

University Committee on Courses and Curricula

Meeting Minutes - October 25, 2017

Present:

AbdulRahman Alsamman, Sarah Berry, Uttam Chakravarty, Woohyun Cho, Janet Crane, Kraig Derstler, Kimberley Echols, Yvette Green, Dan Harper, Linxiong Li, Martin Smith, Rajni Soharu, Thomas Wright, Shante' Williams, Whitney West

Absent:

Amanda Athey, Connie Atkinson, Erik Hansen, Jan Janz, Caroline Noyes, Natalie Scott

Quorum was established for undergraduate and graduate voting members in attendance.

The meeting minutes from 10/20/17 were approved with the following correction: ENGR 1003 was tabled pending Dr. Noyes speaking with the department regarding the syllabus.

Dr. Wright has submitted a nomination for the Undergraduate Student Rep. Sarah Berry will contact the student.

Sarah Berry and Janet Crane have been reviewing the syllabi of the courses that were approved at previous meetings. Departments will be contacted regarding missing information.

The previously approved Accelerated Masters/4+1 program has been halted because the UL system does not allow for such programs to exist. Rajni Soharu indicated that there are only 4 students currently enrolled in the program and they are ongoing discussions regarding how these students will proceed in their academic careers.

The registrar's office received an inquiry asking if students can obtain more than one concentration. Per Kim Echols, there is no provision for this in the degree audit system. Additionally, the university does not have an official policy nor does the UL system. Ms. Echols also indicated that in the MBA program, students can have multiple majors. Rajni Soharu indicated that any concentrations earned must be while the student is currently enrolled in a program. Concentrations cannot be earned after the completion of a degree. Dr. Li indicated that different departments might vary in the number of credits needed to earn a concentration. Dr. Alsamman inquired as to whether students would be allowed to apply courses to both concentrations i.e. double dip. Also, what happens if a student has concentrations in more than one college. It was determined that more research is needed at the both the college and the system level before a policy can be crafted. This matter could be taken up by the newly formed subcommittee for further review.

When asked about the title of TRNS 6000, Dr. Stitch replied that the title listed on the syllabus was an example of title. The intent is for this course to be a special topics course. The committee recommended that the title be changed to Special Topics in Transportation or something similar.

Dr. Noyes was not attendance so there was no update regarding TRNS 7000 and other 0 credit courses.

The UCCC Subcommittee will meet on Wednesday, November 1st at 10am. Location to be determined.

Recommendations:

The subcommittee will review all existing forms for possible changes including the removal of the graduate dean signatory line and adding a print signatory line.

Proposals

Course/Number	Course Title/Degree Title	Action
ENGL 4190	Special Topics in Professional Writing <i>Tabled from last meeting</i>	Tabled
ENGL 5190	Special Topics in Professional Writing <i>Tabled from last meeting</i>	Tabled
TRNS 6000	Seminal Research in Transportation <i>Request will be made to resubmit as a Special Topics Course</i>	Tabled
TRNS 7000	Thesis Research <i>Tabled from last meeting</i>	Tabled
TRNS 7040	Examination or Thesis Only <i>Tabled from last meeting</i>	Tabled
FIN 3335	Principles of Real Estate <i>Department will have to either change the description of 2335 or create 3335 as the course number cannot be changed.</i>	Tabled
PHYS 4902	Materials Science Laboratory <i>More information is needed about the graduate assignments and grading scale</i>	Tabled
PHYS 5902	Materials Science Laboratory <i>More information is needed about the graduate assignments and grading scale</i>	Tabled
ECON & FIN	B.S. in Finance	Approved
ENGL & FORL	B.A. in Romance Language – French Concentration	Approved
ENGL & FORL	B.A. in Romance Language – Spanish Concentration	Approved
HRT	B.S. in Hotel, Restaurant & Tourism Administration	Approved
MATH	M.S. in Mathematics	Approved
PLUS	M.S. in Urban Studies	Tabled

	<i>Department of Anthropology and Sociology have not signed off on the proposed changes. Proposal will be sent back.</i>	
IS	B.A. in International Studies <i>Curriculum includes GEOG courses that are not currently being taught. Proposal will be sent back.</i>	Tabled