

Doctoral Checklist

Requirement	Description	Due Date			
		Fall 2024	Spring 2025	Summer 2025	Fall 2025
Report on Qualifying Exam (some programs)	Chemistry, Educational Administration, Engineering and Applied Science, Financial Economics, and Psychology require a Qualifying Exam for Ph.D. candidacy.	Determined by program	Determined by program	Determined by program	Determined by program
Report on General Exam/Request for Candidacy	Submitted after last examination (e.g. proposal defense, last written or oral exam). Approval of Candidate, Advisory Committee and Graduate Coordinator required. Form available at grad.uno.edu	6/1/2024	10/1/2024	3/1/2025	6/1/2025
Enrollment	Enrollment is required during a student's graduation term. If all course requirements are satisfied, students should discuss course options with coordinator.	8/19/2024	1/13/2025	6/2/2025	8/18/2025
Application for Graduation	File an Application for Program Completion. Fee assessed by the end of term. Deferral of graduation requires an Application for Program Completion for new term.	10/1/2024	3/1/2025	7/1/2025	10/1/2025
Dissertation Format Check	Completed manuscripts must be uploaded to ScholarWorks at least 5 weeks before conferral. (Need not be final version.)	11/15/2024	4/11/2025	6/27/2025	11/14/2025
Certification of Foreign Language/Computer Competence	Not required for all degree programs; should be submitted once the requirement has been met but no later than 3 weeks before conferral. Form available at grad.uno.edu.	11/29/2024	4/25/2025	7/11/2025	11/28/2025
Dissertation Final Version	Final, committee-approved manuscript must be uploaded to ScholarWorks at least 3 weeks before conferral.	11/29/2024	4/25/2025	7/11/2025	11/28/2025
Dissertation Approval Form	Committee approval form submitted to the Graduate School at least 3 weeks before conferral. Form available at grad.uno.edu.	11/29/2024	4/25/2025	7/11/2025	11/28/2025
RSVP for Commencement Ceremony	Confirm attendance at the ceremonial graduation by responding to the Graduate School's RSVP request.	12/1/2024	4/25/2025	N/A	TBD
Commencement	Ceremonial graduation at Lakefront Arena. Coordinated by Registrar's office and University Events.	12/13/2024	5/9/2025	N/A	TBD
Degree Conferral	Official degree certification completed and diplomas issued by Registrar's office.	12/20/2024	5/16/2025	8/1/2025	12/19/2025