



THE UNIVERSITY *of*
NEW ORLEANS

OFFICE OF RESEARCH

Grants Resource Center User Guide



GrantSearch

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Introduction

The Grants Resource Center (GRC) provides personalized and comprehensive research/sponsored programs information designed to make faculty and administrators at member institutions more successful in the pursuit of federal and private funding. Established in 1967 as a not-for-profit premium service of the American Association of State Colleges and Universities (AASCU), GRC membership is open to public and private higher education institutions that offer four-year and graduate degrees.

Every GRC member institution has access to a team of staff liaisons who serve as an extension of the campus's pre-award research administration staff and as a link to federal program officers and research administration colleagues throughout the country. Access to direct staff support and assistance through GRC partnership arrangements give GRC members a competitive grant-seeking advantage.

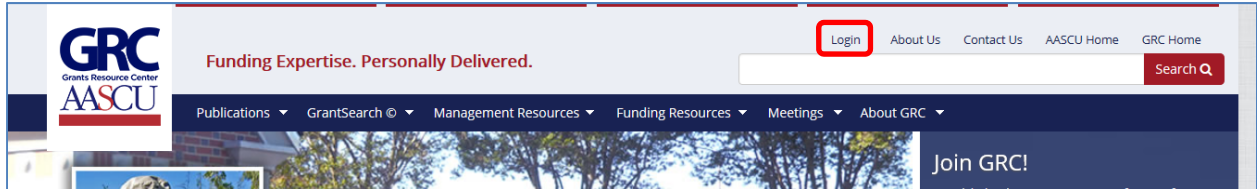
GRC provides members with publications on grant announcements, upcoming deadlines, and general information on grant funding. GRC also has a searchable database of funding opportunities. Access to the GRC features is controlled by password and is only available for UNO faculty, staff and students.

This document will explain the procedures for searching the database and describe the other features available with the UNO GRC membership.

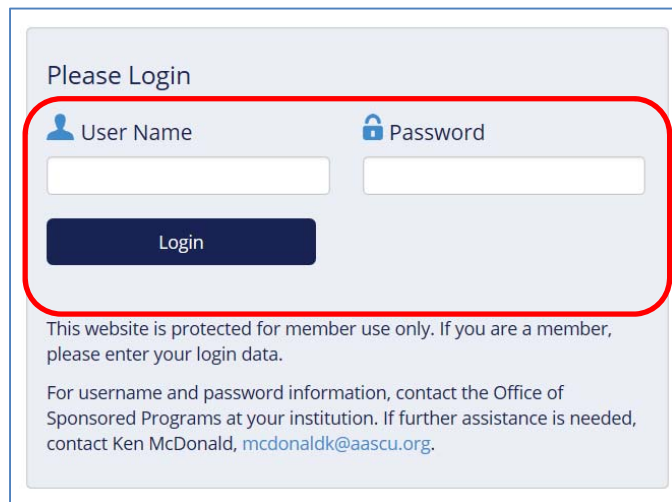
Login

Since GRC is a paid subscription (paid by the Office of Research), a password is needed to enter the site. There is one user ID and password for the campus and it is available only for UNO faculty, staff and students; the user ID and password can be found on the Office of Research SharePoint site (link: <https://sharepoint.uno.edu/research/default.aspx?PageView=Shared>). The web address to log into GRC is <http://www.aascu.org/grc/>. A link to GRC is also on the Office of Research website under Funding Opportunities and on the SharePoint site with the password.

Click Login.



Enter the username and password and click "Login" to enter the site.

A screenshot of the login form titled "Please Login". It features two input fields: "User Name" with a person icon and "Password" with a lock icon. A dark blue "Login" button is positioned below the fields. The entire form area is enclosed in a red rounded rectangle. Below the form, there is a disclaimer: "This website is protected for member use only. If you are a member, please enter your login data." and contact information: "For username and password information, contact the Office of Sponsored Programs at your institution. If further assistance is needed, contact Ken McDonald, mcdonaldk@aascu.org."

Individuals can log into the system from anywhere; users do not need to be on campus. Since this is a paid subscription, the username and password must not be shared with individuals outside the UNO community.

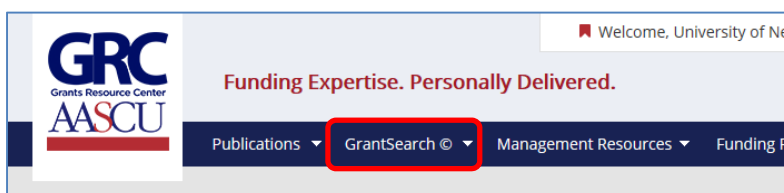
GrantSearch

The GRC funding database is called GrantSearch. The database contains about 2,000 funding opportunities with most having annual competitions. All opportunities cater to national or large regional audiences; therefore, state/local opportunities will not be available. The opportunities are geared more to faculty or postdoctoral investigators, but there are opportunities for undergraduate and graduate students.

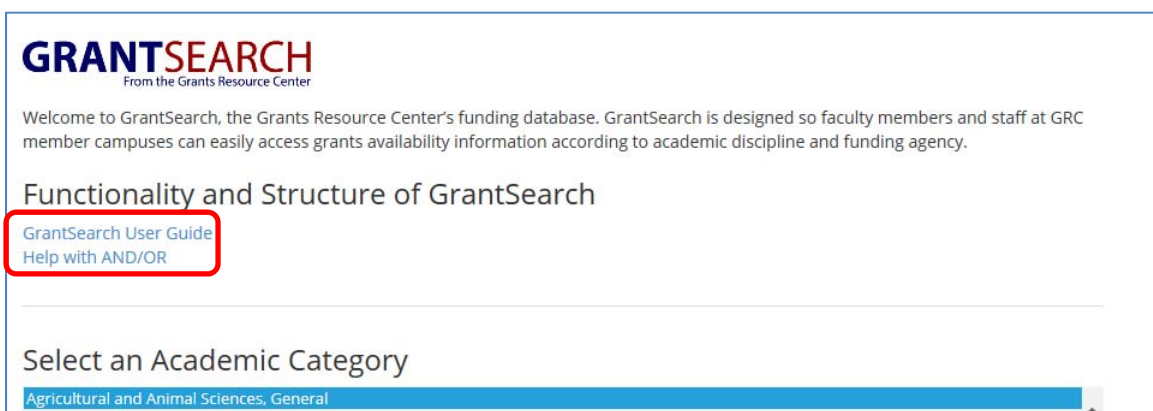
Some of the funding opportunities in the database have expired deadlines but are kept in the database because they are cyclical and should have a future deadline. This allows users the opportunity to become aware of future opportunities and to start communication with the sponsor concerning the opportunity.

