



Claiborne Building | 1201 North Third Street | Suite 7-300 | Baton Rouge, LA 70802
P 225.342.6950 | F 225.342.6473
www.ULSystem.edu

July 2, 2018

Dr. Kim Hunter Reed
Commissioner of Higher Education
Board of Regents
1201 North Third Street, Suite 6-200
Baton Rouge, LA 70802

Dear Dr. Reed:

Re: Action Taken by the Board of Supervisors for the University of Louisiana System at its June 21, 2018 Meeting

Please find enclosed the following items that were approved by the Board of Supervisors for the University of Louisiana System at the June 21 Board Meeting:

1. **McNeese State University's** request for approval of a Letter of Intent to develop a New Academic Program leading to a Bachelor of Science in Mechanical Engineering.
2. **Southeastern Louisiana University's** request for approval of a Proposal for a Master of Science in Child Life.
3. **University of Louisiana at Lafayette's** request for approval to terminate the academic degree program in Dietetics.
4. **University of Louisiana at Lafayette's** request for approval of a Proposal for a Master of Arts in Teaching (MAT) in Elementary Education with concentrations in Elementary Education and Elementary French Immersion.
5. **University of Louisiana at Monroe's** request for approval of a Proposal for a Doctor of Physical Therapy.
6. **University of New Orleans'** request for approval of a Letter of Intent to Develop a New Academic Program leading to a Ph.D. in Justice Studies.
7. **University of New Orleans'** request for approval of the Real Estate Research Center of Excellence.

Dr. Kim Hunter Reed

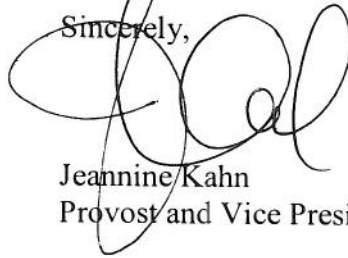
July 2, 2018

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8. **Louisiana Tech University's** request for approval to purchase a former drive-in bank and land site, on behalf of the University, from the Louisiana Tech University Foundation.
9. **Northwestern State University's** request for approval to demolish the Lumber Storage Building located on the Natchitoches campus.

These items were approved at the June 21, 2018 Board of Supervisors meeting and are being submitted to you for consideration and approval by the Board of Regents.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeannine Kahn', written over the word 'Sincerely,'.

Jeannine Kahn

Provost and Vice President for Academic Affairs

- c: University Presidents
Dr. Karen Denby
Mr. Terrence Ginn
Mr. Chris Herring
Dr. Larry Tremblay

UNIVERSITY OF LOUISIANA SYSTEM

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July 2, 2018

Dr. John Nicklow, President
University of New Orleans
2000 Lakeshore Drive
New Orleans, LA 70148

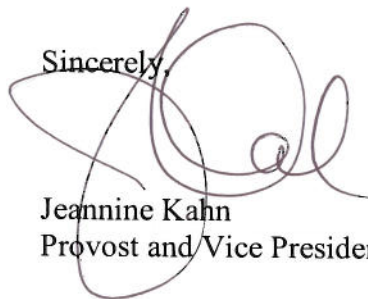
Dear Dr. Nicklow:

On June 21, 2018, the Board of Supervisors for the University of Louisiana System approved the following requests from University of New Orleans:

1. Request to approve a Letter of Intent to Develop a New Academic Program leading to a Ph.D. in Justice Studies.
2. Request to enter into a Memorandum of Understanding with Universidad Americana Managua, Nicaragua.
3. Request to approve the Real Estate Research Center of Excellence.
4. Request to approve contractual amendments with Mr. Michael Blake Dean, Head Men's Baseball Coach.
5. Request to approve the Board Operations and System Universities' Fiscal Year 2018-19 Internal Audit Plans.
6. Request to appoint Dr. Carolyn Golz as Associate Vice President for Student Affairs and Dean of Students.

