

UNO Faculty Senate Meeting Minutes**Date/Time: Tuesday February 26, 2019, 3:30pm****Location: University Center, Innsbruck Room, UC 211 A&B****1. Roll Call**Faculty Senate Roster 2018-19 – Roll Call

		Senate Roster		2017-2018			
	#	Representation	First	Last	Term	Board	
x	1	1	Administration	Mahyar	Amouzegar	(18-19)	
x	2	1	Staff Council	Kristi	Askam	(18-19)	
	3	1	SG President	Kenady	Hills	(18-19)	
x	4	1	Alumni Assoc	Dinah	Paine	(18-19)	
x	5	1	Adjunct	David	Lambour	(18-19)	
E	6	1	Business	Joe	Beams	(16-19)	Budget
x	7	2	Business	Christy	Corey (SP)	(16-19)	
	8	3	Business	James	Logan	(18-21)	Budget
x	9	4	Business	Dinah	Payne (SE)	(16-19)	Administrative
E	10	5	Business	Duygu	Zirek	(18-21)	Academic
	11	1	Engineering	Donald	Barbe	(17-20)	Administrative
x	23	2	Engineering	Dimitrios	Charalampidis (SE)	(17-20)	Academic
	13	3	Engineering	Guillermo	Rincon	(18-21)	Administrative
	14	4	Engineering	Ting	Wang	(18-21)	Budget
x	15	1	Liberal Arts & Education	Brian	Beabout	(18-21)	Budget
E	16	2	Liberal Arts & Education	David	Beriss	(18-21)	Administrative
x	17	3	Liberal Arts & Education	Chris	Day	(17-20)	Academic
E	18	4	Liberal Arts & Education	Kenneth	Farizo	(16-19)	Academic
x	19	5	Liberal Arts & Education	Ivan	Gill	(17-20)	Administrative
x	20	6	Liberal Arts & Education	D. Ryan	Gray	(16-19)	Academic
x	21	7	Liberal Arts & Education	Juana	Ibanez (SS, SE)	(18-21)	Administrative
	22	8	Liberal Arts & Education		TBD	(18-21)	Budget
x	23	9	Liberal Arts & Education	John	Kiefer (SVP, SE)	(17-20)	Academic
x	24	10	Liberal Arts & Education	James	Mokhiber	(17-20)	Academic
x	25	11	Liberal Arts & Education	Peter	Schock	(17-20)	Budget
	26	12	Liberal Arts & Education	Robert	Stufflebeam	(17-20)	Academic
	27	13	Liberal Arts & Education	Zarus	Watson	(17-20)	Budget
x	28	1	Sciences	Nicola	Anthony (SE)	(18-21)	Administrative
x	29	2	Sciences	Adlai	Depano	(18-21)	Budget
x	30	3	Sciences	Ken	Holladay	(18-21)	Administrative
	31	4	Sciences	Gerald	LaHoste	(17-20)	Academic
x	32	5	Sciences	Steve	Rick	(17-20)	Academic
x	33	6	Sciences	Wendy	Schluchter	(17-20)	Administrative
	34	7	Sciences	Greg	Seab	(17-20)	Administrative
x	35	8	Sciences	Joel Andrew	Webb	(17-20)	Academic
x	36	1	Library	Connie	Phelps (SE)	(18-21)	Administrative
x	37	2	Library	Lindsey	Reno	(16-19)	Budget

X : Present

E : Excused

L : Late

2. Approval of the minutes from 1/30/19 meeting

Minutes amended 1/30/19 to reflect an excused absence for Aldai Depano who teaches on MW.

Minutes amended to reflect that Jim Mokhiber is not responsible for election preparation.

Depano moves to moved to approve Jan 30 minutes as amended. Holliday seconded the motion; motion passes by voice vote.

3. Update from Faculty Senate President

- Last reminder - Faculty and Staff Appreciation Luncheon and State of the University Address, March 19th @ 12pm; Funded with UNO Library ProctorU computer resources. First time doing luncheon together with State of the University address. Nice buffet meal before address. Starts at noon, come in and get food. Large tables set up. Feel appreciated. Vegetarian, pescatarian, and vegan options, too.
- ProctorU resources exist at the library so students have decent technology to take online exams. Direct students to resource desk for help getting to correct place to take online exams.
- Board of Regents meeting tomorrow (Feb 27). Corey needs to get a feel for Senate views on undergraduate professional certificates. Should 4 year research universities offer undergraduate professional certificates? President Nicklow gave some background regarding the proposed undergraduate Data Analytic Certification and Engineering Certification. The Board of Regents will likely vote favorably on these because the business community wants this certification opportunity. Provost Amouzegar pointed out that UNO offers graduate and post graduate certificates. These certification programs demonstrate a level of proficiency in programs. UNO determines what requirements are needed for the certification. The Board of Regents didn't want us to infringe on the 2-year college certification. "Can the graduate certifications be used for our undergraduates as well?" "Yes. If parallel upper division undergraduate. This is the type of certification that will allow for undergraduates to be engaged in professional environment as well and interdisciplinary coordination". As a result of this discussion, Corey as Faculty Senate President, will send in a statement of support to the Board of Regents. This is just setting wheels in motion to offer certification programs into the future for upper division undergraduate certification. President Nicklow sent