There are five criteria that the user can mix and match to search for funding opportunities: academic subject, activity, funding sponsor, deadline, and keyword. If values are chosen/entered for more than one criteria field, the funding opportunity must match all of the values to be retrieved in the search.

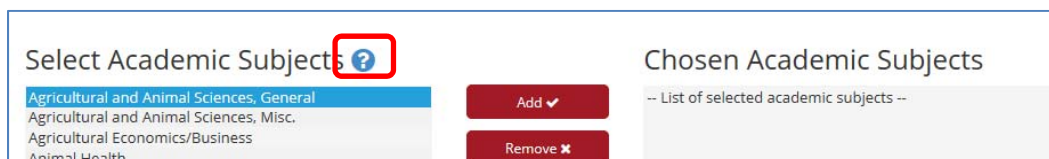
From the GRC home page, click GrantSearch from the menu.



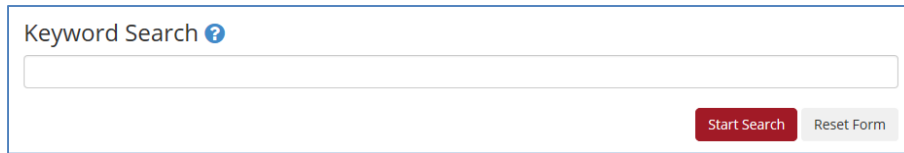
The GrantSearch database search criteria selection screen will be displayed. Near the top on the left is a link to the GrantSearch user guide; most of the information in the Office of Research user guide is taken from the GrantSearch guide.



The buttons with a question mark on the criteria selection screen will provide a short summary of the section.



Once the desired criteria are chosen, click “Search” at the bottom of the screen. If the user wants to start over, click “Reset Form” at the bottom of the screen to remove all selections made.



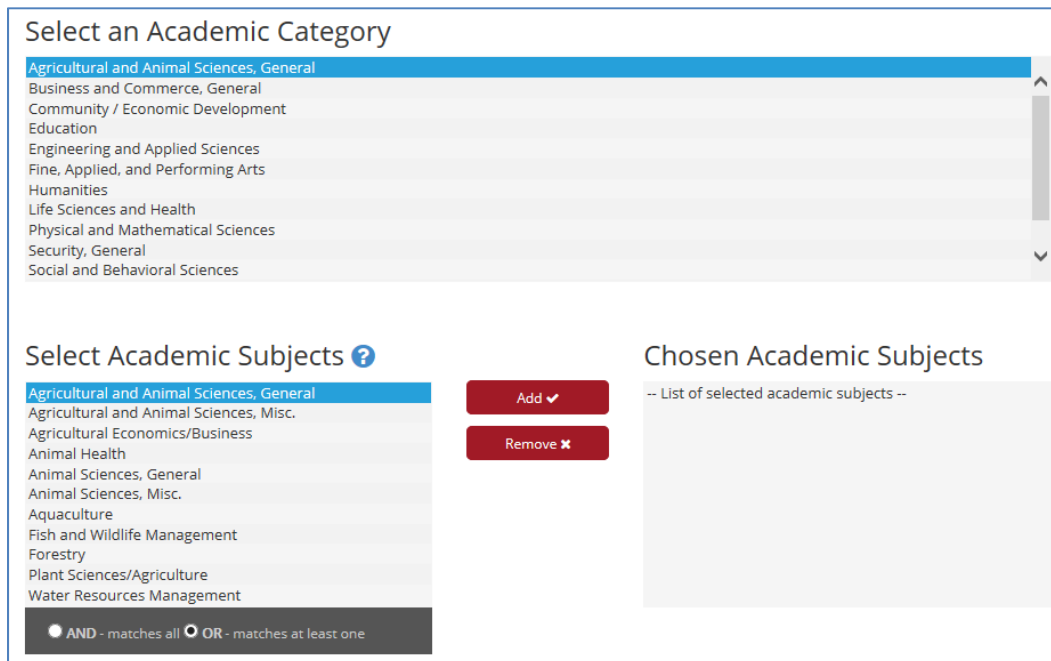
The image shows a search interface with a text input field labeled "Keyword Search" with a question mark icon. Below the input field are two buttons: "Start Search" in red and "Reset Form" in grey.

The rest of this section will provide general information on searches and search results; please consult the GrantSearch user guide for additional information if needed.

Academic Category and Subjects

In order to search by an academic subject, the first step is to select an Academic Category. There are 12 broad categories and one topic area that supports special populations. Multiple categories can be used in one search.

When an academic category is highlighted, the corresponding Academic Subjects become available. For example, Agricultural and Animal Sciences, General is highlighted in the Academic Category box and the Academic Subjects related to that category are available.



The image shows a complex selection interface. At the top is a scrollable list titled "Select an Academic Category" with "Agricultural and Animal Sciences, General" selected. Below this are two columns: "Select Academic Subjects" with a list of subjects and "Chosen Academic Subjects" which is currently empty. Between these columns are "Add" and "Remove" buttons. At the bottom, there are radio buttons for "AND - matches all" and "OR - matches at least one".

Below are the Academic Subjects if the Community/Economic Development is highlighted in Academic Category:

Select an Academic Category

- Agricultural and Animal Sciences, General
- Business and Commerce, General
- Community / Economic Development**
- Education
- Engineering and Applied Sciences
- Fine, Applied, and Performing Arts
- Humanities
- Life Sciences and Health
- Physical and Mathematical Sciences
- Security, General
- Social and Behavioral Sciences

Select Academic Subjects ?

