

# The University of New Orleans

Web-STAR (PeopleSoft Campus Solutions v 9.0):

View Student Account Summary



THE UNIVERSITY *of*  
NEW ORLEANS



# View Student Account Summary

- Participate** at the end of this aid, you will be able to.....  
**Objectives**
1. View Student Account Summary

**If you have any questions about this document please contact the Training group at 504-280-5645 or visit us at UCC-101Q.**

**Table of Contents**

Navigation to Web-STAR..... 4

View Account Summary/Account Inquiry ..... 6

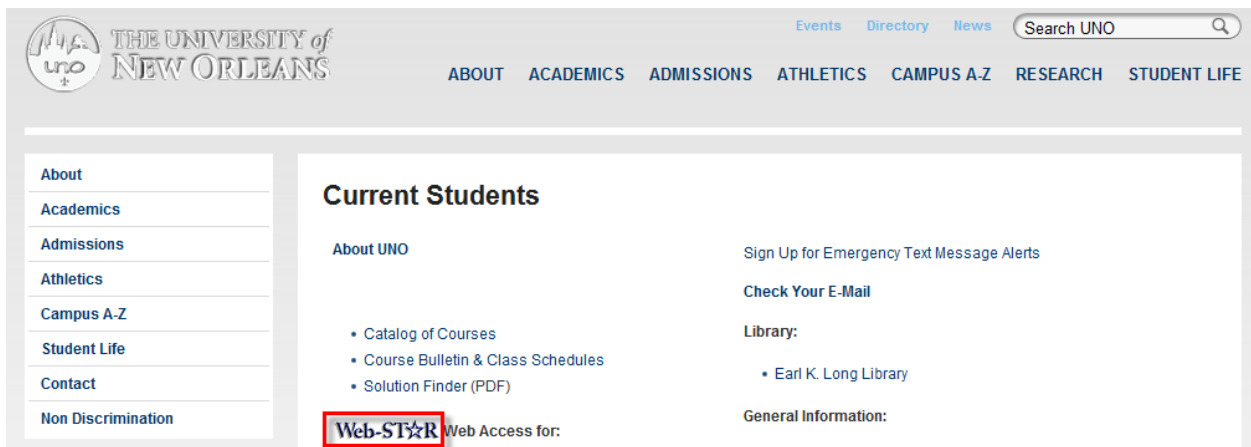
View Student Account Summary

## Navigation to Web-STAR

<b>Step 1.</b>	Navigate to the UNO Home Page: <a href="http://www.uno.edu/">http://www.uno.edu/</a>
<b>Step 2.</b>	Select the <b>Current Students</b> link.



<b>Step 3.</b>	Select the <b>Web-STAR</b> logo.
----------------	----------------------------------



View Student Account Summary

**Step 4.** Select the **Students** link.



**Step 5.** Enter your UNO username and password. **Note:** Your user name and password is the same username and password used to login to your email, or blackboard class.

