|  |  |
| --- | --- |
| Author (s):  **[insert author’s name]**  **[insert author’s email]**  **[insert phone number]** | Referred To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date Filled: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Number of Pages Total: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Sponsor (s):  **Note: This is not the only way to write a resolution. Please review past resolutions on the website.**  **[insert sponsor’s name]**  **[insert sponsor’s email]**  **[insert phone number]** | |

A Resolution

This is a resolution to [insert what you would like to propose], on [Insert the date(s) you would like for this proposal to start]. [Insert what you would like for this resolution to accomplish].

**Note: You can have as many reasons or as much evidence as you would like. Remember stronger the evidence/rationale, the more favorable your resolution will be.**

**Whereas**, [Provide reason/evidence to support proposed resolution]

**Whereas**, [Provide reason/evidence to support proposed resolution]

**Whereas**, [Provide reason/evidence to support proposed resolution, maybe included why is

This a problem]

**Whereas**, [Provide reason/evidence to support proposed resolution, maybe include why this is important]

**Whereas**, [Provide reason/evidence to support proposed resolution, maybe include why the date(s) you selected are important]

**Note: You can add as many “Therefore(s)” as you would like. The more questions you address, the more favorable your resolution will be.**

**Therefore**, [Provide the “What?” This resolution will solve \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_]

**Therefore**, [Provide the “Who?” This resolution will help or encourage \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_]

**Therefore**, [Provide the “Why?” This resolution will benefit \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to do \_\_\_\_\_\_\_\_\_\_\_\_\_\_]

Be it resolved by the University of New Orleans of New Orleans Student Government Association that:

**Note: Can provide as many solutions as you would like.**

1. [Provide the solution you seeking to fix the proposed problem]
2. [Provide the solution you seeking to fix the proposed problem]
3. [Provide the solution you seeking to fix the proposed problem]
4. [Provide the solution you seeking to fix the proposed problem]

Senate Action: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Vote:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PRESIDING OFFICER’S SIGNATURE DATE**

SGA President’s Action: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SGA PRESIDENT’S SIGNATURE DATE**

**VETO OVERRIDE**

Senate Action on Veto:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Vote:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PRESIDING OFFICER’S SIGNATURE DATE**

**Budget**

|  |  |  |
| --- | --- | --- |
| Purchase | Company | Price |
| [insert item/description of service] | [insert company name] | [insert item cost] |
| [insert item/description of service] | [insert company name] | [insert item cost] |
| [insert item/description of service] | [insert company name] | [insert item cost] |