- Aviation / Maritime**
- Community / Economic Development
- Community / Economic Development, Misc
- Community Development, Misc
- Crime and Corrections
- Disaster Response / Preparedness
- Economic Development, General

Add ✓

Remove ✕

Chosen Academic Subjects

-- List of selected academic subjects --

To choose a particular subject to use as a search criterion, double click the desired subject or highlight the subject and click the Add button:

Select Academic Subjects ?

- Aviation / Maritime**
- Community / Economic Development
- Community / Economic Development, Misc
- Community Development, Misc
- Crime and Corrections
- Disaster Response / Preparedness
- Economic Development, General
- Economic Development, Misc
- Employment and Training
- Family / Family Services
- Highway

AND - matches all OR - matches at least one

Add ✓

Remove ✕

Chosen Academic Subjects

-- List of selected academic subjects --

The subject will then be added to the box on the right hand side of the screen:

Select Academic Subjects ?

- Aviation / Maritime**
- Community / Economic Development
- Community / Economic Development, Misc
- Community Development, Misc
- Crime and Corrections
- Disaster Response / Preparedness
- Economic Development, General
- Economic Development, Misc
- Employment and Training
- Family / Family Services
- Highway

AND - matches all OR - matches at least one

Add ✓

Remove ✕

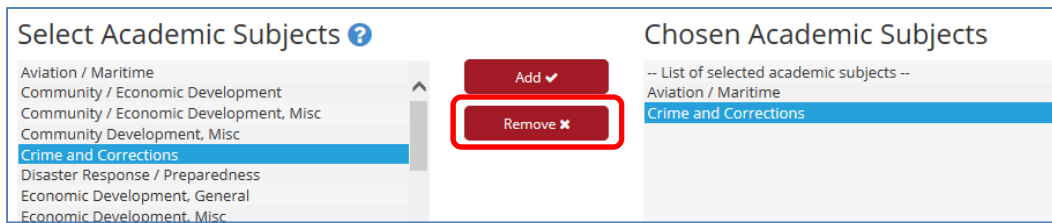
Chosen Academic Subjects

-- List of selected academic subjects --

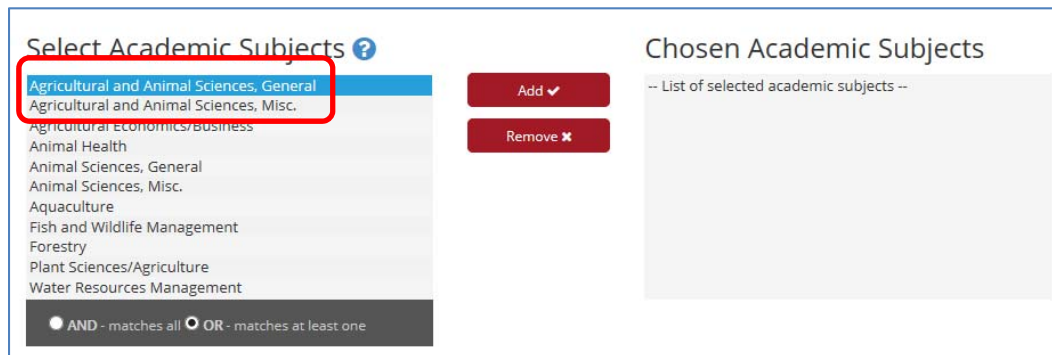
Aviation / Maritime

Add as many subjects as desired; the subjects can be from different Academic Categories. Each subject is selected individually – holding the control key is not used to select multiple values.

If a subject was added by mistake, it can be removed from the search criteria. Highlight the subject to remove and click the Remove button:

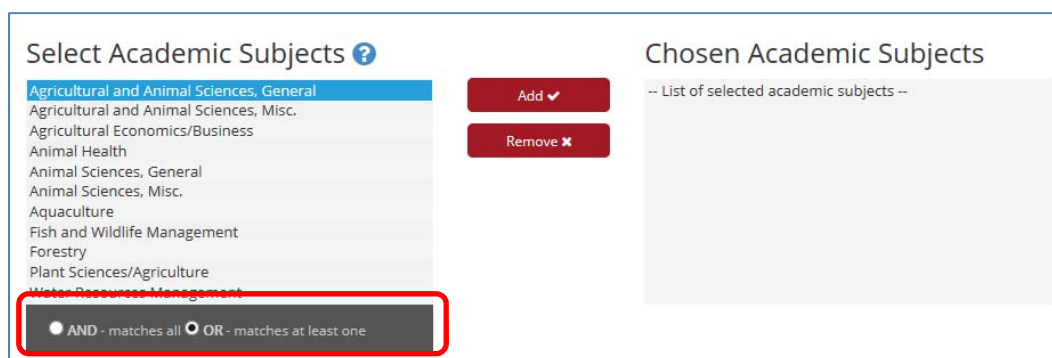


Some academic subjects will include “General” or “Misc” after the subject name; see circled items below:



Subject names with “General” after the name will retrieve all opportunities within the subject. For example, if the Agricultural and Animal Sciences, General subject is selected then all funding opportunities that meet any of the subjects listed will be retrieved in the search. This feature is helpful when the user wants a broad search result. The same would be the case if the user selects Animal Sciences, General except the opportunities will be limited to only Animal Sciences categories (Animal Health, Fish and Wildlife Management and Aquaculture). If “Misc” is included in the subject name, the search will retrieve opportunities in this subject that are not included in any of the other listed subjects. For example, Animal Sciences, Misc will retrieve opportunities that do not fall within the subjects of Animal Health, Fish and Wildlife Management, and Aquaculture.

The user also has the option to select either AND or OR as part of the search criteria to refine their search results; OR is the default value:



“AND” is used when the user wants opportunities that match all of the chosen subjects and “OR” is used when an opportunity only needs to match one of the selected subjects. Only one value can be selected.

