University Committee on Courses and Curricula

Meeting Minutes – March 01, 2016

In attendance were:

AbdulRahman Alsamman, Adlai DePano, Amanda Athey, Carla Penz, Connie Atkinson, Dan Harper, Edward Garcia, Jan Janz, Janet Crane, Kimberly Echols, Norman Whitley, Rajni Soharu, Sarah Berry, Tony French, Uttam Chakravarty and Woohyun Cho.

Not in attendance were:

Ashley Dow, Josh Lambert, Gerard Williams, Hannah Mohr, Matt Moore, Richard Speaker and Yvette Green.

The following proposals were approved:

BIOS	Fast Track - Multiple Courses	Approved via Moodle
BIOS 4413	Developmental Biology	Change
BIOS 5413	Developmental Biology	Change
BSCE	Civil Engineering, BS	Curr. Change
BSNAME	Naval Architecture and Marine Engineering, BS	Curr. Change
CHEM	Fast Track - Multiple Courses	Approved via Moodle
CSCI	Computer Science, BS	Curr. Change
CSCI 3301	Computer Organization	Change
CSCI 4302	Computer System Design	Approved via Moodle
CSCI 4632	Principles of Image Processing – Fast Track	Approved via Moodle
CSCI 4675	Advanced Game Development	Change
CSCI 5632	Principles of Image Processing – Fast Track	Approved via Moodle
	Approved with the change that the course should not have undergraduate courses as prerequisites.	
EES	Earth and Environmental Sciences, BS	Curr. Change
EES	Multiple Courses – Fast Track	Change via Moodle
	Approved with the change that the EES 5750 should not have undergraduate courses as prerequisites.	

EES 1004	Earth and Environment Through Time	Approved via Moodle
EES 1005	Earth and Environment Through Time Lab	Approved via Moodle
EES 2004	Earth and Environment Through Time	Add
EES 2005	Earth and Environment Through Time Lab	Add
EES 4110	Introduction to Geophysics – Fast Track	Approved via Moodle
ENCE 4364	Steel Bridge Design and Construction – Fast Track	Approved via Moodle
ENEE 3583	Computer System Design	Change
ENGL 1003	Writing Studio	Add
	Prerequisite added "Open only for Pathways students and concurrent enrollment with ENGL 1157 is required.	
ENGL 1157	English Composition – Fast Track	Approved via Moodle
ENGL 2372	Classics of Western Literature II – Fast Track	Approved via Moodle
ENGL 3394	Seminar in English – Fast Track	Approved via Moodle
ENGR	Engineering, MS – Fast Track	Pending via Moodle
	Require changed curriculum and justification for approval.	
FA 2201	Art History Survey I – Fast Track	Approved via Moodle
FA 3203	Senior Project in Art History – Fast Track	Approved via Moodle
FA 4270	Special Topics in Modern Art – Fast Track	Approved via Moodle
FA 4599	Senior Project – Fast Track	Approved via Moodle
FA 4650	Senior Project in Sculpture – Fast Track	Approved via Moodle
FA 4750	Senior Project in Painting – fast Track	Approved via Moodle
FTA 2250	Introduction To Screenwriting – Fast Track	Approved via Moodle
FTA 4500	Film Development and Planning – Fast Track	Approved via Moodle
FTA 4530	Advanced Project in Film Production – Fast Track	Approved via Moodle
FTA 4550	Cinematography – Fast Track	Approved via Moodle
FTA 4600	Film Producing – Fast Track	Approved via Moodle

MATH	Mathematics, MS	Pending Curr. Change
	Needs approval by Graduate Council	
MATH 1003	Applied Algebra Supplemental Support	Add
MATH 1006	Survey of Mathematical Thought Supplemental Support	Add
MATH 1031	A Survey of Mathematical Thought I	Change
MATH 1032	A Survey of Mathematical Thought II	Change
MATH 3511	Introduction to Linear Algebra	Change
MUS	Fast Track - Multiple Courses - 2	Approved via Moodle
MUS	Fast Track - Multiple Courses - 3	Approved via Moodle
MUS	Music – Performance, BA	Curr. Change
	Move reference to footnote 2 from "Gen Ed" section to "Other" section.	
MUS	Music – Music Studies, BA	Curr. Change
	Move reference to footnote 2 from "Gen Ed" section to "Other" section.	
MUS	Music – Composition, BA	Curr. Change
	Move reference to footnote 2 from "Gen Ed" section to "Other" section.	
MUS 2205	Jazz Profiles	Approved via Moodle
NAME 4095	Special Topics in Naval Architecture	Change
PSYC	Psychology, BS	Curr. Change

Discussion Items

1. The quorum decided that a minimum of 6 votes is required for approving an undergraduate proposal online and a minimum of 3 votes for approving a graduate proposal.
2. Separate proposals should be submitted for changing or adding 4xxx/5xxx courses. There should be a difference in the student learning outcomes, assignments and assessment of the courses. The graduate level course should require more rigor compared to the undergraduate course.
3. The committee also discussed the drawbacks of having undergraduate courses as prerequisites for graduate level courses and how it should be discouraged.

4. All curriculum changes should be accompanied by the new 4-year plan also, otherwise it would not be reviewed by UCCC.
5. The Add course, Add curriculum and change courses (not fast track), will be voted on in person.
6. UCCC will meet one more time before the end of the semester.
7. Fast track forms should only be used to make minimal or unsubstantiative changes to the courses and curriculum. It should not be used in lieu of add, change and drop course or curriculum form. Such extensive changes on fast track forms will not be accepted by UCCC.
8. Just a reminder that no course number change proposals will be accepted.
9. Some courses have "offered every semester" as a part of course description. This is redundant information and might create problems if the course is not offered every semester.