



Home Campus Information Form
Required for Admission to the
UNO Gabon Summer Field School

PART I: TO THE STUDENT

The first step of your application to study at the UNO-Gabon Summer Field School in Tropical Ecology is confirming that you have 1) notified your home institution of your intent to study abroad, 2) have been advised about your home institution's policies relevant to participation in external study abroad programs, and 3) have satisfied all requirements of your home campus relevant to participation in the UNO-Gabon Summer Field School.

This form is designed to facilitate that process. Part I requires your signature, Parts II, III, and IV should be completed and signed by a study abroad official at your home institution. Please read the entire form carefully, sign below, and give the form to the appropriate official at your home institution. If you have completed all required advising and been approved by your home institution, the signing official should return the form directly to you so that you can upload it as part of your application to the UNO-Gabon Summer Field School.

I, _____ (Name of Applicant, Please Print), hereby apply to participate in the above designated program(s) and acknowledge that, if I am admitted and participate in the program, the University of New Orleans will send an official transcript to my home institution at the conclusion of the program. I also authorize my home institution to release all information needed to complete this form and my application for consideration of admission to the UNO-Gabon Summer Field School.. I unconditionally and voluntarily consent to the release of such records pursuant to this request.

Student Signature _____ **Date** _____

PART II: TO THE UNIVERSITY OFFICIAL AUTHORIZED TO ADVISE/APPROVE PARTICIPATION IN STUDY ABROAD

About the UNO-Gabon Summer Field School:

The University of New Orleans is conducting The Field School in Tropical Ecology (ECOTROP); an eight-week summer field course in tropical ecology and conservation in Gabon, Central Africa that will focus on examining the effects of past human settlements on forest ecology and biodiversity. This research opportunity is open to U.S. students at both the undergraduate and graduate level and will provide hands on mentorship in a variety of disciplines: archeology, ethnobotany, environmental anthropology, geosciences and wildlife biology. Successful applicants will receive six credits for their participation, and will be required to undertake online seminars and classes prior to traveling to Gabon for the field work portion.

Your responses to the following questions are designed to ensure and facilitate home campus advising of students participating in our program, as well as assist the UNO Division of International Education in evaluating the student named above for admission to the program:

- 1) Has this student completed all internal applications required by your institution to participate in external study abroad programs?

Yes No We do not require an internal application.

If no, please do not complete the remainder of this form until the student has met all institutional requirements for participation in an external study abroad program.

- 2) Has this student obtained the necessary approval from your institution to participate?

Yes No Approval not required

Please share here any additional comments on this student and/or the approval process at your university _____

- 3) Has this student been advised about your institution's academic and disciplinary policies relevant to participating in an external study abroad program?

Yes

No

- 4) Will credits earned by this student on the UNO-Gabon Summer Field School be accepted either as transfer credit or institutional-equivalent credit?

Yes, transfer credit

- Yes, institutional-equivalent
- Yes, but type of credit is yet to be determined
- No, our institution does not accept credits earned on external study abroad programs

One digital transcript for each participating student will be sent from UNO to their respective home institutions, NOT to the students. Note that students may request additional official transcripts from our registrar’s office at

<https://www.uno.edu/registrar/transcript>

PART III: DISCIPLINARY RECORD POINT OF CONTACT

We require disciplinary information for each applicant to be considered for admission. Please provide the contact information for the office or individual at your institution with the authority to share disciplinary information about students. Note: the student’s signature on page one of this document indicates their authorization of such a release.

Name:		Title:	
Institution:			
Address:			
City:		State:	Zip Code:
Phone:		Email:	

PART IV: SIGNATURE

Please only sign and return this form to the student if it has been fully completed and the student has met all of your institutional requirements for participating in external study abroad program.

Signature:	
Title/Position:	
Date:	

Thank you for your assistance with our admission process!

If you have any questions or concerns, please contact us at studyabroad@uno.edu or 504-280-7116.