Activity

Users can select activities that a funding opportunity supports. The GrantSearch User guide provides a definition/description of each of the activities; please consult that guide for definitions.

Select an Activity ?

- Centers/Institutes
- Collaborative Activities
- Collections/Research Resources
- Conferences/Workshops
- Construction/Renovation
- Curriculum/Materials Development
- Demonstration/Model Projects
- Direct Services, Provision of
- Dissemination/Outreach
- Equipment/Instrumentation, Acquisition or Development
- Evaluation/Assessment

● AND - matches all ○ OR - matches at least one

Add ✓

Remove ✕

Chosen Activities

-- List of selected activities --

Selecting an activity is done the same way as selecting an Academic Subject; either double click an activity or highlight the activity and click the Add button. The selected item will appear in the box on the right. More than one activity can be selected; each activity is selected individually. An activity can also be removed by clicking the Remove button.

Activity also allows the use to select between “AND” or “OR”; see the discussion under Academic Subjects for the distinction between the two values.

Funding Sponsor

GRC includes over 450 sponsors in their GrantSearch Database. The user can select particular sponsors to narrow their search. Sponsors are listed alphabetically.

Select Funding Sponsor ?

- A.S.P.E.N. Rhoads Research Foundation
- Academic Pediatric Association
- Academy of Arts and Sciences
- Academy of Motion Picture Arts and Sciences
- Administration for Children and Families
- Advertising Educational Foundation
- Aetna Foundation
- Agency for Healthcare Research and Quality
- Alcoholic Beverage Medical Research Foundation
- Alexander von Humboldt Foundation
- Allen Foundation, Inc.

Add ✓

Remove ✕

Chosen Funding Sponsors

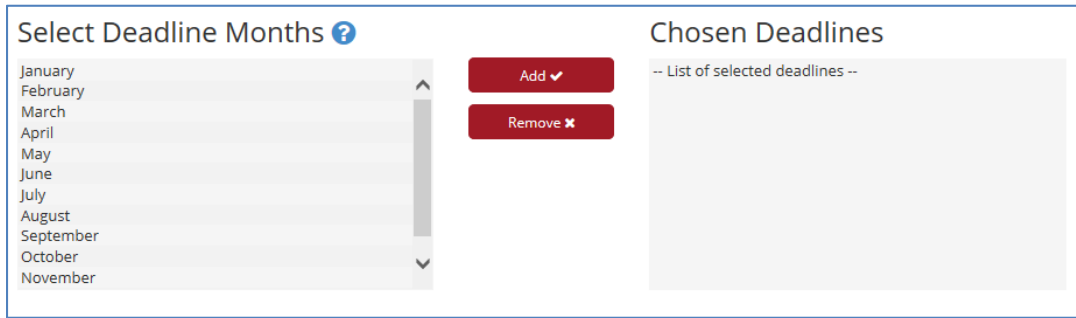
-- List of selected funding sponsors --

To select a sponsor, double click on the name or highlight and click the Add button. The sponsor name will be added in the box to the right. More than one sponsor can be selected; each one is selected individually. A sponsor can be removed by clicking the Remove button.

Funding Sponsor criteria only allows for the “OR” feature if more than one sponsor is selected – a funding opportunity only needs to match one of the sponsors chosen. There is no feature to search for a funding opportunity that is supported by more than one sponsor; the database only allows for one sponsor. However, co-sponsorship relationship, if any, will be mentioned in the program description.

Deadline

The Deadline criterion allows the user to select opportunities that are due for a particular month or months. Users can use this to schedule their workload based on the upcoming deadlines. Keep in mind that the search results may include opportunities in which deadlines have already passed. GRC keeps these opportunities in the database because they are cyclical and should have a new deadline (funding cycles will vary and can be more than every year). Users should not automatically discount an opportunity because the deadline has passed.



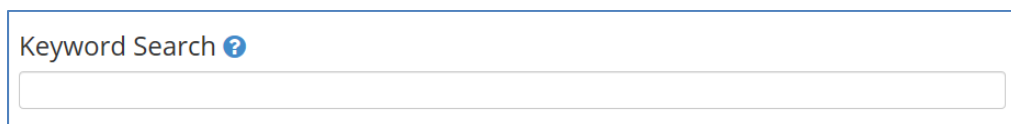
The screenshot displays a user interface for selecting deadline months. On the left, a dropdown menu titled "Select Deadline Months" lists the months from January to November. To the right of this menu are two red buttons: "Add" with a checkmark icon and "Remove" with an 'x' icon. On the far right, there is a section titled "Chosen Deadlines" which currently contains the text "-- List of selected deadlines --".

Selecting a deadline is done the same way as selecting a value for the other criteria fields; either double click a month or highlight the month and click the Add button. More than one month can be selected; each one is selected individually. A month can also be removed by clicking the Remove button.

The Deadline criteria only allows for the "OR" feature if more than one month is selected – a funding opportunity only needs to match one of the months chosen. If an opportunity has multiple deadlines with different months, it will be included in the search results even if only one of the months is included in the deadline criteria.

Keyword Search

The last criteria box allows the user flexibility in their search. The user can type any word or phrase in the box which is then used to search the title and description fields of opportunities for a match. This option is not used to search for sponsor, deadline or contact information.



The screenshot shows a single text input field with the placeholder text "Keyword Search" and a small blue question mark icon to its right.

Tips for entering data in the text box (as taken from the GrantSearch user guide):

- Consecutive words are treated as a phrase; they must appear in the same order within the program's text.
- Searches are not case-sensitive; upper and lower case letters may be used.
- Punctuation marks and words on the exception list (including *a*, *an*, *and*, *as*, and other common words) are ignored during a search.
- If specially treated characters such as &, |, ^, #, @, \$, (,) are used in a search, enclose the text in quotation marks ("").
- To search for a word or phrase containing quotation marks, enclose the entire phrase in another set of quotation marks. For example, ""Internet"" searches for "Internet".

