
8700102500	Recreation Area
8700102600	Rentals & Leases
8700102700	University Center Programs
8700103000	Auxillary Services
8700103100	Bookstore
8700103150	UC Bookstore-Items For Resale
8700103199	Fac Svs Projects-Bookstore
8700103200	Campus Copy
8700103300	Food Services
8700103310	Food Services - Meal Plan
8700103320	Food Services -University Cen
8700103329	Fac Svs Projects-UC Food Svs
8700103330	Food Services - The Cove
8700103339	Fac Svs Projects-Cove
8700103400	Parking Facilities
8700103410	Parking Facilities Capital
8700103500	Vending Services
8700104000	Student Housing
8700104100	Bienville Hall
8700104110	Bienville H Student Retention



Department	Description
8700104199	Fac Svs Projects-Bienville Hal
8700104200	Lafitte Village
8700104299	Fac Svs Projects-Lafitte Vllg
8700104300	Privateer Place
8700104400	Pontchartrain Hall
8700104401	Pontchartrain Hall Resid Activ
8700104402	Pontchartrain Hall Bldg Lease
8700104403	Meal Plan-Pontchrtrn Hall Resi
8700104499	Fac Svs Prj-Pontchartrain Hall
8700105000	Environmental Health & Safety
8700106000	Campus Mail
8700107000	Marketing & Communications
8700107010	Marketing & Commun-Resale
8700107100	Publications
8700108000	Recreation & Intramural Sports
8700108010	RIS Concessions
8700108100	Tennis Activities
8700108110	East Campus Tennis Courts
8700108200	RIS Summer Camp
8700108210	East Campus Tennis Utilities
8700108300	Intramurals Fields Activities
8700108310	Intramural Field Services
8700108400	Fitness Center
8700108500	RIS Leisure Sports
8700108600	Flag Football
8700109000	Public Information
8700110000	Public Events Coordination
8700110100	UNO Conference Services
8700110200	Lindy Boggs Conference Center
8700200000	Operations & Maintenance
8700201000	O&M Admin Services
8700201010	Motor Pool - East Campus
8700202000	Facility Support
8700203000	Facility Maintenance
8700203001	Presidents Residence Maint_Hkp
8700203029	Fac Svs Chargebacks to Depts
8700203100	Building Operations
8700203110	Building Operations-CERM
8700203120	Kirshman Hall Operation
8700203200	Grounds
8700203240	Landscaping & Beautification
8700203250	Sp. Grounds - East Campus
8700203300	HVAC Maintenance



Department	Description
8700203399	Fac Svs-Univ Support Projects
8700203400	Fac Svs-Dept Funded Projects
8700203401	Fac Svs-Univ Funded Projects
8700204000	Operations & Controls
8700204100	Operations
8700205000	Housekeeping
8700205010	Fac Svs Moving Expense-Depts
8700206000	University Utilities
8700206001	Presidents Residence Utilities
8700206100	Utilities Indirect Cost Alloc
8700206200	Utilities Surcharge Alloc
8700206300	Utilities Ogden Museum Allocat
8700300000	Facility Renovation & Design
8700301000	Facility Ren & Des - Admin
8700302000	Professional Design
8700303000	Drafting & Reproduction
8700304000	Construction Management
8700305000	Construction
8700306000	Project Coordination
8700307000	Engineering Coop Program
8700400000	Intercollegiate Athletics
8700400099	Athletic Renovations/Construc
8700401000	Admin Support - Non-Revenue
8700401100	Training Room
8700401200	Equipment Room
8700401300	Sports Information
8700401400	Athletic Strength&Conditioning
8700401500	Athletic Motor Pool
8700401600	Student Athlete Service Prg Aux
8700402000	Admin Support - Revenue
8700402100	Private Support (UNOAA)
8700402200	Marketing & Promotions
8700402300	Radio & TV Broadcasts
8700402400	Baseball Sign Maintenance
8700402410	Maestri Fld & Soccer Fac Maint
8700402500	Concessions
8700402510	Sports Store
8700402600	Athletics-Miscellaneous
8700403000	Men's Basketball
8700404000	Men's Baseball
8700404100	Men's Football
8700405000	Men's Olympic Sports
8700405100	Men's Golf