Enclosed for your records are the Executive Summaries with the resolutions that were approved by the Board along with the approved personnel actions. If you have any questions, please do not hesitate to contact me.

Sincerely,



Jeannine Kahn
Provost and Vice President for Academic Affairs

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

June 21, 2018

- Item F.10.** **University of New Orleans'** request for approval of a Letter of Intent to Develop a New Academic Program leading to a PhD in Justice Studies.

EXECUTIVE SUMMARY

The University of New Orleans (UNO) requests approval of a Letter of Intent to develop a new academic program leading to a PhD in Justice Studies. Justice Studies is an interdisciplinary area of inquiry that brings together insights from the diverse academic disciplines within the social sciences and humanities to explore issues of justice. Today's social, political, and economic contradictions of American and global civilizations are immense. According to a JustSouth Index report (2017), these challenges tend to be exacerbated in states and communities in the Gulf South region, with Louisiana ranked last in the nation on an index measuring social justice. The report's recommendations called for strong leadership and strategic action among policymakers, advocates, philanthropists, community leaders, and other stakeholders in the region to better understand the specific issues of justice that are most problematic.

With UNO's mission as an urban research university, it is well-equipped to develop and train such leaders to address issues of social, political, and economic justice. Presently, there are a large number of programs in Criminal Justice in the State, but no Justice Studies degree programs. While the two programs are interrelated, Justice Studies goes well-beyond the study of crime, law, and the criminal justice system. Its focus is within a more expansive economic, political, and social context, including issues of economic inequality, institutional racism, classism, sexism, corporate and state power; environmental; war and state violence; environmental harm; consumerism and commodification; corporate media influence; and struggles over space, place, and territory. The intended Justice Studies program will equip students with a comprehensive knowledge of the world's justice systems and provide them the advanced-level knowledge and skills to create meaningful, real-world change. Specifically, the intended program's objectives include:

1. Creating an academic environment that will foster research to identify and address issues of injustice;
2. Providing the UNO faculty and students additional opportunities to build and increase relationships with the Greater New Orleans Community and the Gulf South area; and
3. Making the skills of faculty and students available for community projects that can serve to improve the region's socio-cultural condition.

To meet the aforementioned objectives, the intended program will require 45 credit hours of non-research coursework, a written comprehensive exam, a prospectus, and an approved dissertation. An individualized program of study will be developed for each student in consultation with the student's committee and major professor.

Because of the interdisciplinary nature of the program, the intended program would attract students from a variety of academic backgrounds, including sociology, anthropology, history, economics, music, creative writing, political science, etc. A recent survey of graduate students currently enrolled in related MA programs at UNO found that of the 92 respondents, 67 students (73%) expressed interest in a PhD in Justice Studies program. UNO anticipates that 5 to 10 students will enroll initially, increasing to 20 students by Y5; therefore, the enrollment projections may be conservative.

UNO has many of the resources currently in place to implement this program. Since the intended program would draw from existing departments, no new faculty would be needed during the first five years of implementation. During Y2 of the program, a director will be hired to administer the program and foster its growth. Existing classroom and office space will meet the needs of the program. The projected cost of the Justice Studies program starts at \$16K for the first year and grows to \$122K by the fourth year, primarily to cover graduate assistants. The University anticipates that the tuition and fee revenue will exceed the costs of the program.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves the University of New Orleans' request for approval of a Letter of Intent to develop a new academic program leading to a PhD in Justice Studies.

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

June 21, 2018

- Item F.11.** **University of New Orleans'** request for approval to enter into a Memorandum of Understanding with Universidad Americana Managua, Nicaragua.