- Wildcard characters (*) and (?) can match words with a given prefix:
 - The (*) character takes the place of any character(s) following the designated prefix. For example, searching for *fund** matches terms such as *fund*, *funds*, *funding*, etc.
 - The (?) character can only take the place of one letter or character. For example, searching for *fund?* matches the terms *fund* and *funds*.
- Insert **AND**, **OR**, and **NOT (Boolean expressions)** to specify additional search information:

| To search for: | Example | Results |
|---|-------------------------|---|
| Both terms in the same page | private and federal | Pages with both the words <i>private</i> and <i>federal</i> |
| Either term in a page | private or federal | Pages with the words <i>private</i> or <i>federal</i> (will also include pages with both words) |
| The first term without the second term | private and not federal | Pages with the word <i>private</i> but not <i>federal</i> |


- Expressions within parentheses are evaluated before the rest of the search.
- Use double quotes (") to indicate that an AND, OR, and NOT keyword should be ignored in your search. For example, "*William and Mary*" will match pages with that exact phrase, not pages that match the Boolean expression (see table above).

Search Results

Below is an example of the search result screen (no search criteria were entered on the selection screen). The search results can be sorted by sponsor, program title, GRC number or deadline; the default is sponsor. To view more details on an opportunity, click the program title.

Search Results:

1548 matches found



From the Grants Resource Center

Sort by: Sponsor View Selected | Select All | Clear All | Back | New Search

| Select | GRC # | Program Title | Deadline |
|-------------------------------------|-------|---|------------|
| <input checked="" type="checkbox"/> | 784 | 1. Nutrition Research Grants Program A.S.P.E.N. Rhoads Research Foundation | 9/8/2015 |
| <input checked="" type="checkbox"/> | 2736 | 2. Young Investigator Awards Academic Pediatric Association | 10/2/2015 |
| <input checked="" type="checkbox"/> | 1929 | 3. Visiting Scholars Program Academy of Arts and Sciences | 10/20/2015 |

Below is the detail for the funding opportunity. Contact information as well as links to the sponsor's website and email will be provided if available. GRC also includes when the data was last verified.

Search Results: Report

GRANTSEARCH
From the Grants Resource Center

New Search | Back | Text Report | Print

Nutrition Research Grants Program

[Work on this opportunity in In4Grants](#)

Sponsor:
A.S.P.E.N. Rhoads Research Foundation

Deadline:
9/8/2015

Last Verified:
8/15

CFDA No.:
N/A

GRC No.:
784

Contact:
Paula Bowen
Research Program Administrator (ext. 132)
301/920-9132

Description:
Foundation funds exceptional scientific research projects submitted by early-career investigators of nutrition therapy, metabolic support, and related clinical nutrition topics. For 2015, there are three large grants of up to \$25,000, one of up to \$50,000, one of up to \$16,600, plus two small grants (up to \$10,000). See http://www.nutritioncare.org/Research/ARRF/A_S_P_E_N_Rhoads_Research_Foundation_Grants/ for details. Email: paulab@aspen.nutr.org

If the user would like to view details on multiple opportunities, the user will utilize the "Select" box to the left of the opportunity. By default, the box will be checked for all matches. If the user would like to view the details for all matches, click "View Selected" without making any changes to the screen. If the user would like to select certain opportunities to view, either click the "Select" box for the opportunities not to view (which removes the check mark) or click "Clear All" to remove all checks and then select the particular opportunities to view. Then click "View Selected".

Search Results:

1548 matches found

GRANTSEARCH
From the Grants Resource Center

Sort by:

| Select | GRC # | Program Title | Deadline |
|-------------------------------------|-------|---|------------|
| <input checked="" type="checkbox"/> | 784 | 1. Nutrition Research Grants Program A.S.P.E.N. Rhoads Research Foundation | 9/8/2015 |
| <input checked="" type="checkbox"/> | 2736 | 2. Young Investigator Awards Academic Pediatric Association | 10/2/2015 |
| <input checked="" type="checkbox"/> | 1929 | 3. Visiting Scholars Program Academy of Arts and Sciences | 10/20/2015 |

If there is no set deadline or there are multiple deadlines, it will be listed on the search result screen:

| | | | | |
|-------------------------------------|------|-----|---|----------------------------------|
| <input checked="" type="checkbox"/> | 2707 | 15. | Street Outreach Program Administration for Children and Families | 5/4/2015 (Target date) |
| <input checked="" type="checkbox"/> | 2788 | 16. | Victims of Human Trafficking Regional Program Administration for Children and Families | No fixed deadline |
| <input checked="" type="checkbox"/> | 1121 | 17. | Visiting Professor Program Advertising Educational Foundation | 1/31/2015 |
| <input checked="" type="checkbox"/> | 1710 | 18. | Health and Health Care System Grants Aetna Foundation | No fixed deadline |
| <input checked="" type="checkbox"/> | 3112 | 19. | AHRQ Small Research Grant Program Agency for Healthcare Research and Quality | 2/16/2016, 6/16/2016, 10/16/2015 |

And on the detail screen:

Search Results: Report **GRANTSEARCH**
From the Grants Resource Center

New Search | Back | Text Report | Print

Health and Health Care System Grants
[Work on this opportunity in In4Grants](#)

Sponsor:
Aetna Foundation

Deadline:
No fixed deadline

Last Verified:
10/14

Search Results: Report **GRANTSEARCH**
From the Grants Resource Center

New Search | Back | Text Report | Print

AHRQ Small Research Grant Program
[Work on this opportunity in In4Grants](#)

Sponsor:
Agency for Healthcare Research and Quality

Deadline:
2/16/2016, 6/16/2016, 10/16/2015

Last Verified:
6/15

If the user wants to start a new search, there is a link on the search result page:

Search Results: 1548 matches found **GRANTSEARCH**
From the Grants Resource Center

Sort by: [View Selected](#) [Select All](#) [Clear All](#) [Back](#) [New Search](#)

| Select | GRC # | Program Title | Deadline |
|-------------------------------------|-------|---|------------|
| <input checked="" type="checkbox"/> | 784 | 1. Nutrition Research Grants Program A.S.P.E.N. Rhoads Research Foundation | 9/8/2015 |
| <input checked="" type="checkbox"/> | 2736 | 2. Young Investigator Awards Academic Pediatric Association | 10/2/2015 |
| <input checked="" type="checkbox"/> | 1929 | 3. Visiting Scholars Program Academy of Arts and Sciences | 10/20/2015 |