link for Board of Regent meeting to Corey (<https://regents.la.gov/about/the-louisiana-board-of-regents/board-meetings/>) so all can track the vote and discussions.

4. Update from Office of the President

- Thank you for coming out to parade. Student initiative.
- Enrollment update and Fall 2019 outlook; Grew 2.6% spring/spring. First time, full time (FTFT) freshman up 2 points over last year which means increased fall retention. Last year 9 point increase. Anticipating larger fall enrollment.
- With regards to fall enrollment applications, housing deposits, scholarship acceptances. Now need to contact students. 12 points of contact for admitted students in place now. Deans, Enrollment, President's office, etc., all send letters. 27.5% ahead from last fall. 4720 freshman apps. Passed total apps from last year already. Running behind on graduate students and transfer students. Total apps are up 19% overall. Positive.
- ULS conference. Thank you for attending. Some Deans went. Common issues, shared best practices, focus on fund raising this year. Next year in Monroe at end of January. 2020 will be on UNO campus so hopefully significant involvement from all.
- FEMA arbitration for fate of Bienville Hall started yesterday in Washington DC to appeal decision from FEMA dealing with Bienville Hall. 11 years in the making. Something is going to happen. Can't do anything with that building because constantly in appeal. Perhaps there will be an indication on how the hearing is going to go in a week.
- College Factual ranked UNO top in the State for diversity among public and private universities in LA
 - Louisiana Board of Supervisors meeting results. Following items approved: Honorary doctorate for Raymond Grant to be awarded at commencement. approval for Center Austria to operate. Student transfer agreement signed with Delgado and Nichols state. Geomatic students into Civil Engineering program. Auditorium in Engineering will be called Dr. Fritz Dohse auditorium. Hines agreement is MOU with intention to lease property to open a school on UNO grounds. They will be opening school in the fall on Chatam Drive. UNO faculty and staff have preference to enter their children into the school with One App process. A blogger got a hold of incorrect information regarding diversity at Hines if the preference was established. Hopefully faculty and staff will be engaged in the process. 8 families have requested participation so far. (<https://www.ulsystem.edu/news-and-events/february-19-board-action/>)

5. Report from Administrative Board - - UNO Tenure and Promotion Guidelines Document

- Latest version available on Senate Moodle page under 2/26/19 meeting topic. Goal to vote to approve this today. Got a note just before the meeting with feedback. External reviewers should be required, not allowing it to be optional. Christy read comments. Any feedback? Departments can make their own rules making external rules. Is anyone willing

to make motion to vote? Dinah makes motion to approve as is. Ken Holiday seconds. hand count: 19 approve,. Majority vote approves the T&P Guidelines.

6. Preparation for Senate Elections – April 25th meeting numbers from Colby from Institutional Effectiveness. Chairs teaching are included in departmental number totals. Associate Deans or higher are not included. Ken Holiday is retiring so Sciences are going to need a new Senator that is not in the chart. Each college does their selection process differently so please remember to get your colleges processing these requests. Bret Kempker in COLAEHD not here which is why need to elect 4.

College	FT Faculty	Senators + Executive Board Member	Terms Ending
COBA	45	4+1	3 rotating off; Need to elect 3
COE	30	3+1	No terms ending
COLAEHD	132	13+1	2 rotating off; Need to elect 4
COS	89	8+1	No terms ending; Elect 1 new senator
LIBRARY	5	1+1	1 rotating off; Need to elect 1

7. Report from Connie Phelps – Need to populate Faculty Council standing committees related to Faculty Grievances (Hearings Committee, Charges Committee, Grievance Review Committee)

Recent History of where we are. When Senate was rearranged the committees on campus were streamlined. Three committees listed above need to be populated. They have not been populated and rotated off in 2018. If there were problems that needed to be addressed, no committee would have been in place to deal with the problems. Senate Admin board helps to populate them. In addition to electing Senators, we need to elect representatives to these committees. If someone has done something bad to you as a faculty member, you can file a grievance. These committees sort out problems if the grievance moves forward.

