



THE UNIVERSITY *of* NEW ORLEANS

Third-Party Billing Contract Authorization (TPC)

The University of New Orleans will invoice Third Party sponsors that have agreed to pay all or a portion of a student's tuition, fees, or other charges. In order to be invoiced, each sponsor must complete and submit a Third Party Contract for each student being sponsored for the (circle one): Fall /Spring /Summer _____ academic year.

Sponsor's Billing and Contact Information

Organization Name: _____

Billing Address: _____

City, State, Postal Code, Country: _____

Billing Contact Person: _____

Billing Contact Title: _____

Billing Contact's phone #: _____

Billing Contact's fax #: _____

Billing Contact's email: _____

Payment Methods

Third-Party Contract (TPC) invoicing payments can be made by check, cashier's check, money order or wire transfer drawn on U.S. funds. **To ensure proper credit, provide the TPC Invoice number and the students' University of New Orleans ID number with your payment.** When paying by mail, please remit your payment in the envelope provided with your invoice.

Payment Address:

University of New Orleans
Third Party Billing
1006 Administration Annex
2000 Lakeshore Drive
New Orleans, LA 70148

Electronic funds transfer:

Chase Bank
201 St. Charles Ave., 28th Floor
New Orleans, LA 70170
(504)623-7370

Account Number: 754592012
ABA/Routing Number: 065400137