EXECUTIVE SUMMARY

The University of New Orleans (UNO) requests approval to enter into a Memorandum of Understanding (MOU) with the Universidad Americana Managua (UAM) located in Managua, Nicaragua. The proposed MOU establishes a cooperative undergraduate pre-engineering program at UAM wherein students may earn a Bachelor of Science (B.S.) in Civil Engineering degree from UNO after completing three years of agreed-upon courses at UAM and at least two years of agreed-upon courses at UNO. The proposed MOU outlines a clearly defined curriculum, eligibility requirements, and responsibilities relevant to medical insurance and tuition/fees. If approved, the MOU would expire in five (5) years with a review of the agreement occurring six (6) months prior to expiration to determine whether to renew.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves the University of New Orleans' request for approval to enter into a Memorandum of Understanding with Universidad Americana Managua, Nicaragua.*

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

June 21, 2018

Item F.12. University of New Orleans' request for approval of the Real Estate Research Center of Excellence.

EXECUTIVE SUMMARY

The University of New Orleans (UNO) requests approval to transfigure the Institute for Economic Development and Real Estate Research into the Real Estate Research Center of Excellence (initial designation). The existing Institute for Economic Development and Real Estate Research combines the resources of the Center for Economic Development and the Real Estate Research Center to provide technical assistance and applied research for public, private and nonprofit organizations throughout its service area. Over the past few decades it has played an important part in furthering UNO's identity as an urban research university as well as being a statewide leader in its specific area of focus. As such, the University would like for the Institute to be designated as a *Center of Excellence* in order to reflect the quality research and programs that have and will continue to be conducted and provided. Such a designation would enhance the unit and university's visibility in Louisiana and across the nation.

Since 1978 the Institute has been at the forefront of real estate research in the New Orleans Metropolitan area. The Institute was established to serve the real estate community and the general public and is the first and only university-based real estate research center in the New Orleans region. The Institute has published a comprehensive analysis of real estate market trends and conditions in the New Orleans region annually. This report has been relied upon by the local real estate community as well as regional, state and national companies and individuals to assist in making decisions and tracking trends in the New Orleans region. In conjunction with the real estate market analysis, the Institute has hosted an annual Economic Outlook and Real Estate Forecast Seminar. The annual seminar brings together a cross-section of the business community (i.e., realtors, appraisers, financial institutions, economic development professions and government officials) to network and learn about the economic and real estate trends and forecasts for the region. The New Orleans seminar typically attracts approximately 400 attendees, while the Northshore seminar has an average of 250 in attendance. University leaders, faculty, staff and students are able to network with the business community and gain knowledge from industry leaders about the New Orleans region in which UNO operates. The Institute also has a long history of producing project-related publications. Through the years the Institute has also worked with governmental entities and industry on research projects; the most recent report published was the "2016 Louisiana Flooding: Flood Insurance Overview."

In addition to the business community, the Institute interacts and collaborates with members of the UNO campus community. The Institute has relied on faculty members for their expertise in areas such as the New Orleans economy, healthcare and the hotel and restaurant tourism industry. Over the years, the Institute has also worked with other departments on campus

such as the Division of Business and Economic Research and Planning and Urban Studies. In addition, it has provided support for academic course offerings (i.e., making research materials available). The Institute director has traditionally been a member of the Department of Economics and Finance and taught courses in real estate, such as Real Estate Principles. It has also enlisted UNO Ambassadors (students who represent the University at events both on and off campus) to assist at the annual New Orleans seminar which has provided these students the opportunity to meet and interact with members of the business community. The Institute has always been and will remain open to working with all members of the UNO community.

The Institute is a research unit housed within the College of Business Administration with oversight provided by the Dean. Efforts undertaken by the Institute are supported by a Director, Assistant to the Director, Research Analyst and two Research Graduate Assistants. While the Institute does not have a formal advisory board, there is consultation with business community members and University faculty members on seminar topics and/or speakers and recommendations on improving the real estate market analysis. Letters in support of the Institute being designated as a *Center of Excellence* were provided from individuals such as the CEO of St. Tammany Economic Development Foundation, Chairman of the Board & CEO of Latter & Blum Companies, and Mortgage Market President of IBERIABANK New Orleans. Current and future funding provided from various sources of revenue is more than sufficient to support personnel and projects undertaken by the Institute.