There are two formats to the detail screen – same information but just presented differently. Below is the formatted report:

Search Results: Report **GRANTSEARCH**
From the Grants Resource Center

[New Search](#) [Back](#) [Text Report](#) [Print](#)

Nutrition Research Grants Program

[Work on this opportunity in In4Grants](#)

Sponsor:
A.S.P.E.N. Rhoads Research Foundation

Deadline:
9/8/2015

Last Verified:
8/15

CFDA No.:
N/A

GRC No.:
784

Contact:
Paula Bowen
Research Program Administrator (ext. 132)
301/920-9132

Description:
Foundation funds exceptional scientific research projects submitted by early-career investigators of nutrition therapy, metabolic support, and related clinical nutrition topics. For 2015, there are three large grants of up to \$25,000, one for up to \$50,000, one of up to \$16,600, plus two small grants (up to \$10,000). See http://www.nutritioncare.org/Research/ARRF/A_S_P_E_N_Rhoads_Research_Foundation_Grants/ for details. Email: paulab@aspen.nutr.org

The other format is a text report (the links are removed):

Search Results: Report

GRANTSEARCH
From the Grants Resource Center

New Search | Back | Formatted Report | Print

Program:
Nutrition Research Grants Program

Agency:
A.S.P.E.N. Rhoads Research Foundation

Deadline:
9/8/2015

GRC Number:
784

CFDA Number:
N/A

Last Verified:
8/15

Contact:
Paula Bowen
Research Program Administrator (ext. 132)
301/920-9132

Description:
Foundation funds exceptional scientific research projects submitted by early-career investigators of nutrition therapy, metabolic support, and related clinical nutrition topics. For 2015, there are three large grants of up to \$25,000, one for up to \$50,000, one of up to \$16,600, plus two small grants (up to \$10,000). See http://www.nutritioncare.org/Research/ARRF/A_S_P_E_N_Rhoads_Research_Foundation_Grants/ for details. Email: paulab@aspen.nutr.org

To change between the two formats, use the link on the right in the menu bar:

Search Results: Report

GRANTSEARCH
From the Grants Resource Center

New Search | Back | **Text Report** | Print

Nutrition Research Grants Program
[Work on this opportunity in In4Grants](#)

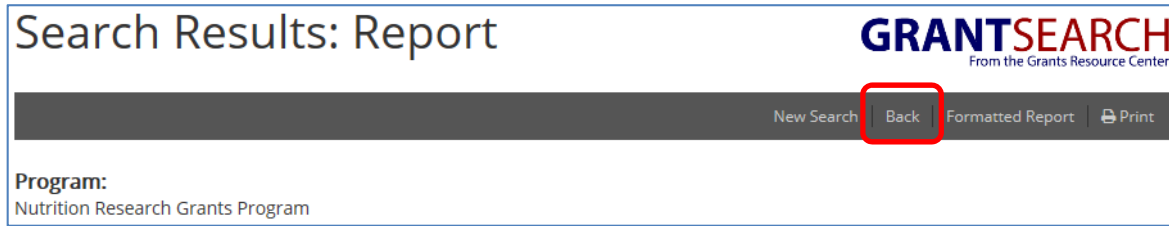
Search Results: Report

GRANTSEARCH
From the Grants Resource Center

New Search | Back | **Formatted Report** | Print

Program:
Nutrition Research Grants Program

To return to the search results, click “Back” in the menu bar of the opportunity detail page:



Search Results: Report **GRANTSEARCH**
From the Grants Resource Center

New Search **Back** Formatted Report Print

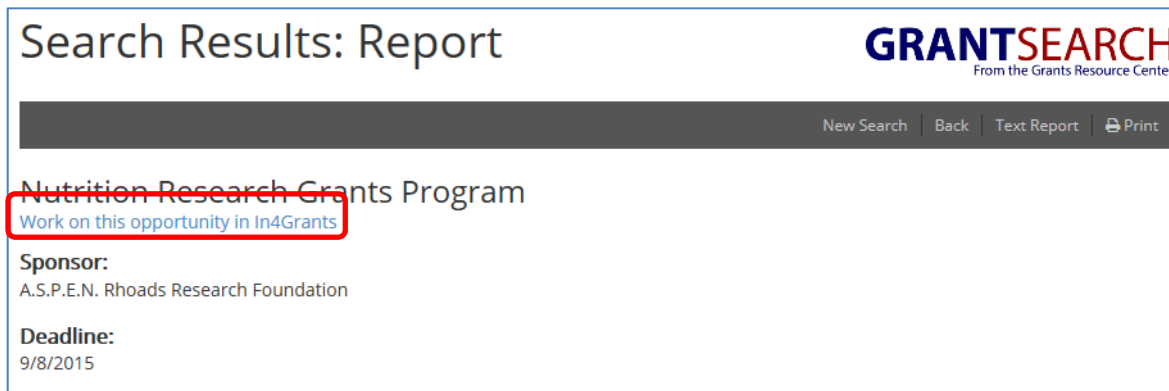
Program:
Nutrition Research Grants Program

In4Grants

With the subscription to GRC, UNO employees have the ability to utilize In4Grants to work on proposals easier, especially collaborative endeavors. Only three proposals can be worked on with our basic subscription; contact the Office of Research if additional access is necessary.

The In4Grants program utilizes social media technology for communicating with collaborators (either within or outside UNO) and centralized information containers for collaborators to work on documents for the proposal. Collaborators do not need an In4Grants license to work with the UNO employee on the proposal.