Department	Description
8700405200	Men's Track & Field
8700405300	Men's Tennis
8700405310	UNO Tennis Center
8700405400	Men's Swimming
8700406000	Women's Basketball
8700407000	Women's Volleyball
8700408000	Womens Olympic Sports
8700408100	Women's Golf
8700408200	Women's Track& Field
8700408300	Women's Tennis
8700408400	Women's Soccer
8700408500	Women's Swimming
8700409000	Athletic Camps
8700409100	Men's Basketball Camp
8700409200	Women's Basketball Camp
8700409300	Baseball Camp
8700409400	Track & Field Camp
8700409500	Women's Volleyball Camp
8700409600	Tennis Camp
8700409700	Swimming Camp
8700500000	University Police
8700501000	Vehicle Registration & Enforce
8700600000	Student Life
8700600100	Student Government
8700600110	Student Svc Fee Allocation
8700600120	Stu Svc Fee 1987 Ref
8700600200	Student Life Reserves
8700600210	Student Svc Fee Allocation Res
8700600220	1987 Referendum Reserve
8700600230	SGA Book Exchange Reserve
8700601000	Multicultural Affairs
8700602000	Judical & Student Assistance
8700603000	Career Place & Coop Ed
8700604000	Children's Center
8700604100	Children's Center - Reserve
8700605000	Counseling Services
8700606000	Disability Services
8700607000	International Students
8700608000	Student Development
8700608100	Orientation
8700609000	Student Health Services
8700609100	Student Health Svc- Reserves
8700610000	Campus Activities



Department	Description
8700620000	Student Life-Campus Activities
9000000000	University Support
9000000010	Fac Rent/Event Coordination
9000000097	Series 1997B Bond Issue
9000001996	Series 1996A Bond Issue
9000001997	Series 1997A Bond Issue
9000001998	Series 1998 Bond Issue
9000100000	Miscellaneous Expense
9000100001	Department for Depreciation
9000100002	Retirmnt Incentve Prg-Classifi
9000101000	Staff Council
9000200000	Clearing Accounts
9000200001	Clr Acct Perkins Loan Fund
9000200002	Presidential Search - Clearing
9000201000	Clr Acct -Araserve, Inc
9000202000	Clr Acct -Xerox Bus Svc
9000203000	Clr Acct - Credit Union
9000204000	Clr Acct - St Dept of Ed
9000205000	Clr Acct - Int'l Visitors
9000206000	Clr Acct -N O Aquatic Club
9000207000	Clr Acct -Century Development
9000208000	Clr Acct -Alumni Assn
9000208500	UNO Fnd Development Office Clr
9000209000	Clr Acct - LSU CO-OP
9000210000	Clr Acct LSU Med J Wilson
9000210001	Clr Acct LSUMC Victoria Basolo
9000210002	Clr Acct LSUMC - Linxiong Li
9000210003	Clr Acct-LSUMC-Lorelei Cropley
9000210004	Clr Acct LSUMC Liz Strickland
9000210005	Clr Acct-LSU-Dawn Romano
9000210006	Clr Acct-LSUHSC Stephen Crow
9000210007	Clr Acct LSU Ioannis Georgiou
9000210008	Clr Acct LSU Denise Reed
9000210009	Clr Acct LSU James Logan
9000211000	Clr Acct LSUMC Sch of Nursing
9000211001	Clr Acct LSUMC Statewide Trans
9000212000	Clr Acct UNO Ambassadors
9000213000	Clr Acct Dept Nat Resources
9000214000	Clr Acct LSUBR Ogden Museum
9000214001	Clr Acct LSUBR - Material Exch
9000215000	LSUMC Clearing Acct.
9000216000	Childrens Hospital-Biology Clr
9000217000	Childrens Hospital - Comp Sci