**ORACLE®**  
PEOPLESOFT ENTERPRISE

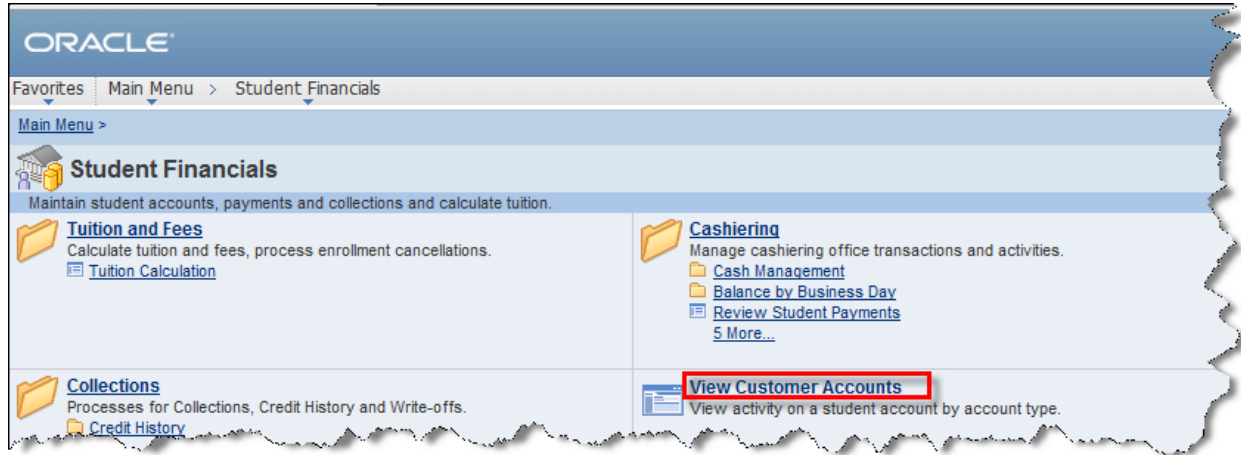
<p>User ID: <input type="text"/></p> <p>Password: <input type="password"/></p> <p style="text-align: center;"><input type="button" value="Sign In"/></p> <p style="text-align: center;"><a href="#">Set Trace Flags</a></p>	<p><b>Select a Language:</b></p> <table border="0"> <tr> <td><a href="#">English</a></td> <td><a href="#">Español</a></td> </tr> <tr> <td><a href="#">Dansk</a></td> <td><a href="#">Deutsch</a></td> </tr> <tr> <td><a href="#">Français</a></td> <td><a href="#">Français du Canada</a></td> </tr> <tr> <td><a href="#">Italiano</a></td> <td><a href="#">Magyar</a></td> </tr> <tr> <td><a href="#">Nederlands</a></td> <td><a href="#">Norsk</a></td> </tr> <tr> <td><a href="#">Polski</a></td> <td><a href="#">Português</a></td> </tr> <tr> <td><a href="#">Suomi</a></td> <td><a href="#">Svenska</a></td> </tr> <tr> <td><a href="#">Čeština</a></td> <td><a href="#">日本語</a></td> </tr> <tr> <td><a href="#">한국어</a></td> <td><a href="#">Русский</a></td> </tr> <tr> <td><a href="#">ไทย</a></td> <td><a href="#">简体中文</a></td> </tr> <tr> <td><a href="#">繁體中文</a></td> <td><a href="#">العربية</a></td> </tr> <tr> <td><a href="#">UK English</a></td> <td></td> </tr> </table>	<a href="#">English</a>	<a href="#">Español</a>	<a href="#">Dansk</a>	<a href="#">Deutsch</a>	<a href="#">Français</a>	<a href="#">Français du Canada</a>	<a href="#">Italiano</a>	<a href="#">Magyar</a>	<a href="#">Nederlands</a>	<a href="#">Norsk</a>	<a href="#">Polski</a>	<a href="#">Português</a>	<a href="#">Suomi</a>	<a href="#">Svenska</a>	<a href="#">Čeština</a>	<a href="#">日本語</a>	<a href="#">한국어</a>	<a href="#">Русский</a>	<a href="#">ไทย</a>	<a href="#">简体中文</a>	<a href="#">繁體中文</a>	<a href="#">العربية</a>	<a href="#">UK English</a>	
<a href="#">English</a>	<a href="#">Español</a>																								
<a href="#">Dansk</a>	<a href="#">Deutsch</a>																								
<a href="#">Français</a>	<a href="#">Français du Canada</a>																								
<a href="#">Italiano</a>	<a href="#">Magyar</a>																								
<a href="#">Nederlands</a>	<a href="#">Norsk</a>																								
<a href="#">Polski</a>	<a href="#">Português</a>																								
<a href="#">Suomi</a>	<a href="#">Svenska</a>																								
<a href="#">Čeština</a>	<a href="#">日本語</a>																								
<a href="#">한국어</a>	<a href="#">Русский</a>																								
<a href="#">ไทย</a>	<a href="#">简体中文</a>																								
<a href="#">繁體中文</a>	<a href="#">العربية</a>																								
<a href="#">UK English</a>																									