Ad hoc Grievance Committee is formed as needed.

Grievance Review Committee hears the grievance initially. Member and alternate, three year terms, needs to be reconstituted for rotation of 1 year, 2 year, 3 year membership. If someone says you've done something bad and brought charges against you, if it cant be settled, goes to Charges Committee.

Charges Committee doesn't determine guilt, they determine whether or not a sanction is warranted if the act was truly committed. Sever sanction = loss of rank. Then goes to Hearings Committee.

Hearings Committee pool elected from Colleges and at large. Entire pool devises way to select 5 members to hear the charge and determine if the charge is valid.

In the old days the Policy Committee ran the elections. Since there isn't a Policy Committee that same sense of obligation isn't in place and these faculty grievance committees need to be revamped. Each college elects 2 members for the hearings committee & 1 from library. The other 2 committees need member and alternate from each college.

8. Report from Academic Board – Discussion of changes to Academic Integrity Policy and Process

Chris Day – Academic Board is meeting at Amy King's (Director of Student Accountability and Disability Services) request. Changes needed to improve consistency and timeliness of faculty reporting of problems. King and the Senate Academic Board agree to add statement to the paperwork noting that even if a warning is given to the student, it should be filed with the Student Accountability so if student has file full of warnings, it can be recognized before too long. Timeliness is an issue, too. For instance, if student is returning from abroad just to find out they've been suspended, that is not particularly timely. The reporting form has to have a few changes to encourage faculty to report everything. Still more work on the academic policy by the Academic Board coming.

Shortening the course evaluation form is another project to raise response rate and make students more inclined to do them. Academic Board would like specific feedback on what kind of questions can be in there instead of what is already there.

A concern was raised that the Disability Center may not be proctoring as closely as they should be. Please look into their practices. Professor feels that they did cheat while taking test at the Center. We are required to make accommodations. There are limits on what can or cannot be done in those facilities. We will ask King to find out what can do to make sure monitoring during exams is going on. Academic integrity is very important. Seeing lots of students suing the university when caught cheating. We have policies and they are sound. King did mention that they have caught people cheating in the disability center. Hiding notes under sweater and sometimes cheating with smart phone. Colleagues at other institutions at international level may have different concerns regarding dishonesty. For example, one student giving students answers to a test isn't considered a lack of

academic integrity, for instance. Perhaps problems in dishonesty are due to students coming from different ethical standard and they don't understand that they are crossing certain lines, here. King not here to participate in today's discussion because she's proctoring tests at the Disability Center. Students are getting more and more creative in their ways of cheating and if caught they are held accountable. We have students who fail a class from cheating but don't know it and have enrolled for the next class in line. Is it not true that students get told what academic honesty/dishonest is? There are workshops and UNIV covers it but not all covered equally. Remember, the syllabus attachment which is mandatory to attach to every syllabus and post in ever Moodle course covers these rules. If international students come to study here, we need to make it clear that our standards must be followed. Noncheating should be made a clear value by faculty.

Recommendation made that once a year King reviews the standards in the student handbook, updates, Academic Board reviews, and thus the statement can be updated as technology changes. Perhaps a *Sharepoint* form for academic dishonesty is appropriate, too, so report goes to Chair, Dean, Student, and Amy King at the same time. That will takes burden off of faculty member to get current system of paperwork done. Note that as the transition to *Work Day* occurs, *Sharepoint* forms will go away. Currently, students can deny that they ever received notice about the problem. Once submitted there is a paper trail confirming student notification. There is a lot of mail that goes missing according to the students. UNO mail is sorting things into the junk box. As far as informing students, King made a handout to distribute to faculty. King will be invited to come and talk to us further about this. Our responsibility is to counter a growing cheating culture. Faculty should foster intellectual honesty in the classroom. It should be a topic of focus in all freshman courses. Academic integrity is in all syllabi. Tools and technology to aid students in cheating is beyond what we know. Plagiarism filters breaking down. So teach underlying values for integrity. However, there are still faculty who just look the other way and don't want to deal with dishonesty.

9. Old Business -- None

10. New Business

Jim Mokhiber: Zemurray Stone Latin American Director candidate on campus tomorrow. 12:30 Lib 430. Everyone's welcome. If we can send minutes to faculty that will help keep everyone aware. Student Government Association is understaffed. Students be appointed as early as next week's meeting, please consider appointing students to student government.

11. Motion to adjourn by Ken Holliday. Seconded by Chris Day. Motion approved by acclamation.