In4Grants access is available for any funding opportunity. To start the process, click on “Work on this opportunity in In4Grants” on the funding opportunity’s detail page (formatted report page):



Search Results: Report **GRANTSEARCH**
From the Grants Resource Center

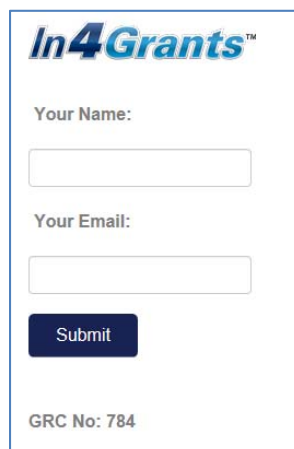
New Search Back Text Report Print

Nutrition Research Grants Program
[Work on this opportunity in In4Grants](#)

Sponsor:
A.S.P.E.N. Rhoads Research Foundation

Deadline:
9/8/2015

The user will then be asked to enter their name and email address; click submit when done:



In4Grants™

Your Name:

Your Email:

Submit

GRC No: 784

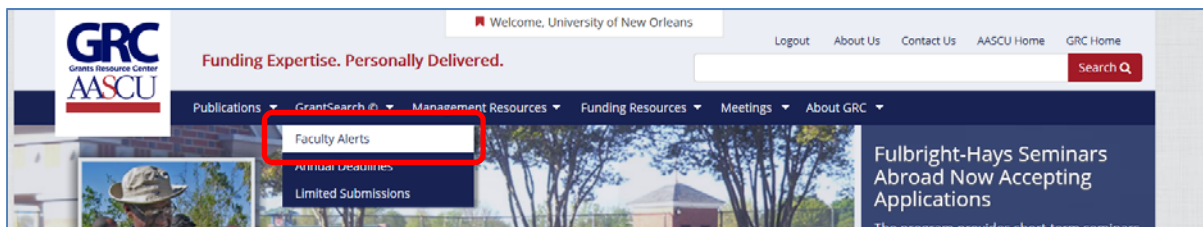
An email will be sent to the entered address with information on getting started in In4Grants, especially how to invite collaborators to the project. For a demo on In4Grants, please go to the In4Grants website under videos (<http://www.in4grants.com/videos.php>) and select “one interface. effortless interaction.”

UNO’s GRC membership does not provide access to the search capability within In4Grants; please use either GRC or Grant Forward to search for funding opportunities.

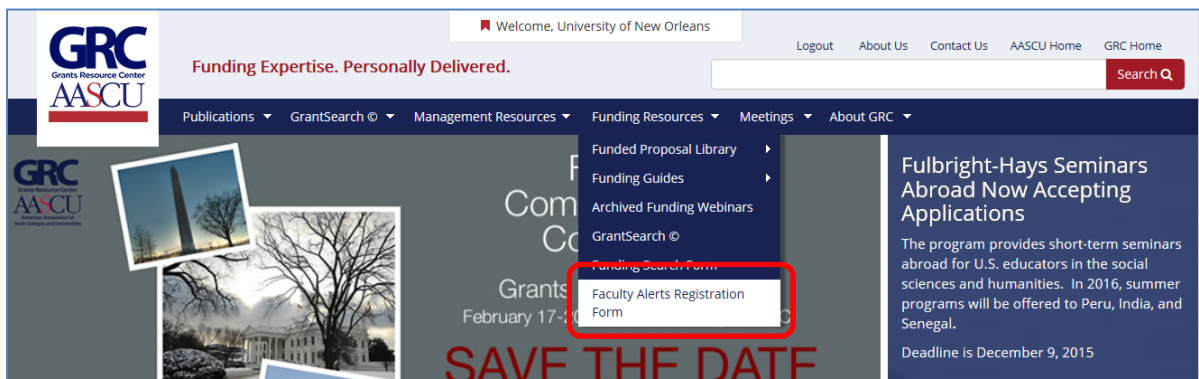
Faculty Alerts

A feature of GRC membership is monthly email alerts on upcoming deadlines. Users can establish an alert based on a defined set of criteria; an individual can create an alert for themselves or for someone else.

There are two options to open the alert page. From the GrantSearch menu, select Faculty Alerts.



Or from the Funding Resources menu, select Faculty Alerts Registration Form.



To create a new alert, click Create New Alert.

Faculty Alerts

My Alerts

Create New Alert

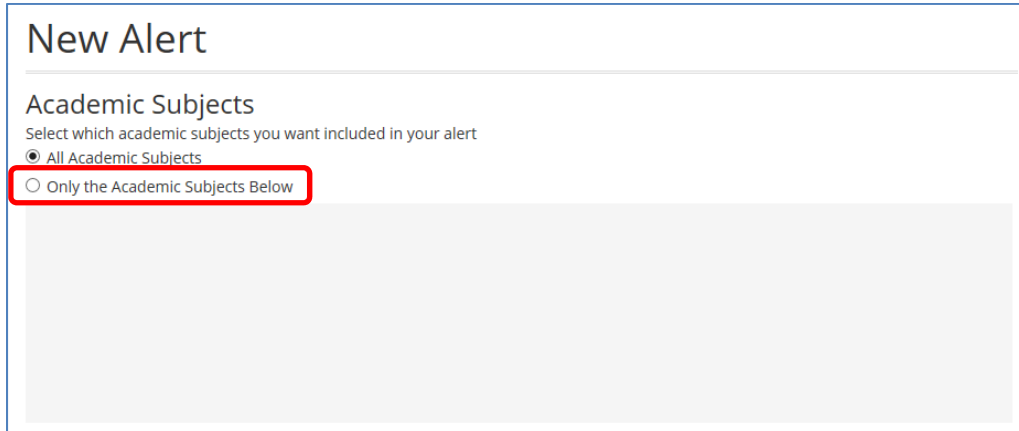
To manage existing alerts, enter your email address below, and click on 'Manage My Alerts'

Email Address:

Manage My Alerts

Alert criteria are chosen based on the same sections of performing a search except for keyword which is not an option for alerts.

First, an academic subject can be selected, click the “Only the Academic Subjects Below” radio button, which will open the list of subjects.