View Student Account Summary

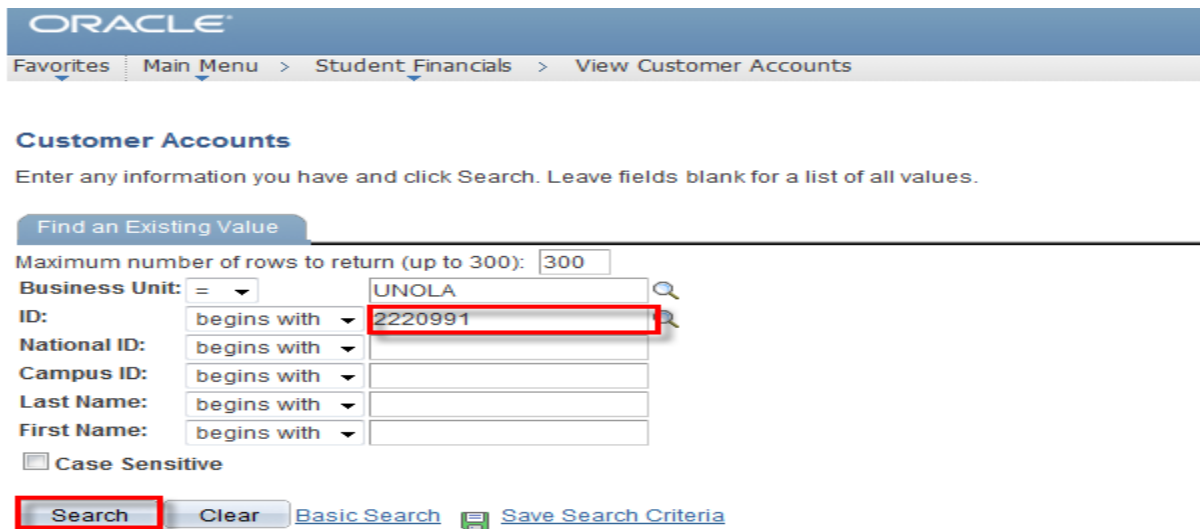
### Customer Account Inquiry

The **Customer Accounts** page provides a student’s financial and scholastic data. Charges, Payments, Anticipated Financial Aid, Payment Plan and Account details.

<b>Step 1.</b>	Navigation: Student Financials, View Customer Accounts.
----------------	---



<b>Step 2.</b>	Enter the student ID or search for the student by name.
<b>Step 3.</b>	Select <input type="button" value="Search"/> button.



View Student Account Summary

<b>Step 4.</b>	The <b>Customer Account</b> page is displayed.
<b>Step 5.</b>	Select the <b>Academic Information</b> link to view a student's class schedule by term.

**ORACLE**

Favorites | Main Menu > Student Financials > View Customer Accounts

**Customer Accounts**

Business Unit: UNOLA  
 Gator,Ali Test Student ID: 2220991 **Academic Information**

Total: 5,520.90 Anticipated Aid: 0.00

Account Type	Account Number	Balance	Open Date	Status	
Other Fees	OTHERS001 - 2010 Fall	100.00 USD	08/30/2010	Active	<a href="#">Account Details</a>
Registrtn	REGISTR001- 2010 Fall	626.00	01/04/2011	Active	<a href="#">Account Details</a>
Tuition	TUITION001 - 2010 Fall	3,306.00	01/04/2011	Active	<a href="#">Account Details</a>
Registrtn	REGISTR001- 2010 Summer	128.00	01/04/2011	Active	<a href="#">Account Details</a>
Tuition	TUITION001 - 2010 Summer	613.00	01/04/2011	Active	<a href="#">Account Details</a>
Registrtn	REGISTR001- 2010 Spring	130.90	01/06/2011	Active	<a href="#">Account Details</a>
Tuition	TUITION001 - 2010 Spring	587.00	01/06/2011	Active	<a href="#">Account Details</a>

Go to: [Detail Trans](#) [Item Summary](#) [Items by Term](#) [Items by Date](#) [Due Charges](#) [Payment Plans](#)

[Return to Search](#)

<b>Step 6.</b>	The <b>Academic Information</b> page is displayed.
<b>Step 7.</b>	Select the <b>Return</b> link to go back to the Customer Account page.

