



The office of the Student Government President  
Executive Order No. KH 2018-004 Voter Registration Party

---

Recipients: Aramark, Amazon  
Amount: \$392.15

---

This is an Executive Order to allocate ... from the Executive Operating Account to provide decorations and Catering for the SGA Voter Registration Party

**Whereas,** The Student Government Association Executive Staff will hold a Voter Registration Party for the Student body.

**Whereas,** Students can enjoy food and decorations while registering themselves to vote.

**Whereas,** The executive account is provided for executive initiatives for the betterment of the student government Association and the University of New Orleans as a whole;

**Whereas,** This event will be held on Wednesday October 3, 2018 in the University Center Captains Quarter.

**Now Therefore I, Kenady Levanna Hills,** President of the University of New Orleans Student Government Association, by virtue of the authority vested by the constitution and laws of the Student Government Association of the University of New Orleans do hereby order and direct as follows;

**Section 1:** The amount of \$392.15 shall be allocated to Aramark to provide cupcakes and refreshments for the *Voter Registration Party*.

**In witness Whereof,** I have set my hand on this executive order at the University Of new Orleans in the city of New Orleans Louisiana, on this 26th day of September, 2018.



Kenady Levanna Hills  
Student Government Association President  
University Of New Orleans

# Joy Nicole Ballard

**From:** Marshall, Terry <Marshall-Terry@aramark.com>  
**Sent:** Wednesday, October 3, 2018 5:17 PM  
**To:** UNOSGA President  
**Cc:** Joy Nicole Ballard  
**Subject:** REVISED Invoice #9597      October 03      Voter Registration Party

Hi Kennady Hill,

I added the additional (6) orders of chicken strips to the invoice.

Order Name: <b>Voter Registration Party</b>	
Top of Form	
	<b>INVOICE #9597</b> Wednesday, 10/3/2018 Ordered On: 9/27/2018 Last Modified: 10/3/2018 4:55:28 PM  <b>Confirmed</b>
<b>Catering at the University of New Orleans</b> 2000 Lakeshore Dr. University Center, Suite 114 E, New Orleans, LA 70148 504.280.6079	
<b>Customer Information</b>	<b>Delivery / Pickup Information</b>
First Name: Joy	Method: On Campus Delivery
Last Name: Ballard	Delivery: Kennady Hill /
Address: 2000 Lakeshore ZDrive	Contact: sgapresident@uno.edu
City: New Orleans	Delivery Phone: 504-280-6229
State: LA	Building: University Center
Zip Code: 70148	Floor: 1
Department / Company Name: UNOSGA President	Room # / Name: UC Captain's Quarters
Email: sgapresident@uno.edu	Service Type: Premium Disposable
Phone: 504-280-6229	
<a href="#">Click Here To View the Policies, Terms &amp; Conditions.</a> sga	<b>Event Information</b>
<a href="#">Enter Your Initials to Accept:</a>	Guest Count: 200
	Pick-up/ Delivery Date: Wednesday, 10/3/2018

Payment Information

Payment Type:	University Speed Key
Account Number:	87198
Event Authorized By:	Event Not Yet Authorized

Food Delivery Time:	11:00 AM
Event Start Time:	11:30 AM
Event End Time:	2:00 PM
Food Clean-up Time:	2:30 PM

FOOD

	Qty.	Price	Ext.
<b>1 Finger Sandwiches - 50 per tray</b>	Qty. 1	Price \$26.99	Ext. \$26.99
<b>1 Hummus - per qt.</b>	Qty. 1	Price \$7.99	Ext. \$7.99
<b>1 Pita Chips - per lb.</b>	Qty. 1	Price \$6.99	Ext. \$6.99
<b>1 Queso Dip w/Tortillas - serves 24</b>	Qty. 1	Price \$15.00	Ext. \$15.00
<b>3 Chicken Strips - pan serves 24 (72) ketchup &amp; bbq sauce</b>			
6 Chicken Strips - pan serves 24 (144) ketchup & bbq sauce (KH. added more 10-03-18)	Qty. 9	Price \$15.00	Ext. \$135.00
<b>2 Cookies - tray serves 24 (48)</b>	Qty. 3	Price \$12.00	Ext. \$36.00
<b>25 Veggie Straws - per bag</b>	Qty. 25	Price \$1.59	Ext. \$39.75
<b>25 Apple Slices - per bag</b>	Qty. 25	Price \$1.49	Ext. \$37.25

BEVERAGE

	Qty.	Price	Ext.
<b>3 Lemonade - per gallon</b>	Qty. 3	Price \$4.00	Ext. \$12.00
<b>3 SWEET Tea - per gallon</b>	Qty. 3	Price \$4.00	Ext. \$12.00
<b>3 Iced Water</b>	Qty. 3	Price \$1.29	Ext. \$3.87

\* Any amount charged by Aramark (such as an administrative, service, delivery, labor, or other charge or fee), unless expressly designated as a tip or gratuity, is not for the benefit of any employee(s) and is not a tip or gratuity. Charges or fees other than those designated as tips or gratuities are not

Order Totals

**Sub Total** \$332.84



distributed to employees except where expressly stated otherwise in writing.	<b>Delivery Fee</b>	\$50.00
	<b>Order Total</b>	\$382.84
	<b>Balance Due</b>	<b>\$382.84</b>

Special Instructions

**\$50.00 FLAT RATE DELIVERY FEE INSIDE THE UC. - DM/tm  
SGA/STUDENT ORG MENU**

---

Bottom of Form

Invoice #9597

Sincerely,

**Terry Marshall** | Aramark | Catering Sales Representative | UNO | Higher Education  
 2000 Lakeshore Drive, University Center, Suite 114-E, New Orleans, LA 70148  
 P: 504-280-6079 F: 504-280-7341



© 2014 Aramark. All rights reserved. This communication, including attachments, is for the exclusive use of addressee as directed by Aramark and may contain proprietary, confidential and/or privileged information. If you are not the intended recipient, any use, copying, disclosure, dissemination or distribution is strictly prohibited. If you are not the intended recipient, please notify the sender immediately by return e-mail, delete this communication and destroy all copies.  
 PLEASE PRINT RESPONSIBLY

**From:** Marshall, Terry  
**Sent:** Thursday, September 27, 2018 3:01 PM  
**To:** 'sgapresident@uno.edu' <sgapresident@uno.edu>  
**Subject:** Invoice #9597 October 03 Voter Registration Party

Good Afternoon Kennady Hill,

Thank you for your catering request!

Below is invoice #9597 for your review. Please verify all info & reply to confirm.  
 Feel free to call or reply with any questions/ concerns.

<b>Order Name: <i>Voter Registration Party</i></b>	
Top of Form	
	<b>INVOICE #9597</b> <b>Wednesday, 10/3/2018</b> Ordered On: 9/27/2018 Last Modified: 9/27/2018 2:59:02 PM <b>Confirmed</b>