RECOMMENDATION

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the University of Louisiana System hereby approves the University of New Orleans' request for approval of the Real Estate Research Center of Excellence.

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

ATHLETIC COMMITTEE

June 21, 2018

Item G.34. University of New Orleans' request for approval of contractual amendments with Mr. Michael Blake Dean, Head Men's Baseball Coach, effective July 1, 2018.

EXECUTIVE SUMMARY

The University and the Coach entered into the original agreement effective July 1, 2015. Both parties now agree to extend the term of the contract to June 30, 2022, and amend other sections as detailed within this summary. In the event the University terminates the contract without cause, Coach shall be entitled to 50% of the base salary (excluding supplements) which he would have earned during the remaining term of the contract and any performance incentives or bonuses earned as of the date of termination. The University would be responsible for the amounts due through the current fiscal year (June 30). The UNO Foundation would be responsible for the remaining amounts (the next July 1 through expiration).

In the event Coach terminates the Contract without cause to become another head coach at a Division 1 institution, Coach would be liable to the University for liquidated damages as follows:

- If Coach terminates between July 1, 2018 – June 30, 2019, Coach is liable for \$8,000;
- If Coach terminates between July 1, 2019 – June 30, 2020, Coach is liable for \$5,000;
- If Coach terminates between July 1, 2020 – June 30, 2021, Coach is liable for \$5,000.
- Thereafter, there is no liability for liquidated damages.

All other terms and conditions shall remain unchanged and in full force and effect.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves the University of New Orleans' request for approval of contractual amendments with Mr. Michael Blake Dean, Head Men's Baseball Coach, effective July 1, 2018.*

**EMPLOYMENT AMENDMENT
HEAD BASEBALL COACH**

**STATE OF LOUISIANA
PARISH OF ORLEANS**

The Amendment is made and entered into on this 1st day of July, 2018, between the University of New Orleans Foundation (hereinafter referred to as "Foundation"); University of New Orleans, through its President Dr. John Nicklow (hereinafter referred to as the "University" or "UNO"); and Michael Blake Dean (hereinafter referred to as "COACH"). This agreement is subject to the approval of the Board of Supervisors of the University of Louisiana System, the management board for the University of New Orleans, and therefore the terms and conditions set forth in this agreement should not be considered a valid contractual amendment until approval is provided by the Board.

Whereas, UNO and COACH entered into an original agreement effective July 1, 2015, and whereby UNO agreed to employ and COACH accepted employment as the Head Baseball Coach of UNO under such terms and conditions as set forth within.

Whereas, the parties now desire to amend the aforesaid Agreement:

Now, therefore, in consideration of the promises herein contained and for other good and valuable consideration, the parties agree as follows:

1. TERM: Section 2.1 shall be amended to read:

The term of this amended agreement is for a period of seven (7) years commencing on the 1st day of July, 2015 and extending through the 30th day of June, 2022.

2. TERMINATION: Section 12.3 shall be amended to read:

The University may at any time, and in its sole discretion, terminate the employment of COACH for any reason. In the event the University terminates the Contract, without cause, the COACH shall be entitled to liquidated damages equal to 50% of the base salary (excluding supplements) which would have been earned during the remaining term of the contract and any performance incentives or bonuses earned as of the date of termination. Amounts due for the year which comes due during the University's current fiscal year ending June 30th shall be paid by the University. The remaining amounts due, which come due beyond the current University fiscal year, shall be funded solely by the UNO Foundation but only with funds available through Athletics restricted accounts. The liquidated damages shall be due and payable no later than sixty (60) days from the effective date of the termination. In the event COACH terminates the Contract without cause to accept a position as a Head Baseball Coach at another Division I institution, COACH would be liable to the University for liquidated damages based on the following schedule:

