



University of New Orleans Staff Council Scholarship Application

The University of New Orleans Staff Council Scholarship was established by the University Staff Council to benefit staff employees, their spouses, and dependent child(ren), who choose to further their academic pursuits, while maintaining their employment with the University. Funding for this scholarship is provided by the University of New Orleans Staff Council. Scholarships may only be used during the fall or spring semester. The amount to be awarded will be determined by the Council prior to the call for applications. The Spring 2019 award(s) will be \$500.

Applications are due: June 14, 2019 close of business (early submission is encouraged)

Eligibility

Scholarship may be given to a UNO staff member, spouse, or dependent child(ren) according to the following:

- The UNO employee is a full-time staff member at the University of New Orleans on the following dates: August 1 for fall enrollment, January 1 for spring enrollment (UNO Policy No: AP-BA-37.2),
- Scholarship recipient must be enrolled at the University of New Orleans during the semester for which the scholarship is awarded.
- Scholarship recipient is not on academic probation.

Receipt of scholarship will not result in the exceeding of the “cost of attendance.” “Cost of attendance” is defined as “an estimate of the student’s educational expenses for a period of enrollment” pursuant to Title IV. (UL System Policy Number FB-IV.(2))

Members of the UNO Staff Council Scholarship Committee, their spouses, and dependent child(ren) are not eligible.

Application Process

Applications will only be accepted for the current semester, not previous semesters.

Applicants are required to provide proof of current enrollment (copy of current schedule) at the University of New Orleans.

Submission Process

Complete applications must be sent via email to the UNO Staff Council, staffcouncil@uno.edu by the indicated deadline.

Review/Selection Process

The Scholarship Committee will review all applications and compose a list of finalists for the Scholarship Committee to vote on a final winner(s).

Late, missing, or incomplete applications will be disqualified from consideration.



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Applications will be ranked by the Scholarship Committee; if the highest ranked applicant drops out or otherwise becomes ineligible then the scholarship will be issued to the next ranked applicant.

Awarding Process

All applicants will be notified of their status by the UNO Staff Council. The Financial Aid office will apply the scholarship to the recipient's student account. If a book award is awarded, the recipient will redeem it at the UNO Bookstore.

The scholarship will be issued after the final date to drop a course(s) for the semester.



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STAFF COUNCIL SCHOLARSHIP APPLICATION

Today's Date			
EMPLOYEE INFORMATION			
Last Name		First Name	
EMPL ID	Date of Hire	Department	
Home Address			
City		State	Zip
UNO Email Address		Telephone	
I am applying for <input type="checkbox"/> Myself (Employee) <input type="checkbox"/> Spouse <input type="checkbox"/> Dependent Child			
APPLICANT INFORMATION			
<i>If not employee, give full name of spouse or dependent:</i>			
Last	First	Middle	Student ID
College Major		Area of Concentration (if applicable)	
Classification: <input type="checkbox"/> Freshmen <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> Graduate			Expected Date of Graduation:
*To be eligible to receive a scholarship you must be enrolled at UNO for Spring 2019 as of the 15th class day.			
I am enrolled in full time hours for the Spring 2018 semester. ____ Yes ____ No			



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Educational Background

1. List your previous educational background:

Name of School _____ Date Attended _____

City, State _____ Degree Earned _____

Name of School _____ Date Attended _____

City, State _____ Degree Earned _____

Professional Experience, Honors, Awards, Community Involvement, Other Activities

1. List any achievements (honors and awards), memberships, community involvement in college or high school (use additional sheet of paper, if necessary).

2. Submit at least one (1) recommendation letter to support your application. This recommendation letter should include the length of time known and capacity of relationship, i.e. co-worker, teacher, etc.

3. Essay Question

- On a separate sheet of paper, provide a **typed**, personal essay/statement (2 page maximum) which demonstrates:
 - a. The goals/objectives you will achieve by enrolling in this course or major program
 - b. The financial need that this award will help you address.

APPLICANT'S CERTIFICATION/PERMISSION TO RELEASE INFORMATION

I hereby certify that all information submitted on this application is true and accurate to the best of my knowledge. I understand that if any information is found to be misleading or false, my application will automatically be disqualified.

Signature _____ Date _____