

# Activities Report for Academic Procedures and Standards Committee

Presenter: Christy Corey, Chair

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# Charge

- Work with Bill Sharpton and Matt Moore to address several pressing issues
  - 1 - Designate responsibilities of APSC
  - 2 – Define characteristics of course levels
  - 3 – Clarify in-major coursework degree requirements
  - 4 – Clarify course level requirements for grad Ss
  - 5 – Define role of Academic Program Coordinators
  - 6 – Review/approve academic calendars through 17-18
  - 7 – Quantify contact hrs. for Distance Ed and TBA courses

# Task 1

## Clarify duties of APSC

The responsibilities of the Academic Procedures and Standards Committee (APSC) include formulating, studying, reviewing, and making pertinent recommendations on academic rules, regulations, policies, and procedures. The primary duties of this committee relate to the following areas although other issues may be addressed as needed/assigned by the Faculty Senate:

- (1) Admission, dismissal, withdrawal, and readmissions including criteria for academic standing and academic deficiency
- (2) Academic appeals, waivers for course or program prerequisites
- (3) Academic advisement, scheduling of classes, registration, and academic calendar
- (4) Course and program standards linked to level of coursework
- (5) Degree requirements regarding in-major coursework
- (6) Policies for instructional faculty in conducting classes, seminars, examinations, students' research, and student evaluations, including distance education and non-traditional instructional formats

# Task 2

- Define characteristics of course levels (e.g., 1000 vs. 3000; 5000 vs. 6000)
  - Bill Sharpton working on draft
  - APSC will meet to review on 1/21?
  - Should align with learning/target outcomes developed for academic programs

# Task 3

- Clarify degree reqs for In-major coursework
  - Need more consistency across colleges
  - What % of in-major courses should be completed at UNO?
    - Currently no university-wide standard

Required Course Hours	50%/50% UNO/Transfer Allowance (3 credit hr courses)	60%/40% UNO/Transfer Allowance	75%/25% UNO/Transfer Allowance
30	5/5	6/4	8/2
33	6/5	7/4	9/2
36	6/6	8/4	9/3

# Task 4

- Clarify coursework policy for graduate degree programs
  - Specify % of coursework required at 6000 level or above
  - Policy approved by Grad Council
  - No plan for policy implementation

# Tasks 5 and 6

- Describe roles/responsibilities of Academic Program Coordinators
  - Work in progress
- Review/Approve Academic Calendar
  - Approved 15-16, 16-17 calendars; Reviewing 17-18 calendar
  - Inquiries: Semester length, Course withdrawal deadline, no dead hour, early evening class schedule

# Task 7

- Clarify policy for Distance Education courses and TBA courses regarding:
  - How many contact hours should occur in non-traditional courses
  - Methods through which contact hours can/should be achieved in non-traditional formats