**ORACLE**

Favorites | Main Menu > Student Financials > View Customer Accounts

**Customer Accounts**  
**Academic Information**

Bio/Demo Data

ID: 2220991 Name: Gator,Ali Test Student  
 Gender: Male

Country	Description	NID Type	National ID
United States	Naturalized	Social Security Number	436139998

Career Term Data

Term	Career	Prim Prog	Residency	Group	Units Tot	Units	Level	Acad Load	
2011 Spr	GRAD	Educ M	In State	GraResCont	0.000	7.000	Masters	No Units	<a href="#">Academic Plan</a> <a href="#">Enrollment</a>
2010 Fall	GRAD	Educ M	In State	GraResCont	7.000	7.000	Masters	3/4 Time	<a href="#">Academic Plan</a> <a href="#">Enrollment</a>
2010 Spr	GRAD	Educ M	In State	GraResCont	0.000	0.000	Masters	No Units	<a href="#">Academic Plan</a> <a href="#">Enrollment</a>
2009 Fall	GRAD	Educ M	In State	GraResCont	0.000	0.000	Masters	No Units	<a href="#">Academic Plan</a> <a href="#">Enrollment</a>

**Return**

View Student Account Summary

**Step 8.** Select **Account Details** to view the details of an item listed.

ORACLE

Favorites | Main Menu > Student Financials > View Customer Accounts

### Customer Accounts

Business Unit: UNOLA  
 Gator, Ali Test Student ID: 2220991 [Academic Information](#)   
 Total: 5,520.90 Anticipated Aid: 0.00

Account Type	Account Number	Balance	Open Date	Status	
Other Fees	OTHERS001 - 2010 Fall	100.00 USD	08/30/2010	Active	<a href="#">Account Details</a>
Registrtrn	REGISTR001- 2010 Fall	626.00	01/04/2011	Active	<a href="#">Account Details</a>
Tuition	TUITION001 - 2010 Fall	3,306.00	01/04/2011	Active	<a href="#">Account Details</a>
Registrtrn	REGISTR001- 2010 Summer	128.00	01/04/2011	Active	<a href="#">Account Details</a>
Tuition	TUITION001 - 2010 Summer	613.00	01/04/2011	Active	<a href="#">Account Details</a>
Registrtrn	REGISTR001- 2010 Spring	130.90	01/06/2011	Active	<a href="#">Account Details</a>
Tuition	TUITION001 - 2010 Spring	587.00	01/06/2011	Active	<a href="#">Account Details</a>

Go to: [Detail Trans](#) [Item Summary](#) [Items by Term](#) [Items by Date](#) [Due Charges](#) [Payment Plans](#)

[Return to Search](#)

**Step 9.** Review the details for the selected item.  
**Step 10.** Select the **Return** link to go back to the Customer Account main page.

ORACLE

Favorites | Main Menu > Student Financials > View Customer Accounts

### Account Details

ID: 2220991 Gator, Ali Test Student Business Unit: UNOLA  
 Account Number: OTHERS001 - 2010 Fall Account Balance: 100.00

Debits: 100.00 Credits: 0.00 Applied: 0.00 Unapplied: 0.00

Item	Term	Amount	
Class	Item Status	Last Activity Date	Balance
Diploma Fee - Bachelor	2010 Fall	50.00	<a href="#">Item Details</a>
	Active	01/06/2011	50.00
Diploma Fee - Bachelor	2010 Fall	50.00	<a href="#">Item Details</a>
	Active	08/30/2010	50.00

[Return](#)



View Student Account Summary

**Step 11.** Select the **Item Summary** link review account details by item type .

ORACLE

Favorites | Main Menu > Student Financials > View Customer Accounts

### Customer Accounts

Business Unit: UNOLA  
 Gator,Ali Test Student ID: 2220991 Academic Information   
 Total: 5,520.90 Anticipated Aid: 0.00

Account Type	Account Number	Balance	Open Date	Status	
Other Fees	OTHERS001 - 2010 Fall	100.00 USD	08/30/2010	Active	<a href="#">Account Details</a>
Registrtrn	REGISTR001 - 2010 Fall	626.00	01/04/2011	Active	<a href="#">Account Details</a>
Tuition	TUITION001 - 2010 Fall	3,306.00	01/04/2011	Active	<a href="#">Account Details</a>
Registrtrn	REGISTR001 - 2010 Summer	128.00	01/04/2011	Active	<a href="#">Account Details</a>
Tuition	TUITION001 - 2010 Summer	613.00	01/04/2011	Active	<a href="#">Account Details</a>
Registrtrn	REGISTR001 - 2010 Spring	130.90	01/06/2011	Active	<a href="#">Account Details</a>
Tuition	TUITION001 - 2010 Spring	587.00	01/06/2011	Active	<a href="#">Account Details</a>

