

# English Proficiency Form

For Prospective Exchange Students from UNO Partner Universities



THE UNIVERSITY of  
NEW ORLEANS

Name: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_

**English proficiency is documented by one the following:**

The home university verifies the student's English proficiency. (To be completed by university official at home institution.)

*I certify that the English proficiency of the above student is proficient for:*

- 1) *The proposed course of study*
- 2) *Functioning on a day-to-day basis.*

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

University: \_\_\_\_\_

Assessment used to determine proficiency: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Student has proven English proficiency through TOEFL/IELTS tests. Score is attached.

*TOEFL/IELTS: A score of 550 (paper test), 213 (computer-based test), or 79 (internet-based test) on the Test of English as a Foreign Language (TOEFL) or an overall band of 6.5 on the Academic Examination of the International English Language Testing System (IELTS) is considered the minimum acceptable for admission to The University of New Orleans.*

Student is from one of the following English-speaking countries: American Samoa, Australia, Bahamas, Barbados, Belize, Canada (except Quebec), Dominica, Grenada, Grand Cayman, Guyana, Ireland, Jamaica, Liberia, New Zealand, Sierra Leone, Trinidad/Tobago, Turks and Caicos Islands, United Kingdom, or U.S. Pacific Trust.



**This report is required for applicants planning to pursue coursework in a language other than their native language(s). Non-native speakers of English applying to UNO must submit this form if a TOEFL is not available at the time of application. This form does not replace an official TOEFL score.**

Applicant's Name: \_\_\_\_\_ Home Institution: \_\_\_\_\_

## To be Completed by a Professional Language Instructor

Name: \_\_\_\_\_  
 Position or title: \_\_\_\_\_  
 Office address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Email: \_\_\_\_\_

1. Language for which this report is being submitted: \_\_\_\_\_

2. How was the evaluation determined?

Based on knowledge of applicant's coursework in language at this institution.

Written examination. Name of test and date administered: \_\_\_\_\_

Oral examination. Date administered: \_\_\_\_\_

3. Please indicate your opinion of the applicant's present language ability in each of the following categories (continued on reverse).

### a. Aural Comprehension

Novice Low	None
Novice High	Limited understanding of very basic phrases regarding everyday needs
Intermediate Low	Understands simple sentences and frequently used expressions
Intermediate Mid	Understands standard matters and simple academic topics
Intermediate High	Understands main ideas of complex topics
Advanced s	Understands sophisticated topics, including implied meaning
Superior	Understands everything heard

### b. Writing Ability

Novice Low	None
Novice High	Able to write simple, memorized expressions with frequent errors in spelling and structure
Intermediate Low	Able to write simple sentences on conventional topics with some errors in spelling and structure
Intermediate Mid	Able to write simple paragraphs on topics of personal interest or preference
Intermediate High	Able to write in detail about a variety of subjects. Ability to produce complex arguments is emerging.
Advanced	Able to write clearly about academic topics with good structure and organizational patterns connecting ideas.
Superior	Able to write with idiomatic ease of expression and feeling for the style of the language.

Applicant's Name: \_\_\_\_\_ Home Institution: \_\_\_\_\_

Language for which this report is being submitted: \_\_\_\_\_

**c. Speaking Ability**

Novice Low	None
Novice High	Able to complete short, simple phrases that have been memorized
Intermediate Low	Able to produce sentences regarding topics of personal relevance
Intermediate Mid	Able to participate in conversation beyond basic needs with some errors
Intermediate High	Able to use structural patterns and participate in conversation with ease
Advanced	Able to speak spontaneously with ease on a variety of complex subjects. Makes few errors when speaking.
Superior	Able to speak fluently, clearly, and denote finer meanings. Can handle a wide range of conversational situations.

**d. Reading Comprehension**

Novice Low	None
Novice High	Limited to simple phrases and sentence structure
Intermediate Low	Able to read simple sentences and understand main ideas on familiar topics.
Intermediate Mid	Able to read simple texts on conventional topics and understand the main ideas.
Intermediate High	Able to understand the main ideas of complex text on both concrete and abstract conventional topics.
Advanced	Able to understand a variety of texts, including long texts with implicit meaning. Able to understand topics of an academic nature, but may miss some detail.
Superior	Understands everything read, including details of a nuanced academic text.

4. Among other students you have taught at this level, how would you rank this student's ability in the target language?

- Top 10%
- Top 25%
- Top 50%
- Lower 50%

5. What is your opinion of the applicant's ability to pursue university-level coursework in this language alongside native speakers?

- Will require considerable training before necessary competence can be attained
- Will require additional training before beginning the program
- Should be able to manage adequately after a short period of adjustment abroad
- Should have no difficulty

6. Please add any additional comments relating to the applicant's linguistic ability.

7. Please mark as appropriate:

- I do not approve the applicant for study abroad in this language.
- I unconditionally approve the applicant for study abroad in this language.
- I conditionally approve the applicant for study abroad in this language.
- In the case of conditional approval, what are the conditions the applicant should satisfy to receive clearance for study abroad?

\_\_\_\_\_  
Instructor's signature

\_\_\_\_\_  
Date