In the event COACH terminates the Contract without cause to accept a position as a Head Baseball Coach at another Division I institution, COACH would be liable to the University for liquidated damages based on the following schedule:

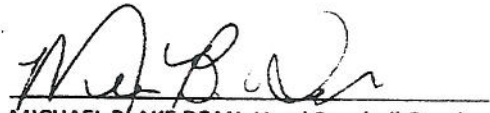
- If COACH terminates between July 1, 2018 – June 30, 2019, he is liable for liquidated damages equal to \$8,000.
- If COACH terminates between July 1, 2019 – June 30, 2020, he is liable for liquidated damages equal to \$5,000.
- If COACH terminates between July 1, 2020 – June 30, 2021, he is liable for liquidated damages equal to \$5,000.

The liquidated damages shall be due and payable in a lump sum within sixty (60) days of the date of termination. If COACH terminates this contract for any other reason than becoming employed as a baseball coach, including without limitation, retirement, health or personal reasons, disability, employment in another field, he is not responsible for liquidated damages.

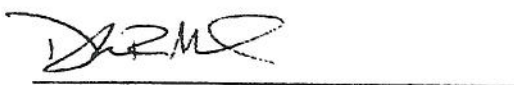

This Amendment is effective July 1, 2018 and thereafter, unless amended. All other terms and conditions contained in the Agreements shall remain unchanged and in full force and effect, except by necessary implication.

IN WITNESS WHEREOF, COACH and the duly authorized representatives of University and UNO Foundation have executed this Agreement as of the date first written above.

WITNESSES:




MICHAEL BLAKE DEAN, Head Baseball Coach
University of New Orleans




DEREK MOREL, Director of Athletics
University of New Orleans



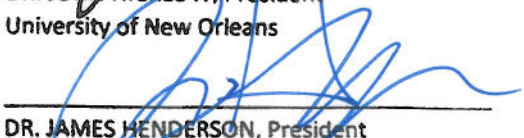
MARINA GREGORIO



ANTHONY GREGORIO, President
UNO Foundation



DR. JOHN NICKLOW, President
University of New Orleans



DR. JAMES HENDERSON, President
University of Louisiana System

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

FINANCE COMMITTEE

June 21, 2018

- Item I.3.** **University of Louisiana System's** request for approval of the Board Operations and System Universities' Fiscal Year 2018-19 Internal Audit Plans.

EXECUTIVE SUMMARY

The Fiscal Year 2018-19 Internal Audit Plans for the Board Operations and University of Louisiana System institutions were prepared in accordance with the Internal Audit Charter of the System that was revised by the Board at its December 1, 2017 meeting. The audit plans have been prepared by the System and Campus Directors of Internal Audit with input from the campus Presidents and other campus administrative personnel, System personnel, Board members, and the Office of the Legislative Auditor. The plans include reviews of administrative, academic, auxiliary, and service units of the Board and universities; as well as follow-ups to internal and external audit findings and recommendations.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves the Board Operations and System Universities' Fiscal Year 2018-19 Internal Audit Plans.*