<b>Department</b>	<b>Description</b>
9000218000	Clr Acct-Ikon
9000219000	Childrens Hospital-Chemist Clr
9000220000	Katrina - FEMA Clearing
9000220001	Gustav Hurricane FEMA Support
9000220002	Isaac Hurricane FEMA Reimbrsbl
9000230000	Bank of America-Visa Clearing
9000300000	Fee Exemptions
9000301000	Athletics Fee Exemption
9000301010	Fee Exempt-Athletics -In-State
9000301011	Fee Exempt-Athletics-Housing
9000302000	Board of Supervisors Fee Exemp
9000303000	Children & Violence Fee Exempt
9000304000	Community Policing Fee Exempt
9000305000	Golden Age Fee Exemption
9000306000	Grad Assistants Fee Exemption
9000307000	LA Systematic Initiative Fee E
9000308000	LEQSF Grad Fellows Fee Exempt
9000309000	Miscellaneous Fee Exempt
9000310000	National Student Exchange
9000311000	National Guard Fee Exempt
9000312000	Kiefer Commissioned Peace Offi
9000313000	Kiefer Active Duty Military
9000314000	Prepstart Summer Fee Exemption
9000315000	Teach For America Fee Exempt
9000316000	Employees Education Privilege
9000317000	UNO-Xavier RCMS Fee Exempt
9000318000	LSU Full Time Employees Fee Ex
9000319000	Financial Hardship Waivers
9000400000	Scholarship & Awards
9000401000	Academic Common Market
9000402000	Adult Student Scholarship
9000403000	Athletics Fifth Year
9000404000	Athletics Gender Equity
9000405000	Basin Street Jazz
9000406000	Bienville Scholarship
9000407000	Chan Econ Dev Scholarship
9000408000	Chancellor's Scholarship
9000409000	Chancellor's National Merit
9000410000	Children of War Veterans
9000411000	Children of Dec Dis Fire Polic
9000412000	CODOFIL
9000413000	Decennial Honor Awards
9000414000	Founder's Scholarship

<b>Department</b>	<b>Description</b>
9000415000	Freshman Honor Awards
9000416000	Graduate Dean's Scholarship
9000417000	Honor Awards
9000418000	Horatio Alger Scholars
9000419000	Friendship Treaty (Innsbruck)
9000420000	James W. Ellis High School
9000421000	Louisiana Classroom Teachers
9000422000	Marcus B. Christian Graduate
9000423000	Music Scholarships
9000424000	Orleans Exchange
9000425000	Service Learning Scholarship
9000426000	Spring Musical - Music
9000427000	Spring Musical - Drama
9000428000	Urban Leadership
9000429000	Visiting Scholars
9000430000	Ernest G. Chachere Fellowship
9000431000	Non-resident Fee Exemption Sch
9000432000	Classical Music Scholarship
9000433000	Adventure Abroad Awards
9000434000	Int'l Econ Dev Partnership
9000435000	Nouvell Orleans Transfer Schol
9000436000	Valedictorian Recognition Adw.
9000437000	Salutatorian Recognition Award
9000438000	Elysian Ensemble Award - Music
9000439000	Creative Arts Scholarships
9000440000	Crescent City Dr. Scholarship
9000441000	Grad Creative Writing Award
9000442000	Lafitte Scholarship
9000443000	Residential Life - Dorm
9000444000	Privateer Book Award
9000445000	Univ Success Fee Waiver
9000446000	High School Info Tech Pkg Fee
9000447000	Teach Greater New Orleans
9000448000	Pontalbo Scholarship
9000449000	Pontchartrain Scholarship
9000450000	New Transfer Student Book Awrd
9000451000	UNO Discipline Enrichment
9000452000	Clairborne Residential Life
9000453000	Privateer Residential Life
9000454000	Continuing In-State Scholarshi
9000455000	Continuing Out-State Scholarsh
9000456000	Regent Scholarship
9000457000	Napoleon Scholarship