Go to: [Detail Trans](#) **[Item Summary](#)** [Items by Term](#) [Items by Date](#) [Due Charges](#) [Payment Plans](#)

Return to Search

**Step 12.** Review the Item Summary page .

**Step 13.** Select the **Item Due Date** tab to view the items due date and **Item Detail**.

**Step 14.** Select the **Return** link to return to the Customer Account main page.

ORACLE

Favorites | Main Menu > Student Financials > View Customer Accounts Home | New Window

### Item Summary

Business Unit: UNOLA  
 ID: 2220991 Gator,Ali Test Student

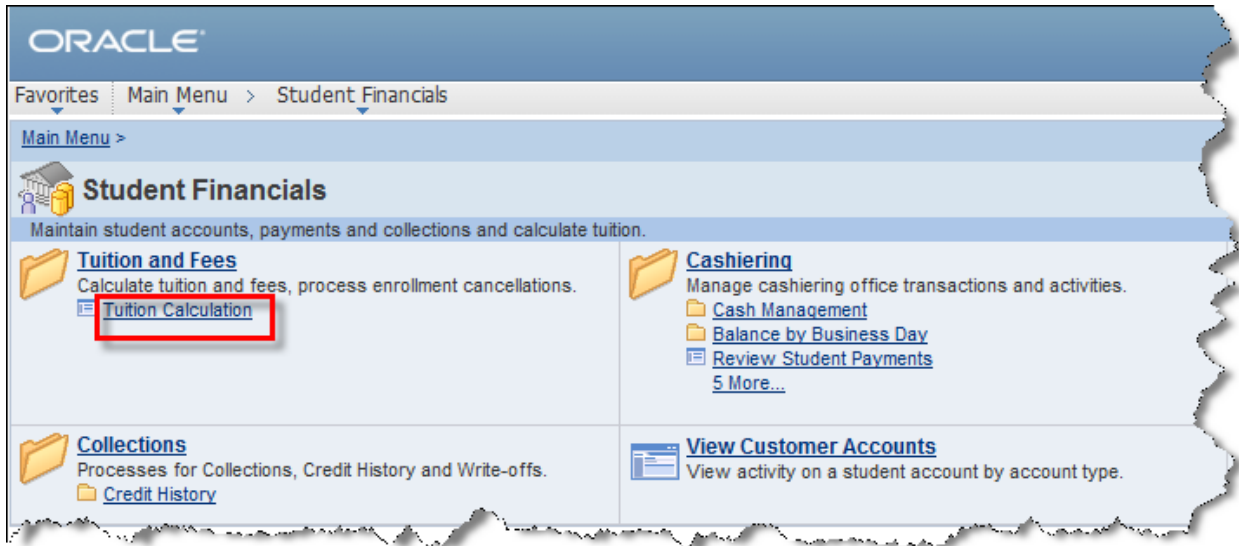
Item Type	Due Date	Refund ID	Name	
Academic Excellence Fee				<a href="#">Item Details</a>
Academic Excellence Fee	08/28/2009			<a href="#">Item Details</a>
Academic Excellence Fee				<a href="#">Item Details</a>
Academic Excellence Fee	01/11/2011			<a href="#">Item Details</a>
Academic Excellence Fee	08/29/2008			<a href="#">Item Details</a>
Academic Excellence Fee				<a href="#">Item Details</a>
Academic Excellence Fee	01/19/2011			<a href="#">Item Details</a>
Academic Excellence Fee	01/17/2011			<a href="#">Item Details</a>
Academic Excellence Fee	05/16/2008			<a href="#">Item Details</a>
Academic Excellence Fee				<a href="#">Item Details</a>

[Return](#)

View Student Account Summary

## Tuition Calculation

<b>Step 1.</b>	Navigation: Student Financials, Tuition and Fees, Tuition Calculation.
----------------	--



<b>Step 2.</b>	Enter the student's ID.
<b>Step 3.</b>	Click the <input type="button" value="Search"/> button.

