

Doctoral Checklist

Requirement	Description	Due Date			
		Fall 2023	Spring 2024	Summer 2024	Fall 2024
Report on Qualifying Exam (some programs)	Chemistry, Educational Administration, Engineering and Applied Science, Financial Economics, and Psychology require a Qualifying Exam for Ph.D. candidacy.	Determined by program	Determined by program	Determined by program	Determined by program
Report on General Exam/ Request for Candidacy	Submitted after last examination (e.g. proposal defense, last written or oral exam). Signature of Candidate, Advisory Committee and Graduate Coordinator required. Form available at grad.uno.edu	6/1/2023	10/1/2023	3/1/2024	6/1/2024
Enrolled	Students must be enrolled in their graduation term. If all course requirements are satisfied, students should discuss course options with coordinator.	8/14/2023	1/8/2024	6/3/2024	8/19/2024
Application for Graduation	File the <i>Application for Graduation</i> in WebStar. \$150 fee assessed. Deferral of graduation requires a subsequent <i>Application for Graduation</i> in WebStar for new term.	10/1/2023	3/1/2024	7/1/2024	10/1/2024
Format Check	Manuscripts must be uploaded to the University Thesis & Dissertation Collection in ScholarWorks at least 5 weeks before Commencement.	11/3/2023	4/4/2024	6/28/2024	11/15/2024
Certification of Foreign Language/Computer Competence	Not required for all degree programs; should be submitted once the requirement has been met but no later than 3 weeks before Commencement. Form available at grad.uno.edu	11/17/2023	4/18/2024	7/5/2024	11/29/2024
Final Version of Dissertation	Committee-approved version must be uploaded to ScholarWorks at least 3 weeks before Commencement.	11/17/2023	4/18/2024	7/5/2024	11/29/2024
Dissertation Approval Form and Defense Deadline	<i>Dissertation Approval</i> form is due to the Graduate School with signatures of each committee member and the student author at least 3 weeks before Commencement. Form available at grad.uno.edu	11/17/2023	4/18/2024	7/5/2024	11/29/2024
RSVP for Commencement Ceremony	Confirm attendance at the ceremonial graduation by responding to the Graduate School's RSVP request.	12/1/2023	5/1/2024	N/A	12/1/2024
Commencement	Ceremonial graduation at Lakefront Arena. Coordinated by Registrar's office.	12/8/2023	5/9/2024	N/A	12/13/2024
Degree Conferral Date	Official degree certification has been completed and diplomas are issued by Registrar's office.	12/15/2023	5/17/2024	8/4/2024	12/20/2024