Department	Description
9000458000	Iberville Scholarship
9000459000	St Charles Scholarship
9000460000	St Charles Transfer Scholarshi
9000461000	Lafitte Transfer Scholarship
9000462000	Napoleon Transfer Scholarship
9000463000	Regents Transfer Scholarship
9000464000	Regents Transfer Meals Scholar
9000465000	Napoleon Transfer Meals Schola
9000466000	Lafitte Transfer Meals Scholar
9000467000	Regents Scholarship Meals
9000468000	Lafitte Scholarship Meals
9000469000	Napoleon Scholarship Meals
9000470000	Graduate Deans IV Scholarship
9000471000	Graduate Deans III Scholarship
9000472000	Graduate Deans II Scholarship
9000473000	Graduate Deans I Scholarship
9000480101	Homer Hitt Scholarship
9000480102	Audubon Scholarship
9000480103	Jackson Scholarship
9000480104	Carondelet Scholarship
9000480105	Tchoupitoulas Scholarship
9000480106	Freshman Privateer Performance
9000480107	Crescent Scholarship
9000480108	Magnolia Scholarship
9000480109	Elysian Scholarship
9000480110	PrivateerPerform_TransferStudt
9000480111	Platinum Adult Award
9000480112	Gold Adult Award
9000480113	Silver Adult Award
9000480114	Bronze Adult Award
9000480115	Focus UNO Award
9000480116	Graduate Privateer Performance
9000480117	Privateer Merit Award
9000480118	NOCCA FTCA Award
9000480119	NOCCA Jazz Award
9000480120	NOCCA Privateer Talent Award
9000480121	Harold Battiste Award
9000480122	Charles Blancq Award
9000480123	Ellis Marsalis Jazz Award
9000480124	Jazz Studies Award
9000480125	Music Education Award
9000480126	NOCCA Music Award
9000480127	Wee Kee Brody Award





Department	Description
9000480128	Mary Jane Butera Award
9000480129	Milton Bush Award
9000480130	FTCA Talent Awards
9000480131	Privateer Continuing
9000480132	Doctoral Award
9000480133	Master's Award
9000480134	Fine Arts UGrd Talent Award
9000480135	Fine Arts Grad Talent Award
9000480136	UNO Pride Scholarship
9000480137	UNO Nouvelle Orleans AssocTran
9000480138	UNO Nouvelle Orleans Transfer
9000480139	UNO Heritage Scholarship
9000480140	Making A Difference Scholar
9000480141	UNO National Merit Scholarship
9000480142	UNO Recognition Scholarship
9000480143	UNO National Achievement Schl
9000480144	UNO National Hispanic Scholar
9000480145	Yellow Ribbon Program
9000500000	Acad Aff Consent Degree
9000600000	ORM Insurance Premium
9000601000	Auxiliary ORM Allocation
9000700000	ULSystem Allocation
9000701000	LSU Sys Allocation Restricted
9000702000	UL System Transition Exp
9000800000	Budget Control
9000801000	Unbud Cur Yr Exp Instruct Sup
9000802000	Unbud Cur Yr Exp Research Sup
9000803000	Unbud Cur Yr Exp Pub Svc Sup
9000804000	Unbud Cur Yr Exp Academic sup
9000805000	Unbud Cur Yr Exp Student Svc
9000806000	Unbud Cur Yr Exp Inst Sup
9000807000	Unbud Cur Yr Exp Physical Plt
9000808000	Classified Merit - Budget Res
9000809000	Termination Pay Budget Reserve
9000810000	Faculty Pay Plan budget Res
9000811000	Required Salary Savings
9000811001	Requird Salry Savings Nonclass
9000812000	Act 971 of1985 Budget Reserve
9000813000	Scholarship Support Bud Res
9000814000	Unbud Cur Yr Exp EMBA
9000815000	Non-Classified 1% Salary Incr
9000900000	Indirect Cost Support Depart
9000901000	I.C. Rec Operating Account