New Alert

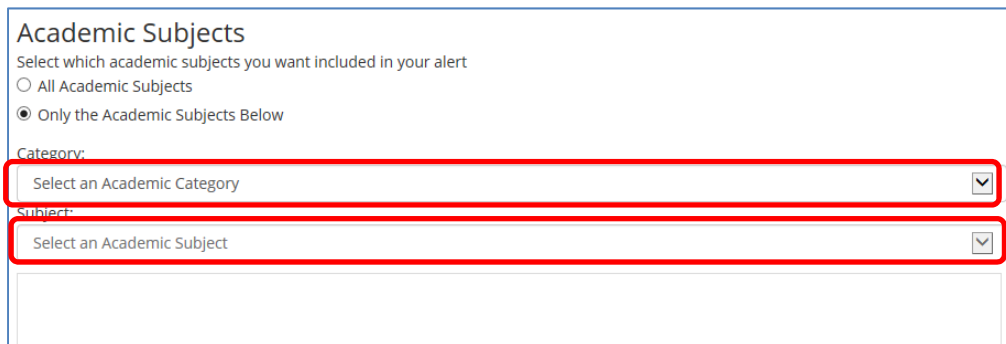
Academic Subjects
Select which academic subjects you want included in your alert

All Academic Subjects

Only the Academic Subjects Below

[Empty list area]

Select the appropriate category which will then allow for a subject to be chosen.



Academic Subjects
Select which academic subjects you want included in your alert

All Academic Subjects

Only the Academic Subjects Below

Category:

Select an Academic Category

Subject:

Select an Academic Subject

[Empty list area]

Once selected from the drop-down list, the Academic Subject appears in the criteria box. Additional subjects can be added from the same category or from a different one. To remove a selected subject, highlight it and click the Delete button on the bottom of the subject selection box.

Academic Subjects

Select which academic subjects you want included in your alert

All Academic Subjects

Only the Academic Subjects Below

Category:

Select an Academic Category

Subject:

Select an Academic Subject

Plant Sciences/Agriculture

Delete

If desired, select Activities and Sponsors in the same manner. Click the “Only...” radio button to open the drop-down lists to select from.

Activities

Select which activities you want included in your alert

All Activities

Only the Activities Below

Delete

Funding Sponsors

Select which funding sponsors you want included in your alert

All Funding Sponsors

Only the Funding Sponsors Below

Delete

After making the appropriate selections, enter information for the individual who is to receive the alert (it can be different than the person creating the alert).

Faculty Information

First Name:

Last Name:

Institution:

Title:

Phone:

Email address:

The system will provide a number of opportunities that will be included in the alert to be sent out. In the example below, three grants will be included based on the subject selected. Remember, the alerts are based on upcoming deadlines and not all opportunities in the database. If desired, enter a name for the alert and then click Save Alert.

Save your Alert

Enter a descriptive name to help recognize this alert in your inbox

***Note: Based on your current selections, you would receive 3 grants in this month's alert**

Use the above steps to create additional alerts. More than one alert can be saved for an individual.

After the alert is created, it can be modified if the results are not what the individual wanted. From the alert screen, enter the email address of the individual receiving the alert that needs to be changed or deleted; click Manage My Alerts.

Faculty Alerts

My Alerts

To manage existing alerts, enter your email address below, and click on 'Manage My Alerts'

Email Address:

A list of the alerts for the email address is provided. Click the appropriate ID to change or delete.

My Alerts

Below are the alerts delivered to your email address **cmitton@uno.edu**. Click an alert to edit.

| ID | Description | Date Created | Last Modified |
|------|---------------------|--------------|---------------|
| 6267 | Finance - compare | 05/09/14 | 05/09/14 |
| 6261 | seed funding | 04/25/14 | 04/25/14 |
| 5987 | College of Business | 08/15/13 | 09/11/13 |

[Create New Alert](#)

The alert creation screen is opened with the appropriate criteria selected. Make any necessary changes and then scroll to the bottom of the screen.

Alert #6267

Academic Subjects

Select which academic subjects you want included in your alert

All Academic Subjects

Only the Academic Subjects Below

Finance/Accounting

[Add](#) [Delete](#)

Activities

Select which activities you want included in your alert

Once all changes are done, click Save Alert. If desired, click Delete Alert to stop the monthly email.

Save your Alert

Enter a descriptive name to help recognize this alert in your inbox

Finance - compare

***Note: Based on your current selections, you would receive 2 grants in this month's alert**

[Save Alert](#) [Delete Alert](#) [Cancel](#)

Publications

GRC prepares and distributes three publications. Publications are prepared either twice a week, weekly, or monthly based on the publication. GRC posts the publications on their website (users can view current and older publications) and the Office of Research receives emails of the publications. The Office of Research disseminates the information and/or posts it to the Office of Research website.

The three publications are:

- **GRC Bulletin** – twice a week bulletin that summarizes grants announcements relevant to higher education. The Office of Research emails summaries of these bulletins weekly; the summaries are posted on the Funding Opportunities page of the Office of Research website.
- **Deadlines** – monthly publication of opportunities with deadlines in the next three months. Summarized information on the opportunities as well as links to websites is included in the publication. The opportunities are sorted by discipline.
- **GrantWeek** – weekly publication of in-depth articles with editorial commentary on strategies for grant competitiveness, program analysis, regulatory issues, and the impact of legislative initiatives on discretionary funding.

Funding Resources

In addition to the searchable funding database, GRC also has a library of funded proposals and funding guides. There is also a listing of archived funding webinars GRC has conducted. All of the resources listed are available to members.

GRC can also perform a funding search for an individual. The individual as well as ORSP should have searched for potential funding opportunities prior to completing the search request form. Contact ORSP for assistance; the funding search request should come from ORSP.

Meetings

Each year GRC hosts a Funding Competitiveness Conference in Washington DC. Attendees have the opportunity to meet with Program Officers as well as colleagues from other institutions.

In addition to the annual meeting, GRC hosts at least two web conference training sessions a month. The sessions allow the participants to interact with agency representatives and other experts. The main focus of the webinars is proposal development. There is a fee to participate; it is not covered by the ORSP subscription.

Periodically GRC will also host a web conference dealing with administrative topics, such as navigating the website. These conferences are free to GRC members.