Meeting summary for Caroline Noyes's Personal Meeting Room (02/21/2024)

## Quick recap

The team, including Uttam, Steve, Gregg, Carlin, and Lyndsey reviewed the status of proposals, confirming their approval. They also discussed the upcoming meeting, which will be held in person. Additionally, Caroline mentioned potential SACSCOC things that might be needed. The deadline for proposals was clarified as March 1st, with registration beginning on April 1st. Lastly, Uttam thanked everyone and wished them a great day.

## Summary

## **Proposal Status and Next Meeting Planning**

Uttam and Caroline reviewed the status of proposals, confirming that all had been checked and approved. They discussed the next meeting, which was to be held in person. Caroline mentioned that she was considering some Sax things that might be needed. Steve Mumford asked about the influx of proposals, to which Caroline responded that while there might be some more, she didn't expect a significant increase. The deadline for proposals was clarified as March 1st, as registration begins April 1st. Uttam thanked everyone and wished them a great day.

## Next steps

• Caroline will schedule the next in-person meeting.