Department	Description
9000902000	I.C. Rec Budget Allocations
9000903000	I.C. Rec GCRMTC Orange Site
9000903100	I.C. Recovered - GCRMTC-EPA
9000904000	I.C. Rec NBDL
9000905000	I.C. Rec - Reserve Carry Over
9001000000	Johnson Control Contract
9001001000	Util Maint. Johnson Controls
9001002000	Util Maint. Johnson Controls A
9001003000	Johnson Controls Agreement
9001004000	Johnson Controls Agreement - A
900480126	Error -NOCCA Music Award
9099999999	Payroll Suspense
9100000000	Summer Session
9100001000	Sum Ses - Mini Ses #1
9100002000	Sum Ses - Mini Ses #2
9100100000	Sum Ses - Accounting
9100110000	Sum Ses - Econ & Fin
9100120000	Sum Ses - Hotel & Tourism
9100130000	Sum Ses - Management
9100140000	Sum Ses - Marketing
9100200000	Sum Ses - Curric & Inst
9100210000	Sum Ses - HP & HP
9100220000	Sum Ses - Ed Leadership
9100230000	Sum Ses - Sp Ed & Hab Svc
9100300000	Sum Ses - Civil Eng
9100310000	Sum Ses - Elect Eng
9100320000	Sum Ses - Mech Eng
9100400000	Sum Ses - Lib Arts Admin
9100410000	Sum Ses - Anthropology
9100420000	Sum Ses - Drama & Comm
9100420100	Sum Ses - Summer Theatre
9100430000	Sum Ses - English
9100440000	Sum Ses - Fine Arts
9100450000	Sum Ses - For Languages
9100460000	Sum Ses - Geography
9100470000	Sum Ses - History
9100480000	Sum Ses - Music
9100490000	Sum Ses - Philosophy
9100500000	Sum Ses - Pol Science
9100510000	Sum Ses - Sociology
9100600000	Sum Ses - Biology
9100610000	Sum Ses - Chemistry
9100620000	Sum Ses - Computer Sci



Department	Description
9100630000	Sum Ses - Geology
9100630100	Sum Ses - Geo Field Cour
9100640000	Sum Ses - Mathematics
9100650000	Sum Ses - Physics
9100660000	Sum Ses - Psychology
9100670000	Sum Ses - Dev Math
9100700000	Sum Ses - Urban & Pub Affairs
9100800000	Sum Ses - Prestart Program
9200000000	Univ Fee Supported Activities
9200100000	Capital Improvement Fund
9200110000	Campus Beautification
9200110100	Campus Beautification- Reserve
9200120000	Auxiliary Plant Maint & Dev
9200120100	Aux. Plant Dev.& Maint. Improv
9200130000	Driftwood
9200130100	Driftwood- Reserve
9200130200	Driftwood - English Dept Sup
9200140000	Student Technology Initiative
9200140100	Student Utility Surcharge
9200140200	Recreation & Fitness Center
9200150000	Parking - Research Park
9200160000	Parking - East Campus

*This information is available in PeopleSoft table "DEPT\_TBL".*



## Section 9 Program Codes

Program Codes are used to segregate accounts by their purpose and is required for proper financial reporting. The most commonly used program code for grants is 10000, Research; the most commonly used program code for academic departments 00000, Instruction.

Program Code	Description
00000	Instruction
10000	Research
20000	Public Service
30000	Academic Support
40000	Student Services
50000	Institutional Support
60000	Operation & Maintenance-Plant
70000	Scholarships & Fellowships
80000	Auxiliary Enterprises
90000	Transfers
95000	Hospitals
99000	Clearing

*This information is available in PeopleSoft table "PROGRAM\_TBL".*