**FINANCE COMMITTEE
UNIVERSITY OF LOUISIANA SYSTEM
ANNUAL AUDIT PLAN FOR FISCAL YEAR 2018-19**

Campus	Audit Area/Focus
Board Operations	Time and Attendance
	Travel
	P-Cards
	Follow-up on Internal and External Audit Reports
	Management Advisory Services and Special Projects
Grambling State University	Internal Audit Self-Assessment
	Vault Reconciliations
	Facilities Management Inventory and Key Control Review
	Follow-up on Internal and External Audit Reports
	Follow-up on Legislative Auditor's Single Audit Findings
	Management Advisory Services and Special Projects
Louisiana Tech University	Aramark Food Service Contract
	Barnes and Noble Bookstore Contract
	Cash Handling Procedures
	Test of Workday Implementation
	Football Attendance
	Quality Assurance and Improvement Program
	Follow-up on Internal and External Audit Reports
	Follow-up on Legislative Auditor's Single Audit Findings
	Management Advisory Services and Special Projects
	McNeese State University
Institute for Industry Education Collaboration	
Chemicals Monitoring Procedures	
NCAA Compliance Audits	
Internal Audit Software Implementation	
Internal Audit Self-Assessment	
Follow-up on Legislative Auditor's Single Audit Findings	
Follow-up on Internal and External Audit Reports	
Management Advisory Services and Special Projects	
Nicholls State University	University Camps and Conferences
	Athletic Travel Advances
	Outside Employment Certifications by Employees
	Student Technology Fees
	Procurement and Travel Cards
	Vault Reconciliation
	Quality Assurance and Improvement Program
	Follow-up on Legislative Auditor's Single Audit Findings
	Follow-up on Internal and External Audit Reports
	Management Advisory Services and Special Projects
Northwestern State University	Student Technology Fee Review
	University Parking Operations
	Cash Collection Sites
	Cashier Vault Reconciliation
	Follow-up on Legislative Auditor's Single Audit Findings
	Follow-up on Internal and External Audit Reports
	Management Advisory Services and Special Projects

Campus	Audit Area/Focus
Southeastern Louisiana University	Study Abroad - Honors
	Inventories
	PeopleSoft Security
	Movable Property
	Emergency Preparedness
	Cash Point Audit
	Travel Audit
	Academic Reporting
	Supplemental Income
	Livingston Campus Operational Audit
	Louisiana Child Welfare Training Academy
	Follow-up on Legislative Auditor's Single Audit Findings
	Follow-up on Internal and External Audit Reports
	Management Advisory Services and Special Projects
	University of Louisiana - Lafayette
Distance Learning Administration and Tuition	
Lease Agreement	
Statement of Work Agreement	
Professional Service/Consulting Agreement	
KRVS Radio Station Administration	
Vault Reconciliation	
Office of Transportation Services	
Student Technology Fee	
Bursar Operations/Cashier Office Administration/Cash Collection Cash Management	
University Bookstore: Textbooks and Retail Sales	
Follow-up on Legislative Auditor's Single Audit Findings	
Follow-up on Internal and External Audit Reports	
Management Advisory Services and Special Projects	
University of Louisiana - Monroe	Student Technology Fee
	Sanitization of Data on Electronic Equipment
	Cash Handling - Cash Collection Centers
	Quality Assurance and Improvement Program
	Follow-up on Legislative Auditor's Single Audit Findings
	Follow-up on Internal and External Audit Reports
University of New Orleans	Management Advisory Services and Special Projects
	Outside Employment Verification
	Procurement Cards
	Travel Cards
	Student Technology Fees
	Foundation Check Requests
	Quality Assurance and Improvement Program
	Follow-up on Legislative Auditor's Single Audit Findings
	Follow-up on Internal and External Audit Reports
	Management Advisory Services and Special Projects

Approved by the Board of Supervisors
for the University of Louisiana System

on 6/26/18

By: 

Edwin Litolff, Vice President
for Business and Finance

**BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM**

PERSONNEL COMMITTEE

June 21, 2018

- Item J.8.** **University of New Orleans'** request for approval to appoint Dr. Carolyn Golz as Associate Vice President for Student Affairs and Dean of Students effective July 15, 2018.

EXECUTIVE SUMMARY

The University requests approval to appoint Dr. Carolyn Golz as Associate Vice President for Student Affairs and Dean of Students effective July 15, 2018 at an annual salary of \$128,000. The staff recommends approval.

RECOMMENDATION

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors for the University of Louisiana System hereby approves University of New Orleans' request for approval to appoint Dr. Carolyn Golz as Associate Vice President for Student Affairs and Dean of Students effective July 15, 2018.*